

# Unit Assessment Report - Four Column

## College of Micronesia - FSM

### C - studentServices - Student Life

**Mission Statement:** [Office of the Director of Student Life]

The Office of Student Life provides COM-FSM students with a safe and enjoyable living environment conducive to academic success, community development and personal growth. Through campus collaboration, promotes scholastic achievement, encourages respect for self and others and prepares students to explore their place in the larger community.

[Health Services]

The Health Services of the Division of Student Life under the College's Department of the Service Services is committed to providing essential basic health care services to individuals within the College community to improve their health status and promote their quality of life using integrated care including promotion of health prevention of illness and restoration of health.

[Sports and Recreation]

To enrich the educational experiences of tertiary students through sports and recreation in the FSM.

[Residence Halls]

To provide a comfortable, safe, well-maintained and enjoyable living environment that fosters respect for self and others and supports the academic and social goals of resident students. It is our aim to accomplish this mission through outstanding customer service and professional facilities management.

Administrative Unit Outcomes	Assessment Strategies & Target / Tasks	Results	Improvement & Follow-Up
C - studentServices - Student Life - 2013-2014 Residence Halls Outcome 2 - Resident students shall demonstrate knowledge about the rules and regulations of the residence halls. <b>AUO Assessment Cycle:</b> 2013 - 2014  <b>AUO Status:</b> Active	<b>Assessment Strategy:</b> Provide orientation sessions to resident students primarily geared to awareness and understanding of the rules and regulations of the College's residence halls, the services and activities available to resident students, and others. <b>Assessment Type:</b> Exam/Quiz - Pre-Post <b>Target:</b> (1) Three orientation sessions to resident students, i.e., fall and spring semesters, and summer session; and (2) a statistically significant (positive) difference between the pre- and posttest administered to all resident students	07/31/2014 - There was survey or similar form of assessment conducted to no data collected to assess the level of the knowledge and about rules and policies of the residence halls. Although, statistics both maintained by the Residence Halls and that of the college's campus and security office would show a decrease in the frequency counts of cited violations especially in terms of the college's alcohol policy and other policies related to student conduct and discipline by resident students as compared to previous years. <b>Target Met:</b> No <b>Reporting Period:</b> 2013 - 2014	07/31/2014 - The following need to be implemented starting Fall 2014.  1. Develop and implement an assessment tool to assess knowledge and compliance of rules/policies and procedures.  2. The RH staff needs to take the time to explain clearly and thoroughly the policies and procedures to individual and/or groups to ensure residents to have a better understanding.  3. Facilitate at least two review

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			<p>sessions on rules and policies of the residence halls during the academic school year.</p> <p>4. Revisit the rules/regulations and policies of the residence halls to evaluate the effectiveness and to involve inputs from the residents</p>
<p>C - studentServices - Student Life - 2013-2014 Residence Halls Outcome 1 - Resident students shall signify increased level of satisfaction about the services provided by including activities facilitated by the Residence Halls</p> <p><b>AUO Assessment Cycle:</b> 2013 - 2014</p> <p><b>AUO Status:</b> Active</p>	<p><b>Assessment Strategy:</b></p> <p>(A) Develop and implement assessment tools principally to assess and improve the quality of services provided by and activities facilitated by the Residence Halls.</p> <p>(B) Provide trainings to staff on Residence Halls' specific and related guidelines and policies; as such, staff employees are able to understand and explain clearly these guidelines and policies to resident students as well as effectively implementing them consistent with the stipulations in the guidelines and policies.</p> <p>(C) Develop a calendar of activities (e.g., educational, social, and recreational) to engage resident students; as such that the outcomes support their academic and social growth while residing in the College's residence halls.</p> <p>(D) Collaborate with the College's division of Physical Facilities, Maintenance and Campus Security especially to ensure timely responses to identified needs of the residence halls, such as but by any means not limited to facility repairs and</p>	<p>07/31/2014 - While resident students signified some levels of satisfactions especially with the introduced improvements (e.g., just-in-time physical maintenance, cleanliness and orderliness, social activities, others) in the college's residence halls, the residence halls recognized an overwhelming need of improvement and will strive at improving its services to satisfy the safety and well-being needs of the residents.</p> <p><b>Target Met:</b> Yes</p> <p><b>Reporting Period:</b> 2013 - 2014</p>	<p>07/31/2014 - The following are plans to implement during academic school year 2013-2014:</p> <ol style="list-style-type: none"> <li>1. Coordinate and organize a variety of social, cultural, recreational and educational activities and experiences and involved residents to provide leadership to residential activities.</li> <li>2. Create an incentive program that involves residents earning points/given prizes etc. for attending events and getting involved in the residence halls.</li> <li>3. Plan and organize daily-weekly residence halls inspections by staff and monthly inspection with maintenance staff to ensure maintenance needs are being addressed in a timely manner.</li> <li>4. Residence halls staff to be more committed and taken an active role in understanding, explaining, enforcing and support all rules and</li> </ol>

