

# Assessment: Administrative Unit Four Column

## C - studentServices - Student Life

**Mission Statement:** [Office of the Director of Student Life]

The Office of Student Life provides COM-FSM students with a safe and enjoyable living environment conducive to academic success, community development and personal growth. Through campus collaboration, promotes scholastic achievement, encourages respect for self and others and prepares students to explore their place in the larger community.

[Health Services]

The Health Services of the Division of Student Life under the College's Department of the Service Services is committed to providing essential basic health care services to individuals within the College community to improve their health status and promote their quality of life using integrated care including promotion of health prevention of illness and restoration of health.

[Sports and Recreation]

To enrich the educational experiences of tertiary students through sports and recreation in the FSM.

[Residence Halls]

To provide a comfortable, safe, well-maintained and enjoyable living environment that fosters respect for self and others and supports the academic and social goals of resident students. It is our aim to accomplish this mission through outstanding customer service and professional facilities management.

**Administrative Unit Outcomes**

**Improvements**

**2015-2016 Health Services Outcome**  
**2 -** To support fostering student success, the Health Service will provide health education awareness and well-being programs/activities to the college community; as such, students will continue to demonstrate increased knowledge and awareness about health issues and problems that affect their health.

**Descriptive Statistics - 1.** In collaboration with the college's health science program including external health services providers and government agencies, continue to organize and facilitate at least four health awareness and prevention workshops/activities during the academic year.  
**2.** Organize and facilitate at least two individual health presentations

**Reporting Period:** 2015 - 2016

**Target Met:** Yes

The office log on registration of participants to the health activities/workshops facilitated and hosted by the Health Service clinic showed that:

A. In 2014-15 the office hosted five health activities/workshops participated by 1,356 students, faculty and staff.

B. In 2015-16, the office also hosted the same number and type of health activities/workshops, a total of 1,750

**Improvement:** Based on the results of Outcome 2, the Health Service needs to continue to provide as well as improve the implementations of health workshop/activities held on campus. The Health Service plans the following:

1. Encourage involvement of more students or student clubs in the planning and implementation of

Assessment Strategies

Results

Improvements

for the Residence Halls students during the academic year.

**Target:** 1.1 At least 5% increase in the number of students, faculty and staff participating in the Health Service facilitated workshops/presentations from prior year.

1.2 Statistically significant difference between the scores in the pre-tests and post-tests administered to a cohort of participants to health service facilitated presentations/workshops

students, faculty and staff participated in these activities.

C. An increase of 394 participants in head counts; therefore, an increase by 23% in the number of participants as compared to prior year.

D. The established criterion for success was “at least 5% increase” in the number of participants in health activities facilitated by the Health Service. Comparing the number of participants to health activities/workshops hosted by the Health Service during 2014-15 and 2015-16, an increase in the number of participants by 23%; therefore, this criterion for success has been met.

activities.

2. Increase the rate of students' participation in the Health Service facilitate health workshops/activities by providing incentives.

3. Continue to plan and coordinate health workshops/activities in collaboration with the college's health science program including external health services providers and government agencies.

4. Coordinate and facilitate at least three individual health presentations/training/workshops to students and staff.

5. Continue to plan and organize activities at least one month prior to schedule date of events/activities to review progress and to ensure wide awareness of events. (09/02/2016)

Additionally, to measure the effectiveness of the workshops facilitated by the Health Services in terms of increased knowledge of participants about health care problems, specifically diabetes, pre tests and post tests were administered to a non-probability sample of 94 participants to the World Diabetes Day activities.

The results showed that:

A. Of the 94 participants taking the pretests, 62 (or 66%) scored >= the median and 30 (or 33% or 32.61), scored <the median in the pre-test.

B. Of the 94 participants taking the post-tests, 76 (or 81% or 80.85% scored >=the median and 18(or 19% or 19.15% scored <the median in the post test.

C. Therefore, a positive difference of 15% participants scoring above the >=median (09/02/2016)

**Descriptive Statistics** - 3. Continually update and provide current health information/resources and upgrade nursing skills and maintain license current.

**Target:** 3. 1. At least 80% of the students visiting the dispensary during the academic year will use

**Reporting Period:** 2015 - 2016  
**Target Met:** Yes  
Tabulated frequency count of visits to the Health Service clinic showed that:  
A. a total of 3,070 visits to the Health Service clinic were made by students.

