

COM-FSM Chuuk Campus  
**ALL-CAMPUS MEETING MINUTES**

<b>Date:</b> Wednesday, 3/2/16	<b>Time:</b> 12:00-12:50 pm	<b>Location:</b> Student Center
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**Attendance:** 52 Students, Faculty and Staff 27

<b>Major Topics of Discussion:</b>	
I. Opening (with Prayer): Mr. Buliche	
II. Reciting COM-FSM College Mission	
III. Reporting each College Division updates	

I. **Opening:** by Atkin Buliche

3. Reporting each College Division updates/plan activities

A. Administration- Dean Kind Kanto

: Upcoming accreditation visit to the chuuk campus- Hawaiian based Dr. James Tyre will arrive on March 10. On March 11, Dr. Tyre will visit the campus but has not indicated which office and who will be contacted. He will conduct an open forum with the students at 1-2pm. He will use the admin conference room while on the campus this day. On March 13, he is heading to pohnpei. On March 16, a teleconference will be held at 2p, (Chuuk Time). The Dean, ACE and CAC will be participants for this meeting. Dean Kind requests cooperation among constituents for maintaining campus cleanliness and for students not to absent but got to their classes.

: Another observation reported was the broken sink at ladies toilet.

B. Instruction- Acting IC Sister Erenca

: For students- attend to your classes; observed some students were late to go to class though just around the campus; do your homework

: For instructors- submit midterm grades on March 4

: At Accreditation visit- instructors and students should not absent. Everybody should work together.

C. Student Services- Wilson Bisalen

: March 4- deadline for submission of midterm grades of students by instructors to the Admission office (Tandy); reminded concerned students to submit to Tandy their 3<sup>rd</sup> year application forms.

: March 11- last day for submission of withdrawal for classes of students by instructors to Tandy

: March 18- 3<sup>rd</sup> year application test

D. Student Health Clinic- Marcelly Mariano

: March 9 – training of volunteers for screening of substance abuse

: April (dates to be announced) as Health fair week

E. Student Body Association President

: Request for students to submit to SBA proposed activities during Cultural Day (March 31) and Founding Day (April 1)

: Enjoined student to respect teachers

F. Cooperative Research and Extension (CRE)

: Power point presentation about general information, uses and nutritive composition of cassava by Dr. Lolita N. Ragus

: Promotion of cassava flour through cooking and distribution of bite-size samples of cassava cookies and cakes

4. Others

: Alton posed the following question for clarification:

- a). To Wilson- is the public informed about 3<sup>rd</sup> year application through announcement? Yes was the answer
- b). Is CRE selling these cassava cookies and cakes? No but those interested can contact Hattie for copies of recipes
- c). Does SBA need faculty assistance and support for their upcoming activities? Yes was the answer

5. The meeting was adjourned at 12:50 pm

**Next Meeting:** Wednesday, September 2, 2015

**Hand-Outs / Documents Referenced / Attachments:** None.

**Prepared by:** Lolita N. Ragus

**Date distributed:**

**Summary Decisions / Recommendations / Action Steps / Motions with Timeline/Responsibilities**

- All students, faculty, and staff must attend every ACM.