

Attachment #1: COM-FSM Chuuk Campus
MANAGEMENT COUNCIL (MC) MEETING MINUTES

Date: October 30, 2015	Time: 12:05-1:15 pm	Location: Dean's office
Members Present (Quorum: 9) – All present		Absent --1
• Kind Kanto	• Andy Oranto	• Marie Mori-Pitiol
• Sr. Erencia Saipweirik		• Macleen Remit
• Reagen Repen	• Roger Arnold	• Mike Abbe
		• Memorina Yesiki
		• Wilson Bisalen
		• Jaylee Kasa
		Kersweet Eria

Agenda / Major Topics of Discussion:	
I. Call to Order (with opening prayer)	
II. Brief from each division	

<p>Discussion on Agenda / Major Topics of Discussion</p> <p>I. Call to Order: By Dean Kind Kanto, with opening prayer by Mike Abbe.</p> <p>II. Updates Student Services Division: Memorina Yesiki, inform the committee that 46% of the enrollment awarded for pell grant this semester. She also asked the instructors to encourage the certificates students, to sign up for the comet in November. : Early register for continuing student start next week November 2-6.</p> <p>III. Updates from Faculty Rep: : Roger has been working with CRE and Karen on the Agriculture programs and sends the surveys to IRPO : Instructors for business courses are working on the certificates transition to degree program, they did surveys on the students and more than half of the students are bound to degree level.</p> <p>IV. Updates from IC: : She has been observing things around here including the classrooms. She reported that half of the students registered for classes were on the deficiency list. How do we help students to be successful and decline the number of deficiency list? : Suggestion was made as to help the students, work together with student services and counselor to help the students, maybe offer mini workshops or talk on study skills courses, time management and so forth. Aside from these, continue to submit the list to their advisors and encourage them to meet with them. : Concerns were raise can the college hold night classes?</p> <p>V. Updates from CRE: : Mike informed the committee that there will be a state fare November 20 & 21and CRE is participating in sewing and cooking. : They are registering whoever is interested in joining this fare : Mike informed Lolita and Mike are finalizing their reports including Palau. Their October report was submitted to the state on the 10th of October. Contracts for their present employees have approved this Fiscal year and it's still with AG. Co –grant will facing out end of December 31.</p> <p>VI. Updates from SBA: : SBA President Andy distributed copies of their proposed budget break down for the committee approval. Questions were raised by Marie and others. The committee member suggests instead of suggest that it is best to utilize their money on some academic activities to help enhance the learning process of students who are struggling and on the deficiency list instead of partying all the time. The committee suggested that they use their money on something productive to their learning process. : Andy request for an Office. The committee suggests to used Lucille office and tells them not to use it for a hang out place for students but use it for the SBA. : Roger moved to adopt the budget, vote unanimously</p> <p>VI. Update from Admin: : Kind updated the committee on the three staff from national that came for inventory. Summit has postpone to January 4-5 and mini summit the week of January 11. : Sosiro and Reagen were replacing AC's</p>
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: We will be surveying the green cars and the gray sedan
: He also informed the committee the maintenance are starting repairing and fixing the building before the ACCJC visits.

Next Meeting: Wednesday, November 30, 2015

Hand-Outs / Documents Referenced / Attachments: SBA Budget breaks down

Prepared by: Macleen Remit

Date distributed:

Summary Decisions / Recommendations / Action Steps / Motions with Timeline/Responsibilities