**Improvement:** The Health Service will continue to provide current and up to date health information /resources and continually participate in at least two or three on and off-island nursing/health-related workshops/conference to

the health information/resources available.  
3. 2. At least two or three on and/or off-island workshops and conferences will be attended by the nurse

B. Of this number, 2,703 (or 88%) were recorded to use health information/resources available in the clinic.  
C. The established criterion for success was "at least 80%" of the students visiting the Health Service clinic will use the health information/resources available therefore; the criterion for success has been met.

upgrade nursing skills and maintain license current. (10/03/2016)

Also, to upgrade nursing knowledge and skills and earn CE credits for license renewal, the nurse participated in one of the nursing conferences held during the school year. (09/02/2016)

**2015-2016 Health Services Outcome**

**1** - To support fostering student success, the Health Service will provide a variety of effective primary and preventive health care services to the college community; as such, students will continue to demonstrate increased awareness and knowledge of positive self-care by seeking and utilizing services provided by the college's health services clinic.

**PSLO Assessment Cycle: 2015 - 2016**

**Descriptive Statistics** - 1. Continue to provide primary and out-patient care with diagnosis, treatment, and consultation on most general health care needs.  
2. Ensure continuous access to primary and preventive health care treatments that include but not limited to providing the seasonal influenza vaccinations, deworming medicines, multi-vitamin supplements and others.

3. Ensure continuous access to family planning and reproductive health services including screening and testing for pregnancy as well as administration of contraceptive methods.

4. Conduct inventory of medical supplies at least quarterly to ensure timely procurement of medicines and other supplies and to avoid stock outs.

**Reporting Period: 2015 - 2016**

**Target Met:** Yes  
Tabulated frequency count of visits made by students, faculty, and staff to the Health Service clinic showed that:

- A. In 2014-15, the Health Service clinic received a total of 3,667 visits; and
- B. In 2015-16, it received a total of 4,142 visits.
- C. An increase of 475 visits; therefore, an increase by 11 % in the number of visits as compared to prior school year.
- D. The established criterion for success was "at least 5%" increase in the frequency counts of visits to the Health Service clinic"; therefore, this criterion has been met.

Furthermore, the tabulated frequency count of visits by students, faculty, and staff to the Health Service also showed that:

- A. In 2014-2015, the dispensary received a total of 143 students, faculty and staff for the seasonal influenza vaccination; but
- B. In 2015-2016, the dispensary received a total of 295 students, faculty and staff for the seasonal influenza

**Improvement:** Based on the results of Outcome1, assessment 2015-2016, the Health Service needs to continue to provide health services as well as improve the delivery of these services and plans the following:

- 1. Increase the rate of frequency count of visits for primary and preventive healthcare services; and ensuring these services are provided on a daily basis.
- 2. Increase the rate of students, faculty and taking the seasonal influenza as well as participating in the health screening activities by ensuring accessibility of these services to the college community.
- 3. Extend special clinic that provides care and treatment for women-specific problems.
- 4. Ensure continuous access to family planning and reproductive health services including screening and testing for pregnancy as well as administration of contraceptive methods.

5. Ensure inventory of medical supplies are conducted at least quarterly to prevent stock outs. (09/02/2016)

vaccination.

**Target:** 1. 1 Exceed the rate of frequency count of visits for primary and preventive health care services and treatment by at least 5% from prior year.

C. An increase of 152 in headcounts; therefore, an increase by 52% in the number of students, faculty and staff who received the flu vaccinations in comparison to prior school year.

2.1 Exceed the present number of students, faculty and staff taking the seasonal influenza vaccination by at least 5% from prior year.

D. The established criterion for success was “exceed the number of students, faculty and staff taking the seasonal influenza vaccinations by at least 5%” from prior school year; therefore, this criterion has been met. (09/02/2016)

**Descriptive Statistics - 5.** In collaboration with external service programs including the sexually transmitted infections/HIV/AIDS, the non-communicable/communicable diseases etc., organize and host at least six health screening activities during the academic year.

**Reporting Period:** 2015 - 2016

**Target Met:** Yes

The office log on registrations of participants to the health screening activities hosted and facilitated by the Health Service clinic showed that:

**Target:** 5.1 Exceed the current number of students, faculty and staff participating in the health screenings by at least 5% from prior year.

A. In 2014-2015, the office hosted eight screening activities participated by 1, 003 students, faculty and staff.

B. In 2015-2016, the office hosted the same number and types of health screenings participated by 1, 319 students, faculty and staff.

5.2 Statistically significant difference between the scores in the pre-tests and post-tests administered to a cohort of participants.

C. A positive difference of 316 in headcounts; therefore, an increase by 24% in the number of staff, faculty and staff participating in the health screening activities.