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	<p>maintenance works, security and safety, and others.</p> <p>(E) Develop in-house routine and standard operation procedures geared towards areas, such as cleanliness and orderliness, reporting protocol, and others.</p> <p>(F) Collaborate with other AUs especially in addressing issues and/or activities that can not be solely addressed by the Residence Halls, in particular, or the department, in general.</p> <p>(G) Provide trainings to staff employees as part of the initiative geared to capacity building; such as, effective customer service, housekeeping, first aid, emergency response, and others.</p> <p><b>Assessment Type:</b> Survey <b>Target:</b> 85% positive ratings in each of the survey administered to all resident students during fall and spring semesters, and summer sessions.</p>		<p>regulations of the residence halls and ensuring the cleanliness/sanitary condition and maintenance needs of the halls is maintained etc.</p> <p>5. Provide at least two in-service training per semester for RH staff to upgrade knowledge and skills; hence improve job performance.</p> <p>6. Maintain consistency and fairness when dealing with all students in the residence halls and work with them to develop a sense of respect for self, others, and property.</p> <p>7. Consistent communication with campus security to ensure the safety and security of all the residents.</p>
<p>C - studentServices - Student Life - 2013-2014 Health Services Outcome 1 - Students and staff will demonstrate increased awareness and knowledge of positive self-care by seeking medical services and treatment</p> <p><b>AUO Assessment Cycle:</b> 2013 - 2014</p> <p><b>AUO Status:</b> Active</p>	<p><b>Assessment Strategy:</b></p> <p>(A) Provide acute and basic health care service with diagnosis, treatments, consultation and referrals.</p> <p>(B) Provide daily and annual screening of chronic diseases including diabetes, hypertension, obesity, and others.</p> <p>(C) Extend special clinic that provides care and treatment for women-specific problems.</p> <p>(D) Upgrade nursing skills and maintain</p>	<p>07/29/2014 - 1. Tabulated frequency count of visits by students, faculty, and staff to the Health Service showed that:</p> <p>A. In 2012-13, the dispensary received a total of 4, 353 visits and</p> <p>B. In 2013-14, the dispensary received a total of 5, 735 visits.</p> <p>C. An increase of 1, 382 or 24.1% increase in the number of frequency count of visits from the prior school year.</p>	<p>07/30/2014 - Based on results of Outcome 1 of the Assessment Cycle 2013-14, the Health Service plans to implement the following improvement plans:</p> <p>1. Articulate one or two specific and measurable Student Learning Outcome/Outcomes for the next assessment cycle.</p> <p>2. Exceed or maintain the rate of frequency counts of visits for acute</p>

