

Attachment #1: COM-FSM Chuuk Campus
MANAGEMENT COUNCIL (MC) MEETING MINUTES

Date: November 25, 2015	Time: 12:20-1:15 pm	Location: Conference Room
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Members Present (Quorum: 9) – All present	Absent -1
<ul style="list-style-type: none"> • Kind Kanto • Andy Oranto • Marie Mori-Pitiol • Macleen Remit • Sr. Erenca Saipweirik • Carlos Lukas : Memorina Yesiki • Reagen Repen • Roger Arnold • Wilson Bisalen : Kersweet Eria 	<ul style="list-style-type: none"> : Mike Abbe : Benjamin Akkin

Agenda / Major Topics of Discussion:	
<ul style="list-style-type: none"> I. Opening Prayer II. Review and Adoption of Agenda III. Review and Adoption of October Minutes IV. Responsibilities of MC members V. Christmas Activity VI. COMET on 11-27-15 VII. Miscellaneous 	

Discussion on Agenda / Major Topics of Discussion
<p>I. Call to Order: By Dean Kind Kanto, with opening prayer by Carlos Lukas</p> <p>II. Review and Adoption of Agenda: Mr. Arnold and Sr. Erenca adds agriculture programs and possible deficiency committee under Miscellaneous : Members went ahead and adopt the agenda.</p> <p>III. Review and adoption of Minutes: : Members agreed to vote electronic as soon as they receive the minutes for review and comments, they will send in their comments along with their vote.</p> <p>IV. Responsibilities of MC members: : Each rep should gather input/ concerns from peers and send them in to be on the agenda : Share with peers MC approved items and items related to their division/ office : The committee is also responsible in deciding when and how to approve the meeting minutes since the committee meets once a month. : The committee responsible to suggest policies for the campus</p> <p>V. Christmas Activity (ies): : Chair assigns Kersweet, Carlos, Marie, and Sr. Erenca to take care/plan employee Christmas get together : SBA president updates the committee of the different kind of activities they will be having for the Christmas</p> <p>VI. COMET: : On November 27, 2015 will administer the COMET at chuuk campus. There will be no school for student but working day for employees. : Securities are responsible for the people who will be on campus for the test. : Securities will open the classrooms before the COMET starts</p> <p>VI. Miscellaneous : Receives two invitations from the department of Health services, Parade day for World Aids Day Dec 01, Parade day for Disability Dec 03. : Agriculture program two surveys were send to Karen and Jim and were approved. : Possible Deficiency committee will meet some times next week.</p>

Next Meeting:

Hand-Outs / Documents Referenced / Attachments: October Minutes, Agenda
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Prepared by: Macleen Remit	Date distributed: 11-27-15
Summary Decisions / Recommendations / Action Steps / Motions with Timeline/Responsibilities	