D. The established criterion for success was “exceed the number of students, faculty and staff participating in the health screening activities by at least 5%” from prior school year. Comparing the number of participants to workshops hosted by the Health Services during 2014-2015 and 2015-2016, an increase in the number of participants by 24%. Therefore, this criterion for success has been met.

However, to measure the level of increased knowledge of students in terms of health issues, specifically the sexually

**Improvement:** The Health Service plans to implement the following during the school year:

1. Continue to organize and coordinate health screening activities for the college community.

2. Increase the rate of students, faculty and staff participating in the health screening activities to exceed the present rate by 30%.

3. Encourage the participation of students, specifically the students residing the residence halls to participate in the health screening activities, especially the STIs/HIV/AIDS.

4. Provide and facilitate at least two presentations on STIs/HIV/AIDS and other related subject areas to individuals or groups. (10/03/2016)

transmitted infections, pre and post testes were administered to a cohort of 65 freshmen students participating in the sexually transmitted infections and HIV/AIDS screening activities.

The results showed that:

- A. Of the 65 freshmen students taking the pre-tests, 48 (or 73.85%) scored >=the median and 17 (or 26.15%), scored <the median in the pre-tests; and
- B. Of the 65 freshmen students taking the post-tests, showed same results as that of the pre-tests; that is 48 (or 73.85%) scored >=the median, and 17 (26.15%) scored < the median.

C. Therefore, the results showed no significant difference between the scores in the pretests and posttests administered to the sample of 65 freshmen students. (09/02/2016)

**Descriptive Statistics - I**

**2015-2016 Student Life - Residence hall Outcome 1 - Residence hall**  
students shall signify increased level of satisfaction about the services provided including activities facilitated by the college's residence halls and student organizations.  
**AUO Status:** Active  
**PSLO Assessment Cycle:** 2015 - 2016

**Survey - (a)** Develop and implement a comprehensive residence life program that promote enhanced residential life experience for resident, foster appreciation of diversity, and compliment student learning (or experience in the classrooms.

**Reporting Period:** 2015 - 2016  
**Target Met:** No

In an effort to be more intentional and strategic, not every event or initiative will be assessed; rather the focus will be on those with the strongest connection to the residence hall objectives. (08/30/2016)

**Improvement:** In addition to specific co-curricular and extra curricular programs, it is important to review larger programs and use the resulting information to improve the overall quality of programs, as well as to ensure that they are in alignment with the College's educational objectives. (08/30/2016)

**Target:** At least 90% of respondents will indicate a high level of satisfaction with their personal

experiences as a resident on campus, services provided and co-curricular opportunities and with student services.

**Descriptive Statistics** - Develop a calendar of co-and extra-curricular activities, and engage resident students participations (or active involvement) into these activities. Outcomes of these activities should support social and personal development of resident students as well as compliment instruction.

**Target:** At least 85% of residents who participate in co-curricular scheduled activities in the residence halls will show higher academic results, stronger relationships in schools and are more likely to lead a healthy and active lifestyle.

**Survey** - Develop and implement a hall handbook for students outlining residence hall rules and regulations, pertinent college policies and procedures, standards, contact information, facility-use, and others.  
**Target:** At least 85% of the residents will be able to enhance awareness regarding the college policy, residence hall procedures and other necessary information.

**Descriptive Statistics** - Develop in-house routine and standard operations and procedures geared towards areas, such as cleanliness and orderliness, reporting and response protocols, and others.  
**Target:** At least 85% of the residents

**Reporting Period:** 2015 - 2016  
**Target Met:** Yes

The residence halls continue to provide an array of co- and extra-curricular activities for resident students. These activities include, but by any means not limited to, community outreaches, socialization functions, and socio-educational activities as facilitated by and in collaboration with other units of the student support services. Activities are basically posted in the online calendar of student activities available on the Student Life webpage. (09/06/2016)

**Reporting Period:** 2015 - 2016  
**Target Met:** Yes

To guarantee that such policies are consistent with College and other appropriate offices, Rh policy was re-reviewed and revised in Fall 2015 to provide direction to residence hall students and staff as they implement the policy. (08/30/2016)

**Reporting Period:** 2015 - 2016  
**Target Met:** Yes

For Fall 2015, residence hall wanted to gage how satisfied residents were with the following areas: cleanliness, orderliness, residence hall procedures and services To measure satisfaction, RH utilized the Student Satisfaction Survey to receive feedback on how residents experienced

**Improvement:** Residence halls shall continue to collaborate with other student support services units to facilitating co- and extra-curricular activities that support the college's effort toward promoting student success. (09/06/2016)

