

College of Micronesia-FSM  
Department of Student Services

**2014-2019 Staff Professional Development Priorities**

Areas of staff professional development	Strategic Direction
<p><b>1. Credentialing of non-credentialed and advancing or upgrading credentials of credentialed student services staff.</b> Non-credentialed staff to obtain appropriate credentials or certifications; and credentialed staff, advanced degrees.</p>	
<p><b>2. Student services summit: strategic planning</b> Divisions need to come together to articulate a shared vision, mission, goals (long-term) and objectives (short-term) that directly address or complement institutional mission, strategic directions and goals.</p> <p>Divisions thence articulate specific goals and objectives of fulfilling the department's vision, mission, goals and objectives.</p> <p>The summit shall include other areas: (a) annual assessment; (b) budget development and performance-based budgetting processes; (c) program review; and (d) others.</p> <p>The summit will be scheduled first week of July 2014 where timelines will be established for each of these identified priorities. The next department summits will be scheduled in 2017 and 2019.</p>	
<p><b>3. Continuing professional development through participating in required trainings (off-island, on-island, and webinars) and continued membership to professional organizations.</b></p> <ul style="list-style-type: none"> <li>● Counseling services and student life, e.g., American Counseling Association, NASPA, American College Personnel Association, and others.</li> <li>● OARR, e.g., American Association of Collegiate Registrars and Admission Officers, Pacific Association of Collegiate Registrars and Admission Officers, Western Association of Veterans Education Specialists, and others.</li> <li>● FAO, e.g., Pacific Financial Aid Association (PacFAA), NACUBO, others</li> <li>● Health services, e.g., health professional trainings required to campus nurses for re-certification of licenses.</li> <li>● Sports and recreations, e.g., NIRSA and other associations</li> </ul>	
<p><b>4. In-house short-term trainings in the following areas but by any means not limited to:</b></p> <ul style="list-style-type: none"> <li>● TracDat</li> <li>● Basic and advanced techno-literacy, i.e., computer applications and hardware, the COM-FSM SIS, others.</li> <li>● Technical report writing, business correspondence, and other inter-office routine communications referenced to the college's communication manual.</li> <li>● FAO staff training on EDEExpress application by IT division.</li> <li>● First aid and CPR certification</li> <li>● Sports clinic for recreation staff</li> </ul>	
<p><b>5. Continuing education, credit or non-credit courses available at the college:</b></p> <ul style="list-style-type: none"> <li>● Advanced Excel and data analysis</li> <li>● Statistics</li> <li>● Research methods</li> <li>● Desktop publishing</li> <li>● Others</li> </ul>	