

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee		Student Success Committee		
Date: September 01, 2017		Time: 1-2 PM	Location: Board Conference Room	
Members				
	Titles /Reps	Name	P	A
1.	Chairperson	Morehna Santos	X	
2.	Vice Chairperson	Timothy Mamongon	X	
3.	Secretary	Cindy Edwin	X	
4.	Ex-Officio: Director Academic Programs	Maria Dison		X
5.	Ex.-Officio: Director of Student Life	Krystilyn Atkinson	X	
6.	Ex-Officio: Director Ins. Eff.	Vacant		
7.	Chuuk Campus	Wilson Bisalen	X	
8.	Chuuk Campus	Ben Bamboo Sr.		X
9.	FSM-FMI	Rufus Yaisolug	X	
10.	Kosrae Campus	Arthur Jonas		workshop
11.	Kosrae Campus	Meryulyn Livae	X	
12.	Kosrae Campus	Lyte Chapap		meeting
13.	National Campus	Mike Ioanis	X	
14.	National Campus	Mark Kostka	X	
15.	National Campus	Francis Alex		X
16.	National Campus	Jothy John	X	
17.	National Campus	Twyla Poll		X
18.	National Campus	Benina Ilon	X	
19.	Pohnpei Campus	Sebastian Tairuwepiy		Ad hoc meeting
20.	Pohnpei Campus	Ben Voltaire Nato	X	
21.	Pohnpei Campus	Shirley Jano	X	
22.	Yap Campus	Cecilia Dibay	X	
23.	Yap Campus	Susan Guarin	X	
Major Agenda or Topic of Discussion				
AGENDA				
<ol style="list-style-type: none"> 1. Memo to Executive Committee from President Daisy 2. Improvement Plan for SSC 				

3. Identifying Resource People
4. Review and finalize TOR
5. Minutes of April 21, 2017

Discussion of Agenda and Information Sharing

1. The chair went over President Daisy's memo to the Executive Committee regarding the elimination of the Council of Chairs. Recommendations to the Executive Committee will now be made through the following pathways:
 - A chair may forward recommendations for the EC agenda through the committee's Ex Officio through respective vice presidents
 - A chair may forward recommendations for the EC agenda through respective vice presidents
 - A chair may forward recommendations for the EC agenda through the secretariat
2. We will use our improvement plan from the self-assessment we did at our last meeting in spring, to direct us this year.
3. At our next meeting, we will invite the VP EMSS, VPIA, Director of Student Life, a staff from the Business Office, to let us know of any issues, problems students are facing or what is going on in their area. From there our committee will come up with plans on how we can address these issues.
4. The TOR needs to include a flow chart that will illustrate the communication channel. We also need to send a final version to VPIEQA. The chair will email it out to everyone to review and send any changes, recommendations to the officers by Sept. 8. The committee cannot remove members with excessive absences. The supervisor will need to be informed of this.
5. The chair will email the minutes from our last meeting for review and voting online. Vote by September 8.

Meeting ended at 2:00.

Next Meeting: Friday, October 6, 2017

Handouts/Documents Referenced

- *Memo from President to Executive Committee*

College Web Site Link

www.comfsm.fm

Prepared by:	Cindy Edwin	Oct. 03, 2017	
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Approval of the Minutes and Response

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Submitted by		Date:	
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Actions by the President

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				
2				
3				