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	<p>license current.</p> <p>(E) Conduct inventory, prepare purchase orders, upack and redistribute materials and supplies to State Campus dispensaries.</p> <p><b>Assessment Type:</b> Descriptive Statistics</p> <p><b>Target:</b> (1) At least 5% increase in the frequency of visits to the Health Services' clinic, and (2) At least 5% increase in the frequency of visits for preventive/prophylaxis treatments.</p>	<p>D. The established criterion for success was "at least 5% increase in the frequency of visits to the Health Service clinic"; therefore, this criterion has been met.</p> <p>Furthermore, the tabulated frequency count of visits by students, faculty, and staff to the Health Service also showed that:</p> <p>A. In 2012-13 , the dispensary received a total of 915 visits specifically for health maintenance/prophylaxis treatment and</p> <p>B. In 2013-14, the dispensary also received a total of 1, 585 visits for the same kind of treatment.</p> <p>C. An increase of 670 (or 42.3%) from prior school year.</p> <p>D. The established criterion for success was "at least 5% increase in the frequency of visits to the Health Service clinic for preventive/prophylaxis treatments; therefore, this criterion has been met.</p> <p><b>Target Met:</b> Yes</p> <p><b>Reporting Period:</b> 2013 - 2014</p> <p><b>Related Documents:</b> <a href="#">STAT_AssessCy2012-13without..</a> <a href="#">STAT_AssesCy2013-14 without...</a></p>	<p>and preventive/maintenance health care treatment and services.</p> <p>3. Develop a better system of collecting/organizing and analyzing of data (with the assistance of other colleagues).</p> <p>4. Conduct quarterly inventory of medical supplies to ensure timely procurement of medicines and other supplies and to avoid stock outs.</p>
<p>C - studentServices - Student Life - 2013-2014 Director of Student Life Outcome 1 - Students will demonstrate increased awareness of support programs and activities.</p>	<p><b>Assessment Strategy:</b></p> <p>A. Increase the number of student clubs and organizations</p> <p>B. Develop a calendar of student activity in collaboration with other units</p> <p>C. Organize and implement</p>	<p>07/29/2014 - A. The academic school year 2012-2013 showed that thirteen (13) student clubs and organizations were officially registered. The number of registered student clubs and organizations was increased to twenty-one in 2013-2014 academic school year. An increased of</p>	<p>09/30/2014 - Improve the timeliness in updating the online student activity calendar. (Upload information on the calendar prior to commencing of each semester)</p>

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<p><b>AUO Assessment Cycle:</b> 2013 - 2014</p> <p><b>AUO Status:</b> Inactive</p>	<p>workshops/presentations for the school year 2013-2014</p> <p><b>Assessment Type:</b> Descriptive Statistics</p> <p><b>Target:</b></p> <p><b>Related Documents:</b>  <a href="#">Calendar of Student Activities</a>  <a href="#">Student Activity Calendar</a></p>	<p>eight (8) or 38% clubs from prior academic school year. In addition, four student clubs were newly registered.</p> <p>B. Spring 2014, the Office of the Director of Student Life coordinated the development of a calendar of student activity for student life, which chronologically outlined the various activities and events by student services units and other offices. This calendar can be viewed and accessible at this URL:  <a href="http://www.comfsm.fm/?q=vpss">http://www.comfsm.fm/?q=vpss</a>.</p> <p>The student life director collaborated with the Webmaster of the college's Information Technology division whom enabled the accessibility through the Office of the Vice President for Student Service's webpage. In addition, the Webmaster further allowed the Office of the Director for Student Life to have access to routinely updated changes and posted new activities and events.</p> <p>During the reporting period of 2013-2014, the Office of the Director of Student Life organized and implemented eight (8) scheduled activities in the calendar of student activity.</p> <p><b>Target Met:</b> Yes</p> <p><b>Reporting Period:</b> 2013 - 2014</p> <p><b>Related Documents:</b>  <a href="#">student clubs and organizations</a>  <a href="#">monthly report</a>  <a href="#">student activities and services</a>  <a href="#">Student Activity Calendar</a>  <a href="#">Library skills presentation</a></p>	<p><b>Follow-Up:</b> 09/16/2014 - To ensure that all information on the online calendar of student activity is current and updated, a followup will take place end of each month.</p> <hr/> <p>09/16/2014 - Facilitate monthly meetings for student delegation leaders and student council to address needs and concerns of student clubs and organizations</p> <p><b>Follow-Up:</b> 09/16/2014 - For continuous improvement a followup will take place end of November 2014</p> <hr/> <p>09/16/2014 - Provide students with up to date information about the student life programs and services on a monthly basis by using at least 2 methods of advertisement</p> <p><b>Follow-Up:</b> 09/16/2014 - A followup should take place end of fall semester</p> <hr/> <p>09/16/2014 - Develop and implement an assessment instrument to measure students' perception on services provided by student life</p> <p><b>Follow-Up:</b> 09/16/2014 - A followup by October 2014</p>

