

**COLLEGE OF MICRONESIA-FSM**  
**Committee Minutes Reporting Form**

<b>Committee</b>		Student Success Committee		
<b>Date:</b> February 02, 2018		<b>Time:</b> 1:10pm - 1:35pm	<b>Location:</b> President's Conference Room	
<b>Members</b>				
	<b>Titles /Reps</b>	<b>Name</b>	<b>P</b>	<b>A</b>
1.	Chairperson	Morehna Santos	X	
2.	Vice Chairperson	Timothy Mamongon		Orientation meeting with associates
3.	Secretary	Cindy Edwin	X	
4.	Ex-Officio: Director of Academic Programs	Maria Dison		X
5.	Ex.-Officio: Director of Student Life	Krystilyn Atkinson		SBA/club officers meeting
6.	Chuuk Campus	Wilson Bisalen	X	
7.	Chuuk Campus	Ben Bambo Sr.	X	
8.	FSM-FMI	Rufus Yaisolug	X	
9.	Kosrae Campus	Arthur Jonas		X
10.	Kosrae Campus	Meryulyn Livae		X
11.	Kosrae Campus	Lyte Chapap		X
12.	National Campus	Mike Ioanis	X	
13.	National Campus	Mark Kostka		X
14.	National Campus	Francis Alex	X	
15.	National Campus	Jothy John	X	
16.	National Campus	Twyla Poll		Bereavement leave
17.	National Campus	Benina Ilon		Off island
18.	Career and Technical Education Center	Sebastian Tairuwepiy		SBA/club officers meeting
19.	Career and Technical Education Center	Ben Voltaire Nato		All campus meeting
20.	Career and Technical Education Center	Shirley Jano	X	
21.	Yap Campus	Cecilia Dibay	X	
22.	Yap Campus	Susan Guarin	X	
23.	SBA representative (president at Chuuk Campus)	Ryian Raymond		X
24.	SBA representative			
<b>Additional Attendees:</b>				

**Major Agenda or Topic of Discussion**

1. Approval of minutes January 19, 2018
2. Approval of TOR
3. Faculty/staff survey

**Discussion of Agenda and Information Sharing**

1. There were no discussions to the minutes of January 19, 2018. Motion made and seconded to adopt the minutes. The minutes were unanimously adopted.
2. The chairwoman thanked all for their comments on the TOR.  
 Since two separate copies of the TOR had been emailed to everyone (20 January 2015 and 17 April 2016), the secretary included "November 2017" on the first page to indicate which one we were to be looking at. This date will be removed from the approved TOR.  
 There was some discussion on whether the date on the last page should reflect the date it was revised or adopted. Motion made and seconded to change "Drafts" to "TOR adopted" and include the date. Unanimously adopted. A second motion was made and seconded to adopt the Terms of Reference with changes to the date (delete November 2017) and "TOR adopted" on the last page. Unanimously adopted.
3. In response to the college's low ratings on the CCSSE regarding faculty-student interaction and the feedback from the SBA officers during their retreat last fall, the Director of Student Life generated a survey for faculty and staff, to get their comments on how they, especially faculty, can participate more in activities. From this a survey monkey will be created. Members are to review and send comments to the committee secretary, cc Krysti.
4. Motion made and seconded to adjourn the meeting. Communication connection cut off at 1:35. National site tried to reconnect but was unable to.

**Next Meeting: Friday, March 2, 2018**

**Handouts/Documents Referenced**

- *Faculty/staff survey*

**College Web Site Link**

[www.comfsm.fm](http://www.comfsm.fm)

<b>Prepared by:</b>	Cindy Edwin	Feb. 19, 2018	
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**Approval of the Minutes and Response**

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<b>Submitted by</b>		<b>Date:</b>	
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**Summary Decisions/Recommendations/Action Steps/Motions with Timeline and Responsibilities:**

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**Actions by the President**

<b>Item</b>	<b>Approved</b>	<b>Disapproved</b>	<b>Disapproved with Conditions</b>	<b>Remarks</b>
<b>1</b>				
<b>2</b>				
<b>3</b>				