**Improvement:** Continue to communicate, monitor, and enforce the student code of conduct and residential life policies and procedures. (08/30/2016)

**Improvement:** Residence hall will continue to maintain the cleanliness, orderliness and improve more on the services including safety and security of every residents. (08/31/2016)

will be able to demonstrate a basic knowledge of the residence hall procedures and protocols through residence hall review process twice every semester and at least 90% of residents will participate in the monthly general clean up.

these areas, the data interpretation focused on resident experiences with regard to comfort, utilization of resources, satisfaction with services, peer and professional support, academic support, perceived benefits to on-campus living, and quality of facilities. (08/30/2016)

**Descriptive Statistics** - Collaborate and coordinate with the college's maintenance, facilities, and campus security office to ensure timely response to identified needs of the residence halls (facility maintenance, security and safety)  
**Target:** work collaboratively with Department of Maintenance and campus security to provide a routine building inspection and fire drill at least once per semester.

**Reporting Period:** 2015 - 2016  
**Target Met:** Yes  
Survey shows that out of 84 residents 92% have agreed that overall experience in the residence hall has been positive. (08/30/2016)

**Improvement:** Continue to upgrade the residence hall based on the resident needs. Recent/future projects include: replacements of furniture's and mattress, fans including additional bed frames. (08/30/2016)

**2015-2016 Student Life- Residence hall. Outcome 2** - Resident students shall demonstrate knowledge of, and compliance with the college's policies on appropriate student conduct as well as rules and regulations of the residence halls.

**AUO Status:** Active  
**PSLO Assessment Cycle:** 2015 - 2016

**Reporting Period:** 2015 - 2016  
**Target Met:** Yes

**Improvement:** Continue to enforce the policy in the residence hall as well as the College policies and procedures. (08/30/2016)

Residence hall staff conducted an orientation to all new and current students in the residence hall in fall 2015 semester. Result of the orientation specific to the residence hall policies and procedure expressed that they have a better understanding and knowledge of the RH policies and procedures. Unfortunately, there was no survey done/made to measure the level of knowledge in regards to the policies and procedures in the RH. (08/30/2016)

**Target:** At least 85% of the resident student understand the consequences of risky behaviour, demonstrate awareness and understanding, make decision that promote safe and healthy that reduces risk and contribute to a healthy and sustainable campus and community.

**Descriptive Statistics** - identify and recognize outstanding residents by the end of every semester.  
**Target:** Assess the residents knowledge and compliance of rules and procedure in the residence hall at least twice per semester.

**Reporting Period:** 2015 - 2016  
**Target Met:** No  
Unfortunately, outstanding residents in the past semesters were not identified and recognised. (08/30/2016)

**Improvement:** Develop an assessment tool to evaluate residents on how knowledgeable they are in terms of policies and procedures of the college and compliant of rules and regulations in the residence hall. (09/30/2016)

**Descriptive Statistics** - Refine and implement strategies for identifying and intervening with high risk-behavior in collaboration with campus security and safety, Counseling and the College nurse through a comprehensive education programs addressing alcohol use and other high risk behaviours.  
**Target:** At least 90% of resident will increase their knowledge concerning the college policies and residence hall procedure through review sessions on Residence Hall's rules per semester.

**Reporting Period:** 2015 - 2016  
**Target Met:** Yes  
Residence hall staff conducted an orientation to all new and current students in the residence hall in fall 2015 semester. Result of the orientation specific to the residence hall policies and procedure expressed that they have a better understanding and knowledge of the RH policies and procedures. Unfortunately, there was no survey done/made to measure the level of knowledge in regards to the policies and procedures in the RH. (08/30/2016)

**Improvement:** Continue to collaborate with concerned staff/offices to implement strategies in intervening students with high risk behaviours. (08/30/2016)

**2015-2016 Student Life - Residence hall Outcome 3** - Residents will demonstrate responsible leadership by organizing a successful event that their group's membership deems important and relevant to the residential community.  
**AUO Status:** Active  
**PSLO Assessment Cycle:** 2015 - 2016

**Survey** - (a) Systematically review existing Residence Hall calendar of activities. Modify or eliminate as necessary.  
**Target:** At least 90% of resident student will indicate satisfaction with academic, social and co-curricular programs and activities in the halls.

