

COM-FSM Chuuk Campus
ALL-CAMPUS MEETING MINUTES

Date: Wednesday, 8/26/15	Time: 12:00-1:00 pm	Location: Student Center
---------------------------------	----------------------------	---------------------------------

Attendance: 110 Students, Faculty and Staff 26

Major Topics of Discussion:	
I. Opening (with Prayer)	* Welcoming Remarks Remarks by department/division/program * Miscellany

- I. **Opening:** by Mike Abbe
- II. **Announcements:**
- A. **Welcoming Remarks:** Kind Kanto welcomed all and thanked them for attending the meeting. He explained the purpose of ACMs – to share information with everyone and to keep each person aware of campus activities.
- : Dean introducing the four departments to the student especially the new students. He informs the students that the two departments, which are Instructional and Student Services, has no Coordinator at this time.
- B. Remarks or announcements by the following:
1. CRE: Mike Abbe introduces his department and its functions to the students. CRE has 15 staff.
 - CRE is also extending the college by teaching the dropouts and the older people. CRE has 2 employees for the research program.
 - CRE is providing trainings to the community
 2. Wilson Bisalen: Representing the student services division he announces the activity that would take place on August 27, by the College Nurse. She would have a workshop on Influenza.
 - Work study program is now open to interested students.
 - SBA will be having their election of new officers. The requirements are: A student must be a full time student this semester. Must have at least a “C” average or a 2.0 GPA. Pick up nomination petitions for the positions starting on Friday August 28, 2015.
 3. Instructional: Dean once again introduces the instructors to the students. He also informs students about the instructors that are away for medical purposes.
 - He also urges and encourages students to come to class on time, and also for instructors to be on time too.
 - Faculty staff meeting is on September 4, 2015.
 4. Administration: Dean Kanto introduces the office under administration division. They are: Dean’s office, Business office, Human resources, and Maintenance and Security offices.
 - He urges all employees to come to work on time. He reminds everybody of the designated area for chewing betel nut.
 5. Questions and Concerns:
 - Alvios has concern regarding textbooks. He has been making copies of the Quest textbook for his students, since there is no available text book at the bookstore. He suggests that all the needed materials or books should be available before the semester begins.
 - Cecilia has concern in regards to number of absences. She was not sure of how many absences a student is allowed to have before automatic withdrawal from the course.



Next Meeting: Wednesday, September 2, 2015

Hand-Outs / Documents Referenced / Attachments: None.

Prepared by: Macleen Remit **Date distributed:**

Summary Decisions / Recommendations / Action Steps / Motions with Timeline/Responsibilities

- All students, faculty, and staff must attend every ACM.