



COLLEGE OF MICRONESIA-FSM

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July 13, 2016

MEMORANDUM

TO: Karen Simion, Vice President of Instructional Affairs

SUBJECT: Monthly Report, June 2016

This report outlines activities for campus libraries at the College of Micronesia-FSM during the month of June 2016.

PERSONNEL:

- Chuuk campus librarian was on leave from June 6 to July 29.

ACTIVITY HIGHLIGHTS:

State Campuses

- Chuuk campus library sponsored four high school students, two from Southern High School and two from Xavier High School for their summer internships. Instructor Genevy Ifenuk brought her class on the 28th for research in the library and again on the 30th for use of the library as a classroom.
- Pohnpei Campus librarian updated its collections with more books ordered and subscription renewed at Vanity Fair. Forty students were oriented on the services and resources available at the library. Three materials were requested from the National campus for student use via the Inter Library Loan service.
- Yap campus librarian updated the Follett database for student enrollment and assisted in the summer registration.

National Campus

- COM-FSM video activities edited during this month are: COM-FSM College Fair, COM-FSM Coronation and COM-FSM 63rd Commencement Exercises.
- Director Helieisar traveled to Guam the week of June 25-July 4 to participate in a workshop in developing PIALA's strategic plan for 2017-2020. A draft strategic plan was developed and will be shared with PIALA members at their annual meeting in November 2016 in Yap for ratification. The workshop was made possible by the Building Strong Library Associations (BSLA) program covered by the International Federation of Library Associations and Institutions (IFLA).

TOPICS RESEARCHED:

NATIONAL (9)

1. Constitution of Pohnpei
2. Ferdinand Magellan
3. Map/information on original names of the Micronesia and Pacific regions
4. Chuuk and Lamotrek history in regards to culture

5. Legends of Micronesia as it relates to Chuuk and other FSM states
6. Pohnpeian alphabets
7. Pingelap orthographies
8. Legends of Palau
9. Constitution of Pingelap

POHNPEI (2)

1. Coconut in Micronesia
2. Strangers in their own land

YAP (3)

1. Science project: solar bottle bulb
2. Climate change: impact on small islands
3. Education standards

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC	TOTAL
Patrons usage	4882	685	10547	672	247	17033
Reserve materials	3	0	27	0	0	30
Materials circulated	116	124	286	60	126	712
Visitor usage	29	0	35	5	18	87

Computer Usage

	CC	KC	NC	PC	YC	TOTAL
TOTAL Use	445	229	2918	236	63	3891
Computer Assists	11	0	46	6	0	63

Reference Encounters

	CC	KC	NC	PC	YC	TOTAL
Reference encounters	3	32	35	2	3	75

Collection Development

	CC	KC	NC	PC	YC	TOTAL
Total volumes	12177	2279	69498	5228	10502	99684
New Acquisitions	0	53	8	6	0	67
Cataloged	0	38	262	3	0	303
Donations	0	0	2	0	0	2
Serials	0	38	115	6	0	159
Withdrawn	0	0	0	0	0	0
Gov Docs			296			

Inter-Library Loan

	NC
ILL sent	5
ILL received	5

MITC National

Audio production	1
Audiovisual materials cataloged	11

Audiovisual material duplication	4
Audiovisual materials records updated	10
Audiovisual production edited	3
COM meetings/workshops in MITC Rooms	3
COM Video Coverage	1
Equipment sign out	3
Digital Photos	66
ID production	59
ID photos	59
ID cards validated for Summer	350
Laminated meal card	5
Manual video check out	5
Non-COM-FSM video coverage	1
Number of classes held in MITC	33
Setup Audio systems for activities/class	3
Total fees collected for ID cards	\$35.00
Total fees collected for DVD duplication	\$3.00
Video Showing for classes in MITC Rooms	20
Viewing in Booths	5

LIBRARY INSTRUCTION:

Module	Class/Instructor	No. of Students	Date	Campus
Library orientation	DDFT / D. Wyatt	25	6/24/16	National
Online Research	DDFT / D. Wyatt	25	6/27/16	National
Library orientation	Counselor Cindy Edwin	40		Pohnpei
Library orientation	ESL 089 / Masiwemai	21	6/17/16	Yap
Library orientation	ESL 099 / Masiwemai	10	6/20/16	Yap
	TOTAL	121		

WORK STUDY:

Campus: WS Students	Hours Earned
Chuuk: 4	80 hrs
National: 1	13 hrs

CONCERNS/COMMENTS/ SUGGESTIONS:

- Chuuk LRC Pacific room is heavily damaged by termites.

Respectfully submitted by,



Jennifer Helieisa
Director, Learning Resources Center

cc: All campus librarians