**Reporting Period:** 2015 - 2016  
**Target Met:** Yes  
Continue to assess student learning of specific activity conducted on a schedule based on when they occur, and in relation to the residence hall objectives. For example, all new students participating in the scheduled student activity will be required to complete surveys that not only measure their satisfaction with the said activity, but also assess what they learned in terms of content knowledge and skill acquisition. (08/30/2016)

**Improvement:** Develop assessment tools to evaluate the effectiveness of activities/programs in the residence halls. (08/30/2016)

**Survey** - Develop and apply appropriate activities for residence hall in line with goals and objectives, including methods to assess the

**Reporting Period:** 2015 - 2016  
**Target Met:** No  
89.3% of respondents reported that living in on-campus housing has moderately enhanced their ability to improve

**Improvement:** Continue to collaborate with Student Body Association, Resident hall Association, and other Student



**Administrative Unit Outcomes**

**Assessment Strategies**

**Results**

**Improvements**

quality of recreation/co-curricular experience and resource conditions as well as methods to monitor long-term impacts of those co-curricular activities to evaluate if goals and objectives are met.  
**Target:** At least 90% of resident students will develop a sense of belonging, loyalty and institutional affinity, intra personal relationships and display responsibility to /for students, possess dedication evidenced thru active participation in college activities and serve as a role model.

intra personal relationships. (08/30/2016)

organization on issues related to planning and organising activities ahead of time to ensure wide awareness of activities. (09/30/2016)

**2015-2016 Sports and Recreation Outcome 1**

Students will exhibit the values of sportsmanship, teamwork and camaraderie and demonstrate the basic knowledge in coaching, officiating and organizing a mini-tournament.

**Reporting Period:** 2015 - 2016

**Target Met:** No

The intended objective was not met due to the advertisement communication did not reach the intended groups timely before the school is out and as a result there were only four students showed for the training. (07/23/2016)

**Improvement:** As soon as the SBA and other student organization and clubs, the unit staff will meet with the SBA to arrange and to recruit participants to assist with officiating in the fall 2016 intramural games. (07/23/2016)

**Follow-Up:** A monthly follow up will be implemented to ensure that the target is met (07/23/2016)

**AUO Status:** Active

**PSLO Assessment Cycle:** 2015 - 2016

**Target:** At least four interested students will be recruited representing each of the active student's organizations or clubs.

**Notes:** The intended target was not met due to the recruitment advertisement was not communicated well to all the organization and clubs. There is still

**Improvement:** There is still room to better improve the advertisement and to reach out to all student organizations and clubs. Working through the SBA Office would be a better approach and outreaching to them rather waiting for them to come. By fall 2016 we should have a good pool of participants in the officiating clinics. (09/30/2016)

**Reporting Period:** 2015 - 2016

**Improvement:** As soon as the SBA

**Administrative Unit  
Outcomes**

**Assessment Strategies**

**Results**

**Improvements**

room to better improve the advertisement and to reach out to all student organizations and clubs. By fall 2016 we should have a good pool of participants in the officiating clinics.

**Target Met:** No  
The intended target was not met due to the recruitment advertisement was not communicated well to all the organization and clubs. There is still room to better improve the advertisement and to reach out to all student organizations and clubs. (07/23/2016)

and student organizations are organized, the sports unit will call a meeting with the SBA and student organizations and by that we should have all represents from the intended groups. (07/23/2016)

**Reporting Period:** 2015 - 2016

**Target Met:** No

The intended target was not met due to the recruitment advertisement was not communicated well to all the student organizations and clubs as such the current students that have been assisting the staff with the games are still coming to assist with the games. (09/30/2016)

**Descriptive Statistics** - Implement a training module in fall 2016 that will complement specific knowledge in coaching, officiating or sport administration.

**Target:** 90% of the students recruited to represent the student organizations and clubs will demonstrate positive awareness in coaching, officiating and sports administration.

**Descriptive Statistics** - Facilitate two training sessions in the academic year 2016 and 2017 on Sports and Education Program specifically on community coaching and officials (CC&O) and sports in the community (SIC).

**Target:** 80% of the participants will exhibit knowledge and will demonstrate the acquired knowledge and skills in their respective local communities.

**2015-2016 Sports and Recreation**

**Descriptive Statistics** - Extend

**Reporting Period:** 2015 - 2016

**Outcome 2** - Organize and conduct co-curricular activities to enhance increase of participation from the college community and outside stake holders,

invitations to all student clubs, organizations and national offices to participate in the college intramural ball games by Fall 2016.

**Target Met:** No  
The target for the intended objective will be implemented and assessed in Fall 2016 (07/23/2016)

**AUO Status:** Active

**PSLO Assessment Cycle:** 2015 - 2016

**Target:** At least four additional teams will be included to the original set of teams that have been participating in the intramural games by Fall 2016.

