

College of Micronesia-FSM
Committee (Working Group) Minutes Reporting Form

Committee or Working Group:	Information Communication and Technology

Date: 04/25/2017	Time: 3:00pm(UTC+11)	Location: Board Conference Room

STANDING COMMITTEE				
Information Communication and Technology Committee				
	Titles/Reps.	Names	Present	Absent
1.	Committee Chair	Shaun Suliol	X	
2.	Committee Vice-Chair	Nelchor Permitez	X	
3.	Committee Secretary	Yuuki Omura	X	
4.	Chuuk Campus Faculty Rep	Edson Asito		X
5.	Chuuk Campus Staff Rep	John Dungawin		X
6.	Kosrae Campus Staff Rep.	Renton Isaac	X <small>(Late)</small>	
7.	Kosrae Campus Faculty Rep.	Lyte Chapap	X	
8.	Kosrae Campus Staff Rep.	Hiroki Noda	X	
9.	National Campus Staff Rep.	Juvelina Rempis	X	
10.	National Campus Staff Rep.	Twyla Poll	X	
11.	National Campus Staff Rep.	Vasantha Senerathgoda		X <small>(Family Emergency)</small>
12.	National Campus Faculty Rep.	Edper Castro	X	
13.	National Campus Faculty Rep	Monica Rivera	X	
14.	National Campus Faculty Rep.	Mihai Dema	X	
15.	National Campus Staff Rep.	Nixon Soswa		X <small>(Conflict of schedule)</small>
16.	Pohnpei Campus Staff Rep.	Winter George	X	
17.	Pohnpei Campus Faculty Rep.	Danny Ibarrola	X <small>(go-to)(late)</small>	
18.	Pohnpei Campus Faculty Rep.	David Schelter	X	
19.	Pohnpei Campus Faculty Rep.	Phyllis Silbanuz	X	
20.	Yap Campus Staff Rep.	Pius Mirey	X	
21.	Yap Campus Staff Rep.	Ezra Choay Yoror	X	
22.	FMI Staff Rep.	Petrus Ken	X	
23.	Student Body Association Rep.			

Additional Attendees:	Gordon Segal, IT Director
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Agenda/Major Topics of Discussion:
Agenda: VPIEQA and VPIA seeking to buy 4 iPad Pros for Business Division for instructional purposes.

Edper Castro clarified that the iPad Pro(s) will be replacements for the old iPads that they currently have. The iPad Pro and Apple Pencil were requested over a year ago by Rafael Pulmano with the intention of using it as a visual aid for students. The iPad can also be used to have eBooks rather than having physical textbooks. The iPads will also be used for documentation for assessment purposes (Pictures and Videos)

Monica Rivera questioned if the students will be allowed to use the iPads. Edper Casto answered that it will only be for the instructors, and Shaun Suliol further clarified that the VPIA wants to purchase the devices for educational purposes only.

Phyllis Silbanuz asked what devices do the instructors currently have. Edper answered that they currently have Laptops and older iPads. Phyllis asked if the faculty would have to give up their laptops if the iPads are granted. Shaun answered no.

Phyllis explained that when PNI camp faculty requested a device, they had to give up their current device, ie: laptop for desktop.

Gordon Segal mentioned that Pohnpei Campus laptops were not purchased with Tech Fee, therefore expected to return other devices.

Phyllis asked if all faculty would be able to obtain iPads

Shaun replied that it would be up to the VPIA

Shaun Suliol recommends supporting the proposed agenda, but it needs more clarification. Majority of the committee agrees. 1 aye from PNI, 3 aye from KSA, 3 aye from YAP, no response from CHK, and unanimous aye from NTL members and members who drove from PNI camp.

Agenda: Reports and new regulations from Committee Discussions with Frankie Harris

Discussions ranged from elections to assessment.

The discussion took place at Riverside Restaurant on April 11th at 6pm.

The highlights that Secretariat, Frankie Harris discussed were as follows:

1. Transitions of Officers: Before the end of the semester, there should be other officers ready to step in in the event that current officers should want to retire and if the faculty members are absent on break. If faculty members are on vacation, they are not required to be a part of the committee meetings.

Starting with the next semester: Vice Chairs should be the next Chair by default.

Shaun: Starting from the next cycle: Voting will only be done for VP and Secretary. Current VPs will be moved to chair

Officer training will start next semester

2. Assessment: How effective is the committee?

Nelchor Pemitez recommended that the committee should make target goals for the committee to meet by the end of each term.

Edper questioned if the goals would be generic or strategic.

Nelchor replied that that will be up to the committee to decide.

3. Attendance: We have a responsibility as committee members to attend. If members are unable to attend, the member needs to notify their immediate supervisor. The committee officers are not responsible to report nor maintain the attendance.

Agenda: Accreditation team recommendations.

Gordon Segal mentioned that COM-FSM passed accreditation, but they were given recommendations.

Recommendation #2: In order to improve effectiveness, all campuses should be given technology in order to be functional as a learning center.

The recommendation is very generic, therefore can be interpreted many ways.

The accreditation team seems to be looking at disparities, most likely internet bandwidth, however that is out of our control. All campuses are given the best possible bandwidth that is possible within the college limits.

David Schelter mentioned that it is not only the bandwidth that is the problem, its also technology. PNI campus technology is nowhere near as good as NTL campus.

Phyllis commented, regarding bandwidth, that it is not only students who struggle with internet speeds, but also faculty/staff.

Gordon replied that he is very aware of the limitations on the PNI campus, and stated that it is because of the way the college budgets money for equipment. The college budget has been tight for the past 10 years, and the first thing they cut is usually equipment budget. We are trying to address the issue, but its slow progress. Small business equipment does not belong to the college. If we replace those, we can't even get rid of it.

We are trying to replace old equipment systematically.

David stated that the items don't technically need to be thrown away.

Nelchor stated that the equipment are being systematically replaced, but there could be improvements by using the devices that they currently have.

Regarding bandwidth, full control is in FSMTC's hands, not ours.

Phyllis inquired about the proposal for the fiber optic connection for PNI campus.

Gordon stated that the negotiation with Telecom is still in progress.

Agenda: Elections for next semesters officers

Nominations for Chair: Shaun Suliol and Nelchor Permitez

Votes for Shaun: 2 from FMI, 1 from YAP, 1 from PNI, 3 from KSA, 7 from NAT = 14

Votes for Nelchor: 1 from PNI, 1 from NAT = 2

Shaun Suliol is Chair

Nominations for Vice-Chair: Nelchor Permitez

No contest: Nelchor Permitez is Vice-Chair

Nominations for Secretary: Yuuki Omura

No contest: Yuuki Omura is Secretary

Discussion of Agenda/Information Sharing:

New Business:

Chuuk/Yap/Kosrae/Pohnpei – none

National

- Monica Rivera: Make some information about what the student tech fee is for. Perhaps a poster about how money is being spent on technological progress.

Comments/Upcoming Meeting Date & Time/Etc.:
Next meeting: TBA

Handouts/Documents Referenced:
BusinessDivision_ipad_studentlearning.pdf; Pulmano_Email.pdf

College Web Site Link:

Prepared by: Yuuki Omura Date Distributed: 05/04/2016

Approval of Minutes Process and Response: TBD

Submitted by: Date Submitted:

Summary Decisions/Recommendations/Actions Steps/Motions with Timeline and Responsibilities

Action by President: (this section will be filled in by the President's staff reflecting the President's decision regarding the recommendation from the various committees)

Item Numbers	Approved	Approved with Conditions	Disapproved	Comments/Conditions