

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Human Resources Committee
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Date:	Time:	Location:
Aug. 25, 2016	3:00 P.M.	President's Conference Room

Members Present/Absent:

Title/Representative	Name	Present	Absent	Reasons
Chair, HRC	George Mangonon	X		
Vice chair, HRC	Tara Y. Tara	X		
Secretary, NTL S	Julia N. Martin	X		
“Ex-Officio Member” Director, HRO	Rencelly Nelson	X		
CHK F	Genevy Samuel		X	
CHK S	Marylene Bisalen	X		
FMI S	Regina Faimau		X	
KSA S	Srue-Miako Sahn	X		New member
KSA S	Maver Jonathan	X		New member
NTL F	Pearl Habuchmai Olter-Pelep	X		New member
NTL F	Lucia Donre	X		
NTL F	Jazmin Gonzales		X	
NTL S	Tetaake Yeeting	X		New member
NTL S	Norma Edwin	X		
NTL S/FSS Rep	Martin Mingii		X	
NTL S	Alfred Olter	X		
NTL S	Yolina Yamada	X		
PNI F	Bertoldo Esteban	X		
PNI F	Emmanuela Garcia	X		
PNI S	Albert Amson	X		
PNI S	Maureen Mendiola	X		
Yap S	Sharon Ourun	X		

Additional Attendees:	
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Agenda/Major Topics of Discussion:

1. Call to order
2. Roll call; declaration of quorum
3. Review of Agenda
 - a. Membership Check

- b. Election of Officers (2016-2017)
- c. Others

- 4. Old Business
 - a. None

- 5. New Business
 - a. Membership Check
 - b. Election of officers (2016-2017)
 - c. Others

- 6. Adjournment

Discussion of Agenda/Information Sharing:

Outgoing Chairman George Mangonon called the meeting to order at 3:03 P.M. He welcomed and thanked everyone for coming. Special welcome was extended to the new members.

Introduction for members present began with those present at the meeting site and on to the state campuses. Quorum was declared and meeting proceeded on to the agenda.

Review of Agenda

Norma moved and Alfred seconded to adopt the agenda. Majority was in favor of the motion, so agenda was unanimously adopted.

Outgoing chairman George read out the official list of 21 HRC members for the SY 2016-2017.

Election of New Officers

Nomination for chairmanship was open, and George and Emmanuela (Emma) were nominated. George declined; by default, Emma is the new chairperson.

Lucia, Norma, and Tara declined being nominated, so the vote for vice chair was divided between Alfred (6), Pearl (4), and Tetaake (7). With the majority vote, Tetaake is the new vice chairman.

Pearl and Yolina declined being nominated; by default, Julia is retained as secretary.

Outgoing chairman George thanked everyone for their participation and cooperation during his term and encouraged the committee to give their support to the new officers by responding to emails.

New chairperson Emma thanked everyone for their vote. It is her first time as chairperson of a committee. She will do her part and asked for support from everyone.

Julia thanked everyone for the confidence and asked for support in exchange.

Marylene thanked the outgoing officers for a job well done, and Sharon congratulated them.

Others:

HR Director Rencelly suggested the committee look into having meetings during summer sessions. Staff members will be around, and faculty representatives can be changed to include those teaching during the summer, or off island members will keep in touch via email.

Chairperson Emma will look into changing the proposed meeting schedule for SY 2016-2017 to accommodate meeting during the summer session.

The TOR will have to be revisited and be modified again to accommodate changes. The modified version that was sent to Rencelly should be sent to members so everyone can review before the next scheduled meeting.

George will email the list of policies that need to be visited and acted upon to Emma.

Norma encouraged the committee to start acting on the TOR and policies so it can get to the Board for action during their next meeting (1st week of December).

The frequency of meeting to once a month, the first Thursday of each month. Nov. 3rd meeting has been postponed to Nov. 10th since Nov. 3rd is a holiday, and to accommodate faculty representatives, the Jan. 5th meeting is also postponed to Jan. 10th.

George moved and seconded to adjourn. Meeting adjourned at 3:50P.M.

Comments/Upcoming Meeting Date & Time/Etc.:

Handouts/Documents Referenced:

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College Web Site Link:

Prepared by:

Julia N. Martin

Date Distributed:

09/01/2016

Approval of Minutes Process & Responses:

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Submitted by:

Julia N. Martin

Date Submitted:

10/13/2016

Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

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Action by President:

Item #	Approved	Disapproved	Approved with	Comments
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			conditions	