**Descriptive Statistics** - Outreach to all local municipalities on island to take part in the college sponsored sports and activities in academic year 2016 and 2017

**Target:** At least four municipalities will demonstrate awareness of the sports programs and will participate in the college sports and activities by academic year 2016 and 2017.

**Descriptive Statistics** - Organize off campus tour to eight local communities to do friendship games in the academic year 2016 and 2017.

**Target:** Road trip to at least eight local communities to do good will games to enhance friendship and unity.

**Descriptive Statistics** - Conduct at least two tryouts in spring 2016 to identify students to represent the college in the state or invitational basketball tournaments.

**Reporting Period:** 2015 - 2016

**Target Met:** No  
The college intramural games are ongoing and recruiting players are already in process and through this process we should have a skeleton of what the national would be like

**Improvement:** On going recruitment and training will commence after the games to prepare the com-fsm national for any basketball competition on the

**Target:** By fall 2016 the college should have at least two males and a female national team to represent the college in the state and other invitational basketball tournament

and that training should commence. (09/30/2016)

island. (09/30/2016)

**Follow-Up:** After the intramural games (09/30/2016)

**2015-2016 Sports and Recreation**

**Outcome 3** - Ensure services are provided on a daily basis and recreational facilities are adequate and environmentally safe for the college community and all other stakeholders utilizing the services at the FSM-China Friendship Sports Center, National Campus.

**Descriptive Statistics** - Implement a maintenance and inventory program for weekly monitoring to ensure recreational gears and resources are adequate and safe to continuous use.

**Reporting Period:** 2015 - 2016

**Target Met:** No

The office is currently compiling a maintenance and inventory program for the facility and the sports gears. As a result the services will be enhanced constituents will be well satisfied. (07/23/2016)

**Target:** 75% of the existing competition and recreational gears will be replaced by academic year 2016-2017

**AUO Status:** Active

**PSLO Assessment Cycle:** 2015 - 2016

**Survey** - Conduct a satisfaction survey at the end of spring 2016 on the services pertaining physical resources and adequate of the facility.

**Target:** 80% of the students utilizing the services at the sports and recreation office will participate in the satisfaction survey.

**Reporting Period:** 2015 - 2016

**Target Met:** No

A survey was not conducted to assess our services due to other activities and personal reasons that interrupted the scheduling to conduct the survey. (09/30/2016)

**Improvement:** Plan ahead and assign staff to focus on the the survey and work with IRPO office to assist with the survey. (09/30/2016)

**Follow-Up:** Ensure a survey is conducted by the end of Fall 2016, (09/30/2016)

**Descriptive Statistics** - Provide daily monitoring and mentoring to all students accessing the sports and recreation programs and services.

**Target:** 80% of all students associated with the sports programs and services daily will show appreciation by following the

**Reporting Period:** 2015 - 2016

**Target Met:** Yes

Students that are utilizing our services daily are following the procedures by providing their ID cards, logging in and using their ID Cards to sign out the preferred sports and recreation equipment (09/30/2016)

procedures in utilizing the facility.

**Descriptive Statistics** - Encourage office staff monthly meetings to identify strengths and weaknesses in the delivery of the office operation.  
**Target:** At least four improvement activities will be identified in the office staff monthly meetings.

**Reporting Period:** 2015 - 2016  
**Target Met:** No  
With respect to scheduling of the facility and the services expected for the unit to provide with our constituents scheduled staff meetings have been pushed around. (09/30/2016)

**Improvement:** Continue to meet monthly regardless of the set dates to update and build on. (09/30/2016)

**Follow-Up:** monthly (09/30/2016)

**Descriptive Statistics** - Provide custodial services daily to foster a safe and healthy environment to all facility users.  
**Target:** 80% of the custodial cleaning services check list will be completed by the end of each day.

**Reporting Period:** 2015 - 2016  
**Target Met:** Yes  
In preparation for the two biggest meetings, the facility was cleaned with the help of maintenance and outside contractors so it went beyond the targeted percentage. (09/30/2016)

**Improvement:** continue to provide the cleaning services daily (09/30/2016)

**Follow-Up:** Daily (09/30/2016)

**2015-2016 Office of Student Life**

**Outcome 1** - Design and implement a structured program which promotes student leadership development and a good working relationship with the Student Body Association and student organizations of all campuses.