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		<p>07/24/2014 - student calendar of student activities  <b>Target Met:</b>            No  <b>Reporting Period:</b>            2013 - 2014  <b>Related Documents:</b>  <a href="#">Calendar of Student Activities</a></p> <hr/> <p>07/24/2014 - Calendar of student activities  <b>Target Met:</b>            Yes  <b>Reporting Period:</b>            2013 - 2014</p>	
<p>C - studentServices - Student Life - 2013-2014 Health Services Outcome 2 - Students will demonstrate increased knowledge about current health issues and problems that affect their health.</p> <p><b>AUO Assessment Cycle:</b> 2013 - 2014</p> <p><b>AUO Status:</b> Active</p>	<p><b>Assessment Strategy:</b></p> <p>(A) Provide health awareness workshops/activities for the College community.</p> <p>(B) Provide information on health issues specifically involving college students, e.g., sexually transmitted diseases, diet, family planning and others.</p> <p>(C) Provide health references to ensure a variety of updated health references are available and accessible.</p> <p><b>Assessment Type:</b> Descriptive Statistics</p> <p><b>Target:</b> (1) At least 5% increase in the number of students and staff requesting IEC materials.</p>	<p>07/29/2014 - 1. Tabulated frequency count of visits by students, faculty, and staff to the Health Service clinic showed that:</p> <p>A. In 2012-13, of the total number of frequency count of visits recorded, 2, 482 of them were provided health-related Information, Education &amp; Counseling.</p> <p>B. In 2013-14, the office log recorded a total of 4,718 visits which were also provided the health-related Information, Education &amp; Counseling.</p> <p>C. An increase of 1,236 or 26% increase in the frequency count of visits for Information, Education &amp; Counseling from prior school year.</p> <p>D. The established criterion for success was “at least 5% increase in the number of students and staff requesting Information, Education &amp; Counseling”; therefore, this criterion has been met.</p> <p>Additionally, to determine the effectiveness of the Health Fair activities hosted by the Heath Service in terms of increased knowledge of the students and staff from the various health-related activities provided based on their perceptions, a survey</p>	<p>07/30/2014 - Based on the outcome 2 of the Assessment Cycle 2013-14, the Health Service plans to implement the following improvement plans:</p> <ol style="list-style-type: none"> <li>1. Articulate one or two specific and measureable Student Learning Outcome/Outcomes for the next assessment cycle.</li> <li>2. Exceed or maintain the rate of frequency counts of visits for Information, Education and Counseling.</li> <li>3. Exceed or maintain positive rating on the results of survey administer to a cohort of participants to the health service facilitated workshops/ presentations.</li> <li>4. Design and develop modules/syllabus for all workshops and trainings to ensure consistency in both content and delivery of workshops and trainings.</li> </ol>

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		<p>consisted of six questions was administered to a sample of 182 non-randomly selected cohort of participants.</p> <p>Basically, the results of the survey showed that 171 (or 94.47%) of the 182 subjects perceived the Health Fair as informative with only 5.52% perceived as not informative. The results also showed that 177 (or 97.26 %) of the subjects agreed that participating in the health fair has increased their understanding about the effects of diet and exercise in the prevention and control of diabetes and hypertension with only 2.75% (or 5 subjects) signifying disagreement.</p> <p>While 180 (or 98.9%) of the 182 respondents agreed that participating in the Health Fair had motivated them to practice healthy life style, only 2 (or 1.1%) of the subjects expressed disagreement. The result also showed that 176 (or 96.71%) of the subjects agreed that participating in the health fair had motivated them to have health screening on regular basis with only 6 (or 3.30%) subjects signifying disagreement.</p> <p>The results further showed that 91 (or 50.84 %) of the 182 respondents expressed health screening to be most beneficial while 38 (or 21.23%) inclined toward the healthy food preparation and only 26 (or 14.53%) and 24 (13.41%) respondents expressed the exercise demonstration and educational information to be most beneficial respectively.</p> <p>The overall result of the survey was positive with 177 (or 97.26 %) of the subjects expressed satisfaction about the health fair activities with only 5 (or 2.75%) of the subjects signifying dissatisfaction.</p> <p>To further determine/measure the level of</p>	

