

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee	Recruitment, Admissions, and Retention			
Date: October 07, 2015	Time: 1-2 PM	Location: President Conf. Room National Campus		
Members				
Title/Representative	Name	Present	Absent	Remarks
1. Chair – PNI-S	Jeff Arnold	√		
2. Vice Chair – PNI-F	Xavier Yarofmal	√		
3. Secretary – PNI-F	Joyce Roby	√		Off-island
4. NTL-S	Joey Oducado	√		Ex-officio member
5. NTL-S	Penselynn E. Sam	√		
6. NTL-F	Deva Senarathgoda		√	
7. NTL-F	Lucia Donre Sam		√	
8. NTL-F	Marlene Mangonon	√		
9. NTL-S	Karleen M. Samuel		√	
10. NTL-S	Tetaake YeeTing	√		
11. NTL-F	Leilani Biza		√	
12. NTL-F	Kathy Benjamin		√	
13. NTL-F	Rudelyn Dacanay	√		
14. NTL-F	Magdalena Hallers		√	
15. PNI-F	Stanley Etse	√		
16. PNI-F	Alan Alosima	√		
17. FMI S	Alex Raiuklur		√	
18. CHK-F	Richardson Chiwi	√		
19. CHK-F	Roger Mori	√		
20. CHK-S	Tandy Marar		√	Currently attending all campus meeting
21. KOS-S	Dokowe George		√	
22. KOS-S	Miako Sahn		√	
23. YAP-S	Gertruth Mangarwen	√		
	Bastora Loyola	√		Temporary Recorder
Major Agenda or Topic of Discussion				
I. Roll Call II. Review of Agenda III. Minutes of September 2, 2015 IV. Approval Term of Reference (TOR) Amendments V. ACCUPLACER VI. COMET for Spring 2016 Admissions VII. Miscellaneous VIII. Adjournment				
Discussion of Agenda and Information Sharing				
I. A quorum having been established, the Chairman informed the attendees of the order of business and requested for additional items to be inserted in the agenda. II. The members reviewed the agenda and approved as presented. III. The members reviewed and made modifications to the minutes taken on September 2, 2015 meeting, a motion was passed to approve and adopt as amended.				

- IV. The members revisited the TOR and made the following changes:
- Under the title – Remove the “and” between Admissions and Committee
 - Under letter A. – Amend the second sentence, Recommendations from the committee are submitted “through the VPEMSS” to the President for action.
 - Change title for VPSS to “VPEMSS”
 - After a lengthy discussion and not to prolong the meeting, the Chairman recommended a motion to adopt the TOR as amended. He also advised that the members can further discuss this item on the next meeting. Brian motioned to move and Stanley seconded, the motion passed unanimously.
- V. As discussed in the previous meeting, the office of VPIA will launch the ACCUPLACER during this Fall 2015 COMET. The proctors will administer the same standardized entrance test. The Acting VPEMSS recommended the state campuses to provide sign-up sheets for the test takers starting this week until end of this month. The sign-up sheets should be submitted to VPEMSS’ office for the selection of the students taking the ACCUPLACER. The Chairman distributed some samples of the ACCUPLACER testing materials for the members to review for feedback.
- VI. The upcoming Fall 2015 COMET is scheduled on the week of November 16-22, 2015. There was a proposal to move the COMET dates preferably to expedite the process of correction, tabulation, analyzing of the COMET scores, and distribution of the admission letters. After the COMET, a number of students will be randomly selected to take the ACCUPLACER. Acting VPEMSS made recommendation for the state campuses to post announcements and also encourage interested students to sign up for the COMET.
- VII. The members exchanged dialogue on the issues of low enrollment in terms of the vocational programs at Pohnpei campus.
- During orientation, a program faculty should be there to direct/advise the student and ensure the student retains the program.
 - Recommendation that student’s schedules at both Pohnpei and National campuses be synchronized to avoid time conflicts.
- The Chairman reminded the members to review the attached standard IIC for feedbacks.
- VIII. The meeting adjourned at 2:00pm.

Handouts/Documents Referenced

Agenda, September 2, 2015 meeting minutes and TOR

College Web Site Link

www.comfsm.fm

Prepared by: **Bastora Loyola**

Approval of the Minutes and Response

Title/Representative	Name	Aye	Nay	Abstain	Remarks
1. Chair – PNI-S	Jeff Arnold	√			
2. Vice Chair – PNI-F	Xavier Yarofmal	√			
3. Secretary – PNI-F	Joyce Roby	√			
4. NTL-S	Joey Oducado	√			
5. NTL-S	Penselynn E. Sam	√			
6. NTL-F	Deva Senarathgoda				
7. NTL-F	Lucia Donre Sam				
8. NTL-F	Marlene Mangonon	√			
9. NTL-S	Karleen M. Samuel				