**Reporting Period:** 2015 - 2016

**Target Met:** Yes  
The Office of the Director of Student Life and SBA organized meetings and sessions with students especially on (a) procedure and requirements for registering student clubs and having them recognized by the college; (b) developing the club's calendar of activities including proposed budgets; (c) requesting approval of club-sponsored activities; (c) assessments of club-sponsored activities; (d) available student support programs and services; and (e) others.

**Improvement:** Continue to provide comprehensive academic, social, health-related, recreational and residential services, activities and events that promote student engagement and supplement student learning and success. (09/29/2016)

**AUO Status:** Active

**PSLO Assessment Cycle:** 2015 - 2016

As a result, several students are able to secure recognitions of their clubs, SBA coordinate the scheduling and launching of club-sponsored activities, clubs are able to conduct assessments of their sponsored activities to determine how well they achieve their articulated outcomes, and others.

There has been an increase in the number of registered and recognized student clubs, and club-sponsored activities. (09/23/2016)

**Descriptive Statistics** - Promote awareness of the availability of co-

**Reporting Period:** 2015 - 2016  
**Target Met:** Yes

**Improvement:** Continue to provide comprehensive academic,

curricular activities through campus wide advertisement and other methods of advertisement.  
**Target:** At least four advertisement methods will be used to outreach the college community to promote student life activities.

A calendar of student activities that is continuously updated by Student Life is available online. Calendar provides list of available co- and extra-curricular activities for students that are designed to promote student engagement, and complement learning. (10/03/2016)

social, health-related, recreational and residential services, activities and events that promote student engagement and supplement student learning and success.  
Explore options to ensure that co- and extra-curricular activities are well-communicated to students to increase participation and engagement by employing array of publications or media. (09/30/2016)

**Descriptive Statistics** - Develop a yearly student activity calendar in collaboration with all student government and organizations of all campuses to foster consistency of activities.  
**Target:** 90% of the student activity calendar will be completed by academic year 2016

**Reporting Period:** 2015 - 2016

**Target Met:** Yes

In collaboration with other student support services units, the SBA, and student clubs, Student Life has developed an calendar of student activities that is available from the college's website. (09/16/2016)

**Related Documents:**

[On Calendar of Student Activities](#)

**Improvement:** Continue to update the online calendar of student activities, and explore options to publishing said calendar in variety of formats to ensure access-to-information related to co- and extra-curricular activities available for students. (09/26/2016)

**Descriptive Statistics** - Facilitate a workshop on leadership and outreach to the SBA and all student organizations and club officers.

**Target:** At least two workshops will be conducted on student leadership at the beginning of academic year 2016.

**Reporting Period:** 2015 - 2016

**Target Met:** Yes

Conducted trainings that were geared at leadership development. For examples, July 27-29, 2015, peer coaches training for fall 2015; and June 24, 2016, peer coaches training for summer 2016; and July 27-29, 2016, peer coaches training for fall 2016. (09/28/2016)

**Improvement:** Continue to provide workshops or training for SBA and club officers on leadership development and outreach, including assessment. (09/30/2016)

**2015-2016 Office of Student Life**

**Outcome 2** - Identify strategic partnerships with internal and external entities who are engaged in related to capacity building.

**Reporting Period:** 2015 - 2016

**Target Met:** No

While Student Life coordinated with the US Embassy especially in addressing request for student state groups to provide cultural presentation during the celebrations of the US Independence Day in 2015, and this year -- there has been no efforts of any outreach made with embassies of foreign governments in the FSM. (09/21/2016)

**Improvement:** Continue to engage students in conducting community outreach to promote civic mindedness and others. (09/30/2016)

**Target:** At least two Embassies on

AUO Status: Active

PSLO Assessment Cycle: 2015 - 2016

island will show support and will accept to work with the office of student life in the academic year 2016.

**Descriptive Statistics** - Extend invitations to stake holders that are in direct relation to capacity building to do presentations on campus.  
**Target:** At least three presentations on capacity building will take place in Fall 2016

**Reporting Period:** 2015 - 2016

**Target Met:** No

No efforts or activities in conjunction with this action steps that are directly initiated by Student Life. However, the college's counseling services and administration usually facilitate the holding of lecture-forum covering a wide range of topics congruent with capacity building, community awareness, including workshops and trainings, e.g., career day, resume writing, and others. (09/26/2016)

**Improvement:** Student Life will provide comprehensive academic, social, health-related, recreational and residential services, activities and events that promote student engagement and supplement student learning and success (09/30/2016)

**Descriptive Statistics** - Enhance community relations with the neighboring community to build a strong sense of ownership of the campus environment and its members.

**Target:** Organize and conduct at least two meetings with the community chief to strengthen the unity between the college and the neighboring community by Fall 2016.