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		<p>knowledge of students and staff regarding other health related issues, specifically the HIV/AIDS, a survey was administered to a sample of 101 non-randomly selected subjects from a cohort of participants to the 2013 World Aids Day. Specifically, the survey consisted of 5 questions and it was designed to measure the level of knowledge about the transmissions, prevention and common misconceptions about the HIV/AIDS.</p> <p>Generally, the results of the survey showed that the subjects had some basic knowledge about the transmission of the HIV/AIDS and ways to prevent its spread as indicated in their responses to the first two questions. All of the 101 subjects (or 100 %) responded “Yes” to Question 1 “Can the risk of HIV and other Sexually Transmitted Infections transmission be reduced by having sex with only one uninfected partner who has no other sex partner?” and Question 2 “Can a person reduce the risk of getting HIV and other Sexually Transmitted Infections by using a condom every time they have sex?”.</p> <p>Moreover, the subjects also seemed to have some basic knowledge about the myths or the common misconceptions about the HIV/AIDS as indicated by their responses to Questions 3, 4 and 5. All of the 101 subjects responded “Yes” to Question 3 “Can a healthy-looking person have HIV and other Sexually Transmitted Infections?” and “No” to Question 4 “Can a person get HIV and other Sexually Transmitted Infections from Mosquito bites?” However, 97 (or 96.04%) of the subjects responded “No” to Question 5, “Can a person get HIV and Sexually Transmitted Infections by sharing food with someone who is infected?” with 4 subjects (or 3.96%) responded “Yes” to Question 5.</p> <p><b>Target Met:</b> Yes</p>	



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		<p><b>Reporting Period:</b> 2013 - 2014</p> <p><b>Related Documents:</b>  <a href="#">STAT_AssesCy2013-14 without...</a>  <a href="#">STAT_AssessCy2012-13without..</a>  <a href="#">hs_national_MR_may2014</a>  <a href="#">survey result_Health Fair_2014</a>  <a href="#">Survey result_World Aids Day_2013</a></p>	
<p>C - studentServices - Student Life - 2013-2014 Sports and Recreation Outcome 2 - College community and stake holders will demonstrate awareness on the sports competitions and recreational activities organized by the Sports Division.</p> <p><b>AUO Assessment Cycle:</b> 2013 - 2014</p> <p><b>Start Date:</b> 11/07/2013</p> <p><b>AUO Status:</b> Active</p>	<p><b>Assessment Strategy:</b> Provide daily monitoring and mentoring to all customers utilizing the facilities and services.</p> <p>Modify the programs and activities to best satisfy the students, staff and faculties and other patrons utilizing the facility.</p> <p>Provide custodial services daily to foster a safe and healthy environment to all facility users.</p> <p>Increase sports and activities that involve the college community and the local community to foster goodwill and friendship.</p> <p>Establish code of ethics for all students participating in our sports programs and activities to foster unity.</p> <p><b>Target:</b> At least 80% of the participants will satisfy with the programs and services and will demonstrate unity and friendship on and off the competition grounds.</p>	<p>02/23/2014 - 2013 intramural was ended in November and a survey was conducted none randomly inclusive of male and female participants of the 2013 intramural participants. Out of the 326 students that took part in the games 50 students were given the questioners to assess the intramural tournament that was organized by the sports office. 5 representatives from each team were given the questions to provide their views and as a result, 30 responded with satisfaction where 20 were not satisfied with how it was organized.</p> <p>Additional outdoor sports facilities outreaches to the neighboring communities and as a result awareness, friendship and unity was established among the students and the local community people.</p> <p>Additional full court regulation outdoor basketball court is contributing to more participants in the sport of basketball and as a result, another women team from the state of Kosrae was formed in the 2014 Founding Day basketball games.</p> <p><b>Target Met:</b> No</p> <p><b>Reporting Period:</b> 2013 - 2014</p>	<p>12/06/2014 - Based on the results, the Sports and Recreation need to do the following plans and implementations to best satisfy the students and that they demonstrate good sportsmanship in the sports competitions and beyond throughout the academic year 2013 and 2014.</p> <ol style="list-style-type: none"> <li>1. Implement additional outdoor recreational sports.</li> <li>2. Improve on the existing outdoor playing grounds.</li> <li>3. Organize more goodwill games and outreach activities that involve both the students and the local communities.</li> <li>4. Maximize the use of the sports facilities by turning the practice hall into a student's center.</li> <li>5. Establish entertainment options to the inactive students to increase student's participation in the sports and activities.</li> </ol>

