



COLLEGE OF MICRONESIA – FSM

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Division of Business Administration

January 11, 2017

To : Gordon Segal
Director, Information Technology

Through: Karen Simion
VPIA

K. Simion 1/12/17

From : Joseph Felix, Jr.
Business Administration Division Chair

J. Felix

Subject : Request for four (4) units of iPad Pro

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The Business Administration Division would like to request four (4) units of iPad Pro to be used as instructional tools specifically for the following purposes:

- 1) to be used during lecture-demonstration in classes;
- 2) tools to document student activities in every courses that will be used as assessment artifacts;
- 3) eBook for textbooks that would be handy aids during class discussions and course preparations;
- 4) tools for developing instructional materials to enhance instructional delivery; and
- 5) portable tools for storing and retrieving information during meetings, seminars or training activities.

Not all faculty in the division but four requested for the iPads.

Your assistance is very needed and appreciated.