**Reporting Period:** 2015 - 2016

**Target Met:** No

There has been no activities or initiatives made by Student Life specific of this action step. Although, there were club-sponsored activities that involved community outreaches especially engaging the community to promote awareness about the college, its programs and services, and others. For example, a community outreach organized last November 2015 by NUKAP. (09/30/2016)

**Improvement:** Student Life will identify strategic partnerships with internal and external entities to provide further support to students in terms of academic, social, health-related, recreational and residential services. (09/30/2016)

**Related Documents:**

[November 2015 NUKAP Community Outreach](#)

**2015-2016 Office of Student Life Outcome 3** - To avail more services

for students as such that they have good access to transportation, food, convenience, fitness activities, medical care, laundry, student centered and other necessary and desired services.

**Descriptive Statistics** - Provide awareness of availability of services and publicize the events in the student activity calendar and all other means to outreach to the student population.

**Reporting Period:** 2015 - 2016

**Target Met:** Yes

As mentioned in the other sections of this assessment, a calendar of student activities (co- and extra-curricular activities) is available online, or accessible via the college's website. Notices and announcements about these activities are also made in several formats, e.g., posters and flyers, banners, emails through SBA and club officers, the Shark feed, the college's Facebook page, and others. (09/30/2016)

**Improvement:** Continue to explore options to further enhance students' awareness and engagement to co- and extra-curricular activities. (09/30/2016)

**Target:** At least four publication

**AUO Status:** Active  
**PSLO Assessment Cycle:** 2015 - 2016

strategies to promote the services that are available every semester.

**Descriptive Statistics** - Develop an assessment tool to rate the level of awareness of these services to the college community.  
**Target:** At least 70% of the students will exhibit level of awareness about student life programs and services and are in fully engaged.

**Reporting Period:** 2015 - 2016

**Target Met:** No

Student Life is yet to development and conduct a survey to determine the college community's level of awareness about available student support programs and services, including identifying the needs of the students. While initial plans were made, the works related to this was temporarily stopped when the director student life's position became vacant. (09/27/2016)

**Improvement:** Student Life to develop and implement an assessment to measure students and the college community's awareness about available student support programs and services, their levels of satisfaction about these programs and services, and the needs. (09/30/2016)

**2016-2017 Health Services Outcome**

**3** - To support fostering student success, the Health Service will provide health education awareness and well-being programs/activities to the college community; as such, students will continue to demonstrate increased knowledge and awareness about health issues and problems that affect their health.

**PSLO Assessment Cycle:** 2015 - 2016

**Descriptive Statistics** - 1. In collaboration with the college's health science program including external health services providers and government agencies, continue to organize and facilitate at least four health awareness and prevention workshops/activities during the academic year.

2. Organize and facilitate at least two individual health presentations for the Residence Halls students during the academic year.

**Target:** 1.1 At least 5% increase in the number of students, faculty and staff participating in the Health



Service facilitated workshops/presentations from prior year.

1.2 Statistically significant difference between the scores in the pre-tests and post-tests administered to a cohort of participants to health service facilitated presentations/workshops

**Descriptive Statistics - 3.** Continually update and provide current health information/resources and upgrade nursing skills and maintain license current.

**Target:** 3. 1. At least 80% of the students visiting the dispensary during the academic year will use the health information/resources available.

3. 2. At least two or three on and/or off-island workshops and conferences will be attended by the nurse

**2016-2017 Sports and Recreation**

**Outcome 2 - 2016-2017 Sports and Recreation Outcome 2** Organize and conduct sports competitions and other recreation activities to enhance participation from the college community and the local communities around the island.

**Descriptive Statistics - 2.1.** Extend invitations to all student clubs, organizations and national offices to participate in the college intramural ball games by Fall 2016.

2.2. Outreach to all local municipalities on island to take part in the college-sponsored sports and

**Administrative Unit  
Outcomes**

**Improvements**

**Assessment Strategies Results**

**AUO Status:** Active  
**PSLO Assessment Cycle:** 2015 - 2016, 2016 - 2017, 2017.  
**Start Date:** 10/01/2016  
**Inactive Date:** 10/01/2017

activities in academic year 2016 and 2017.

2.3. Organize off campus tour to eight local communities to do friendship games in the academic year 2016 and 2017.

2.4. Coordinate an invitational basketball tournament to all the sister state campuses and other colleges with in the north pacific to region to participate in a 3x3 basketball tournament by Summer 2017

**Target:** 90% of the said sports competitions will be completed by this cycle