



COLLEGE OF MICRONESIA-FSM

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MEMORANDUM

TO: Karen Simion, Vice President of Instructional Affairs

SUBJECT: Monthly Report, February 2016

This report outlines activities for campus libraries at the College of Micronesia-FSM during the month of February 2016.

PERSONNEL:

Performance evaluation for Juvelina Recana and Julie Nimea were completed and submitted to HR for processing.

ACTIVITY HIGHLIGHTS:

State campuses

- Pohnpei campus LRC employed three work-study students in the library. The Follett server was down this month, thus no reports are available on the statistics of circulation and cataloging usage. IT personnel are working to address the issue.
- Yap campus librarian assisted EN120b students in their research in locating references, doing citations, and also did tutorial on the use of the OPAC. Instructor's resources for the new SC120 textbook: Concepts in Biology 14th ed./Enger, Ross, Bailey were acquired for instructor use. Librarian coordinated with Pius (IT) to re-install Yap-LRC OPAC on eight library desktop computers.

National

- Karleen is working on the COM-FSM 2016 recruitment video. Maintenance office re-painted both classrooms in MITC and re-installed bulb lights outside MITC building.
- Julia Martin completed survey as a user of GPO materials.
- Juvel Recana removed 65 titles from the General collection and had them deleted from the library database. She also assisted Technical Services in evaluating the donated books before processing/discarding for donations and submitted a report on the library instruction session for fall 2015.

TOPICS RESEARCHED:

CHUUK (2)

1. History of Guam
2. Preparation of Truk local goods

NATIONAL (23)

1. Alcohol effects in pregnant women in FSM
2. Algebra
3. Biography data for former and current Pohnpei state senators
4. Biography data for various FSM and TTPI leaders
5. Birth defects
6. C++ programming
7. Chamorro culture and language
8. Classic Art
9. Culture in Agriculture in Micronesia
10. Economy effect on a Micronesian society
11. Family pedigree in the Samoan society
12. Genetic Disorders
13. Insects pest control
14. Le Tuamasaga in Samoa
15. Micronesian legends based on Pohnpei and Truk
16. Missionaries in Micronesia
17. Philosophers/philosophy
18. Plants and plants diseases in Pohnpei
19. Pohnpeian chiefly titles
20. Pohnpeian clans
21. Sakier, the outcast woman: story on Pohnpei
22. Suicide effects in Micronesia
23. The struggle over Ohwa

POHNPEI (7)

1. Ann Rule (author)
2. Historical evidence of Clans in Micronesia
3. Inserting picture in word document
4. Procedures for checking out LRC materials
5. Quick, Amanda (author)
6. Tropical Environment
7. World War II

YAP (27)

1. Abuses in Micronesia : emotional abuse, mental abuse, substance abuse
2. Agriculture in Yap
3. Cell division
4. Cell structure and function ; neurons
5. Christianity in Micronesia
6. Cloning
7. Cuneiform writing
8. Effects of mental abuse in children
9. European explorers
10. Fairy tales/Mythical creatures
11. Farm management and farm types
12. Fault diagram: types
13. Functions of different bones and organs
14. History of the Pacific Islands
15. Life cycle of alopecia
16. Micronesian culture
17. Osmosis and Diffusion
18. Overfishing: impacts and effects
19. Plant cycle
20. Plant production: banana, breadfruit, yams, Chinese cabbage, swamp taro
21. Poster designs
22. Rise and fall of the Persian empire
23. Sea level rise
24. Sumerians
25. Tattoos
26. Water pollution
27. Whalers

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC	TOTAL
Patrons usage	5224	748	17334	2299	1160	26765
Reserve materials	13	0	24	0	7	44
Materials circulated	121	73	527	0*	618	1339
Visitor usage	2	0	11	13	24	50

* Note: Statistics report on Follett apps were not shown due to the incident of the LRC server.

Computer Usage

	CC	KC	NC	PC	YC	TOTAL
TOTAL Use	1702	505	5309	767	584	8867
Computer Assists	18	0	74	39	18	149

Reference Encounters

	CC	KC	NC	PC	YC	TOTAL
Reference encounters	14	28	102	7	25	176

Collection Development

	CC	KC	NC	PC	YC	TOTAL
Total volumes	12111	2278	69156	0*	10493	94038
New Acquisitions	0	0	8	5	1	14
Cataloged	4	46	235	0	0	285
Donations	1	0	52	0	1	54
Serials	0	0	50	5	0	55
Withdrawn	0	0	65	0	0	65
Gov Docs			464			

* Note: Statistics report on Follett apps were not shown due to the incident of the LRC server.

Inter-Library Loan

	NC
ILL sent	8
ILL received	10

MITC National

Audiovisual materials records updated	6
COM meetings/workshops in MITC Rooms	13
COM Video Coverage	7
Digital Photos	11
Equipment checked out	2
ID production	200
ID photos	200
ID laminated	1
ID re-print due lost or damage	7
Lamination for posters	25
Manual video check out	10
Non COM-FSM video coverage	2
Number of classes held in MITC	23
PDL: scan files	306
Scan documents for students	15
Total fees collected for ID cards	\$35.00
Video conversion	38
Video Showing for classes in MITC Rooms	35
Viewing in Booths	5
Work-study hours	67

LIBRARY INSTRUCTION:

Module	Class/Instructor	No. of Students	Date/Time	Campus
OPAC/PDL/EBSCO	ED292 Practicum I	5	2/16/16	Chuuk

	G. Samuel			
OPAC/PDL/EBSCO	ED292 Practicum II G. Samuel	6	2/17/16	Chuuk
OPAC/PDL/EBSCO	Librarian, K. Eria	15	2/19/16	Chuuk
E-Journals & OPAC	R. Andrews	20	2/2/16	National
E-Journals & OPAC	R. Andrews	20	2/2/16	National
E-Journals	PH312 Dr. P. Dacanay	10	2/3/16	National
E-Journals	S. Moses	13	2/5/16	National
E-Journals	D. Ehmes	13	2/16/16	National
Reference for Occupation and Career Explorations: OOH, DOT, GOE	SS100: B. Yangerluo	8	2/22/16	Yap
	TOTAL	110		

WORK STUDY:

Campus: WS Students	Hours Earned
Chuuk: 2	80
National: 3	62.5

PROFESSIONAL/COMMUNITY SERVICE:

State campuses

- Pohnpei campus librarian attended a meeting in the student services center regarding the accreditation visit on Feb 5, a campus wide meeting on Feb 26, and participated in the bomb practice drill at 4pm, which was conducted by National Campus chief security.
- Yap campus librarian attended a staff meeting with Frankie Harris on Feb. 3, a campus wide meeting with President Daisy and Mr. Rota on Feb. 8, and a staff development committee meeting on Feb. 26.

National campus

- Karleen Samuel attended two meetings this month, RAR and Founding day committee meeting.
- Julia Martin attended HRC regular meetings for the month and attended Lady Sharks meeting.
- Director participated in a WASC interview with University of Guam via Skype on Feb.4, a mock interview with Mike Rota on Standard IIB on Feb. 5, a Lady Sharks meeting and a meeting with VPIA and IRPO on IPEDS Academic Libraries Survey on Feb. 17. She also participated in the LEAP II application process in her role as a LEAP II advisory board member. LEAP refers to Library Education for the US-Affiliated Pacific, a cohort for the library masters program at University of North Texas.

CONCERNS/COMMENTS/ SUGGESTIONS:

None to report at this time.

Respectfully submitted by,



Jennifer Helieiser
Director, Learning Resources Center

cc : All campus librarians