



COLLEGE OF MICRONESIA-FSM

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December 10, 2015

MEMORANDUM

TO: Karen Simion, Vice President of Instructional Affairs

SUBJECT: Monthly Report, November 2015

This report outlines activities for campus libraries at the College of Micronesia-FSM during the month of November 2015.

PERSONNEL:

Special contract for Divine Grace Lokopwe ended on November 30. Chuuk campus LRC has been informed that Ms. Lokopwe has been hired as the new Library Assistant at the Chuuk campus LRC, effective December 7, 2015 through 2018.

ACTIVITY HIGHLIGHTS:

Chuuk campus MITC Technician assisted IT with repairing printers and installing to staff computers. Training on the campus network is ongoing with the IT personnel.

Kosrae campus LRC had two English instructors bring in their classes to do research on November 30, 2015.

Yap campus LRC received five electronic articles/documents on Coconut/Copra Industry in the Pacific from the National campus LRC. EN120b students were assisted on locating references for their topics and in doing citations.

TOPICS RESEARCHED:

NATIONAL (28)

1. Academic Failure
2. Albinism
3. Causes and effects of diabetes in Micronesia
4. Constitution of the Federated States of Micronesia
5. Dropouts
6. Dual citizenship in Micronesia
7. Dysreflexia
8. Erb's palsy
9. FSM economy
10. FSM passport website: how can we access it?
11. Green turtles in Micronesia
12. Immigration regarding passports
13. Importation of foreign goods in to the FSM region
14. Juvenile arthritis
15. Kapingamarangi economy
16. Marine biodiversity within the Federated States of Micronesia
17. Muscular Dystrophy

18. Materials culture for Pohnpei state
19. Mbuti of pygmies of Africa
20. Migration out of FSM country
21. Nan Madol ruins and touring sites
22. Nukuoro poetry & legends
23. Pingelap pre-fixes and suffixes

24. Pohnpei pre-fixes and suffixes
25. Ruins on Pohnpei & Kosrae
26. Strokes
27. Subsistence hunting of sea turtles in FSM
28. Typhoon/Hurricane

POHNPEI (6)

1. Agriculture resources
2. Diabetes
3. Farming
4. History of Micronesia
5. Polio
6. Tsembaga tribe

YAP (29)

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| <ol style="list-style-type: none"> 1. Cervical cancer 2. Child abuse 3. Climate change and its effects on islands 4. Dengue Fever in Yap 5. Diabetic ulcers 6. Disciplining children in the classroom 7. Effects of video games/TV 8. Energy conservation 9. Failing college 10. Fractions (Mathematics) 11. Homosexuality 12. Impact and effects of technology 13. Importance of college education 14. Influences and impacts of family on children's behavior 15. Integrating traditional knowledge in the curriculum | <ol style="list-style-type: none"> 16. Islands formed by hot spot volcanoes 17. Japanese language 18. Juvenile crime and punishment 19. Magnets and magnetic fields 20. Malnutrition 21. Mirrors (Science) 22. Multicultural classrooms 23. Parent's level of education: effects on children 24. Parts of a chicken (Agriculture) 25. Rocks (Science) 26. STD: causes 27. Teachers should have a Bachelor's degree 28. Teenage suicide 29. Use of the native language vs. English language in the classroom |
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STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC
Patrons usage	4016	1890	18114	1947	1236
Reserve materials	0	0	23	0	15
Materials circulated	85	57	389	160	832
Visitor usage	6	0	5	11	55

Computer Usage

	CC	KC	NC	PC	YC
TOTAL Use	1240	613	6269	589	635
Computer Assists	13	0	86	72	24

Reference Encounters

	CC	KC	NC	PC	YC
Reference encounters	9	0	101	6	46

Collection Development

	CC	KC	NC	PC	YC
Total volumes	12051	2278	69015	5106	10413
New Acquisitions	0	28		5	16
Cataloged	0	28	182	3	11
Donations	0	0		28	9
Serials	0	28	76	5	0
Withdrawn	0	0		0	0
Gov Docs			416		

Inter-Library Loan

	NC
ILL sent	5
ILL received	0

MITC National

Audiovisual materials labeled	3
Audiovisual cataloged	3
COM meetings/workshops in MITC Rooms	20
COM Video Coverage	3
Digital Photos	180
Equipment checked out	4
Graphic Productions	1
Manual video check out	10
Number of classes held in MITC	26
PDL: Scan pages	121
Scan documents for students	10
Setup Audio systems for activities/class	2
Video conversion	10
Video Showing for classes in MITC Rooms	24
Viewing in Booths	10

MITC Chuuk

Audiovisual materials (VHS, DVD, CD) repaired/maintained	2
Audiovisual materials cataloged	4
Audiovisual materials re-labeled	2
Digital Photos	196
Equipment checked out	10
Equipment repaired/maintained	2
ID Cards re-issue due lost or damage	7
Manual video check out (boots & MITC classrooms)	6
MITC documents filed	2
New Acquisitions (film)	1
Non COM meeting/workshop in MITC Rooms	1
Non COM Video coverage	1
Number of classes held in MITC	21
Photo (COM activities) burned to DVD	2
Scan documents for COM/Art class 101	19
Video Production	1

Video Showing for classes in MITC Rooms	13
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LIBRARY INSTRUCTION:

- Thirty (30) students were instructed on the use of OPAC at the National campus library as requested by Instructor Leilani Biza.

WORK STUDY:

Campus: WS Students	Hours Earned
NC LRC: 8	92

PROFESSIONAL/COMMUNITY SERVICE:

National

On November 20, 2015, Librarian, Lucy Oducado, visited the Our Lady of Mercy Library to continue providing assistance in organizing their library collections.

Librarian, Julia Martin, attended two HRC meetings this month, in which she prepared minutes, solicited feedbacks, finalized minutes for HRC meeting, and posted them on Wiki.

LRC Director participated in a review of the college's draft self study report on a TTH schedule from 2PM-4PM all this month of November.

MITC Coordinator worked with a student services group on health activities that organized the World Diabetes Day on November 20, 2015. The same group is organizing World Aids Day, which will take place on December 4 in front of the LRC.

Librarian Bruce Robert attended a committee meeting with FCE on November 20 at the Board of Regents conference room.

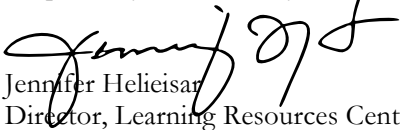
Yap campus librarian attended a fundraiser for the Yap State Librarians Association (YSLA), host of the PIALA Conference in 2016. She also attended the following meetings/workshops:

- Yap Campus-FMI Core Values Working Group Meetings: Nov. 13, 23 & 30.
- Yap all-campus meeting: November 4, 2015.
- Photography/News Creation presentation with Shaun Suliol and Juan Paulo Santos on November 19.

CONCERNS/COMMENTS/ SUGGESTIONS:

* None at this time.

Respectfully submitted by,


 Jennifer Helieisar
 Director, Learning Resources Center

cc : All campus librarians