

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee		Student Success Committee		
Date: March 02, 2018		Time: 1:08 - 1:58	Location: President's Conference Room	
Members				
	Titles /Reps	Name	P	A
1.	Chairperson	Morehna Santos	X	
2.	Vice Chairperson	Timothy Mamongon	X	
3.	Secretary	Cindy Edwin	X	
4.	Ex-Officio: Director of Academic Programs	Maria Dison		FSS all member meeting
5.	Ex.-Officio: Director of Student Life	Krystilyn Atkinson		College travel
6.	Chuuk Campus	Wilson Bisalen	X	
7.	Chuuk Campus	Ben Bambo Sr.	X	
8.	FSM-FMI	Rufus Yaisolug		Holiday- Yap Day (observed)
9.	Kosrae Campus	Arthur Jonas	X	
10.	Kosrae Campus	Meryulyn Livae		All campus meeting
11.	Kosrae Campus	Lyte Chapap		All campus meeting
12.	National Campus	Mike Ioanis	X	
13.	National Campus	Mark Kostka	X	
14.	National Campus	Francis Alex	X	
15.	National Campus	Jothy John	X	
16.	National Campus	Twyla Poll	X	
17.	National Campus	Benina Ilon		Off island
18.	Career and Technical Education Center	Sebastian Tairuwepiy		Teacher Corp workshop (presenter)
19.	Career and Technical Education Center	Ben Voltaire Nato	X	
20.	Career and Technical Education Center	Shirley Jano	X	
21.	Yap Campus	Cecilia Dibay		Holiday- Yap Day (observed)
22.	Yap Campus	Susan Guarin		Holiday- Yap Day (observed)
23.	SBA representative (president at Chuuk Campus)	Ryian Raymond		X
24.	SBA representative			

Additional Attendees:	

Major Agenda or Topic of Discussion

1. Approval of minutes February 02, 2018
2. 2016 CCSSE results

Discussion of Agenda and Information Sharing

1. A quorum was declared at 1:08 so the chair called the meeting to order.
2. Members were given some time to review the minutes from the February 02 meeting. There were no discussions to the minutes. Motion made and seconded to adopt the minutes. The minutes from February 02, 2018 were unanimously adopted as is.
3. One member responded with comments while four others responded saying they were fine with the faculty and staff survey developed by the Director of Student Life. There were no additional comments to the survey so the Director can go ahead and work with the Office of Institutional Effectiveness to create a survey monkey for faculty and staff.
4. Discussions centered on the results of the 2016 CCSSE, focusing on pages 14-17, Student – Faculty Interactions, and the three areas where the college received low ratings on in comparison to other small colleges;
 - 4m. Talked about career plans with an instructor or advisor (33% responded Never, 41.9% responded Sometimes, 16.6% responded Often, 8.2% responded Very Often)
 - 4n. Discussed ideas from your reading or classes with instructors outside of class (30.3% Never, 50.0% Sometimes, 13.4% Often, 5.8% Very Often)
 - 4q. Worked with instructors on activities other than coursework (48.7% Never, 35.7% Sometimes, 11.3% Often, 4.3% Very Often)

Since the headcount for the questions were not the same, this meant that some students skipped some questions. Discussions focused on students being aware of the survey, its purpose and importance so that they answer all questions and answer them honestly. This year a memo from President Daisy to students in classes picked for this year’s survey, asked that they “respond openly” and that “the results from the survey will help us find the best ways to make programs and services better”. A recommendation was made that an increase awareness of the CCSSE be made to students through advertisements, instructors and all necessary modes, prior to taking the CCSSE. The motion was moved, seconded and unanimously adopted.

Committee members voted and picked FACPLANS as an area to focus on:

A) FACPLANS (4m. Talked about career plans with an instructor or advisor)- 7 votes

B) FACIDEAS (4n. Discussed ideas from your readings or classes with instructors outside of class)- 3 votes

C) FACOTH (4q. Worked with instructors on activities other than coursework)- 3 votes

In preparation for our next meeting, members are to come up with ideas on how this can be accomplished.

5. Motion made and seconded to adjourn the meeting. The meeting ended at 1:58

Next Meeting: Regular scheduled meeting Friday, April 6, 2018

Handouts/Documents Referenced

- *February 02, 2018 minutes*
- *Faculty/staff survey*
- *2016 CCSSE results*

College Web Site Link

www.comfsm.fm

Prepared by:

Cindy Edwin

March 9, 2018

Approval of the Minutes and Response

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Submitted by

Date:

Summary Decisions/Recommendations/Action Steps/Motions with Timeline and Responsibilities:

Actions by the President

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				
2				
3				