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<p>C - studentServices - Student Life - 2013-2014 Sports and Recreation Outcome 1 - Students will exhibit knowledge and will demonstrate the skills in playing and officiating in the 2013 intramural ball games and 2014 founding day ball games.</p> <p><b>AUO Assessment Cycle:</b> 2013 - 2014</p> <p><b>AUO Status:</b> Active</p>	<p><b>Assessment Strategy:</b> Conduct basic fundamental skills training in basketball to twenty students on Tuesdays and Thursdays of every week in the spring semester.</p> <p>Establish an individual performance rubric for participants to document progress and improvement.</p> <p>Provide opportunities to all participants to access sports trainings or workshops available on campus.</p> <p>Conduct five referring and table officiating clinics to twenty individuals in summer.</p> <p><b>Assessment Type:</b> Project-Group</p> <p><b>Target:</b> At least 90% of the students participated in the fundamental skills training gained competency and will demonstrate the skills learned in a real competition match.</p> <p>At least 80% of the participants build confidence and assist the staff to officiate the games.</p>	<p>07/29/2014 - A referee clinic was conducted in March of 2013 and 20 students signed up to pursue in officiating and out of the twenty students enrolled, ten of them continued to practice refereeing in the intramural games and other organized basketball games outside of the college. While the target of at least 90% of the participant of the training will demonstrate their acquired skills by officiating in a basketball games, one of the participant was chosen to assist as a referee in the 8th Micronesian Games specifically the men Gold Medal Game. This is a video clip of my competent student Mr. Salomon Goldman being the lead referee and assisting in a free throw. <a href="http://youtu.be/m9G0A5XVvqo">http://youtu.be/m9G0A5XVvqo</a></p> <p><b>Target Met:</b> Yes</p> <p><b>Reporting Period:</b> 2013 - 2014</p> <p><b>Related Documents:</b> <a href="#">8th Micro Games</a></p>	<p>07/29/2014 - Based on the results, the Sports and Recreation need to improve the planning and modify the training programs to better cater both athletes and officials. The following are plans to be implemented during the academic year 2013-2014:</p> <ol style="list-style-type: none"> <li>1. Increase on the number of goodwill and friendship games with the local communities around the island.</li> <li>2. Increase student teams in the State sport leagues and tournaments.</li> <li>3. Modify the individual skills trainings to improve on beginners and elite skills.</li> <li>4. Provide access and opportunities for the students to Zone Development Officers (ZDO) as they visit the FSM States to conduct skills training, officiating clinics and coaching courses.</li> <li>5. Design and develop modules for all workshops and trainings to ensure consistency in both content and delivery of those workshops and trainings.</li> <li>6. Recruitment of volunteers to assist in the basketball tournament for the upcoming Micro Games will</li> </ol>

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		<p>03/04/2014 - The students participated in the officiating clinics were given practical demonstrations and out of the twenty students enrolled, ten or 50% of the participants were motivated and build confident to assist in the officiating of the games. The established criterion for success was "at least 70% of the participants would build confident." Therefore, this criterion for success was not met.</p> <p><b>Target Met:</b> No</p> <p><b>Reporting Period:</b> 2013 - 2014</p> <hr/> <p>02/23/2014 - The students participated in the officiating clinics were given practical demonstrations and out of the twenty students enrolled, ten or 50% of the participants were motivated and build confident to assist in the officiating of the games. The established criterion for success was "at least 70% of the participants would build confident." Therefore, this criterion for success was not met.</p> <p><b>Target Met:</b> No</p> <p><b>Reporting Period:</b> 2013 - 2014</p>	<p>enhance competency of the participants through attending the clinic that Amateurs International Basketball Federation will conduct in preparation for the 8th Micro Games</p> <hr/>