

<b>Committee Minutes Reporting Form</b>			
<b>Committee or Working Group</b>		<i>Facilities &amp; Campus Environment</i>	
<b>Date</b>	<b>Time</b>	<b>Location</b>	
March 2, 2018	13:00	Board Conference Room	
<b>Members Present</b>			
	<b>Titles/Reps</b>	<b>Names</b>	<b>Remarks</b>
1.	Chair (CTEC Faculty)	Romino Victor	Present
2.	Vice Chair (National Campus LRC)	Bruce Robert	Present
3.	Secretary (CTEC Faculty)	Jean Ranahan	Present
4.	<i>"Ex-Officio Member" - Director, Maintenance</i>	Francisco Mendiola	Present
5.	Security	Sakios Mesiap	
6.	Chuuk Maintenance	Benjamin Akkin	(No VOIP connection)
7.	Chuuk Faculty	Muity Nokar	(No VOIP connection)
8.	Kosrae Campus Staff Rep	Teodoro Bueno	K.All Campus Meeting
9.	Kosrae Faculty	Tara Y. Tara	(No VOIP connection)
10.	Kosrae Campus Staff Rep	Lanson Alik	(No VOIP connection)
11.	National Campus Faculty	Don Buden	Present
12.	National Campus Faculty	Reynaldo Garcia	Present
13.	National Campus Faculty	Rafael Pulmano	Founding Day Planning Meet
14.	National Campus Faculty	Susan Moses	Present
15.	National Campus Faculty	Michael Muller	Faculty Staff Senate Meet
16.	National Staff IT	Christopher Gilimete	Present
17.	National Maintenance	Amirihter Thozes	
18.	National Campus Residence Hall	Marlou Gorospe	Present
19.	National Campus Residence Hall	Loatis Seneres	
20.	CTEC Faculty	Cindy Pastor	(No VOIP connection)
21.	CTEC Faculty	Nestor Mangubat	Present
22.	CTEC Faculty	Salba Silbanuz	(No VOIP connection)
23.	CTEC Maintenance	Bruno Barnabas	Present
24.	CTEC Staff	Edwin Sione	(No VOIP connection)
25.	Yap Campus Staff	Steven Young-Uhk	(No VOIP connection)
26.	Yap Campus Staff	Moses Faima	(No VOIP connection)
27.	FMI	John Giltamngin	(No VOIP connection)
28.	SBA Representative	Hiroimi Taulung	

<b>Additional Attendees</b>	
<i>None</i>	

#### Agenda/Major Topics of Discussion:

1. Call to order
2. Approval of Minutes of Last Meeting (February 02,2018)
3. New Business
  - a) The use of land ( PR of China)
  - b) Program Facilities Policy
  - c) Proposal to salvage old stone CCM campus sign
4. Updates from State sites
5. Miscellaneous
6. Adjournment

#### Discussion of Agenda/Information Sharing:

1. The meeting was called to order at 1:02 by Bruce Robert.
2. The minutes of February 02, 2018 were approved.
3. New Business
  - a) Director reported on discussions between COM-FSM administration and representatives from the Chinese farm in Madolenihmw regarding the feasibility of building a greenhouse, nursery shed, irrigation system, piggery, and biogas digester on COM-FSM land. Establishing these facilities would follow all the requirements in the COM-FSM land use agreement, and their purpose would be only for the delivery of instruction for our students. Member Moses asked about the costs of leveling the land and bringing water to the site, and the Director responded that those costs would be minimal. She also asked if bio gas smells, to which he replied that it does not.
  - b) Director discussed the need for a policy that provides that each program has appropriate space and facilities. Such a policy is important for accreditation. One example that points to the need for a policy is the nursing program which moved into inadequate facilities leading to crowded conditions and which has a reliance on a bus to transport students to and from the hospital with no provision for bus maintenance or consideration of the daily four hours of manpower that it takes to make the trips. Other programs may experience a reduction in facility needs, so the policy should include for systematic review of all program facilities and needs.

Member Moses discussed the State Campus sites for the new Baccalaureate program. The campuses have assured her that they have adequate space now; however, she and the director will schedule a time to talk further.

At our next meeting, Director will bring a draft of a Purposeful Design Policy.

c) Member Moses related a story about the time when the new College of Micronesia-FSM replaced the old Community College of Micronesia at its site in Kolonia. At that time, the CCM campus sign was discarded into a ditch and she was in a position to ask that it be saved and moved to the National Campus site where it has lain on the ground between Building A and Building B ever since. She has wondered if the stone could be salvaged, restored, and placed in an attractive setting with signage to indicate its place in COM-FSM history.

A motion was made, seconded and approved that:  
 The Facilities and Campus Environment Committee endorses the refurbishing of the old Community College of Micronesia sign and its installation at National Campus between the classroom building and faculty offices.

The chair will write a letter recommending the motion.

4. Since the VOIP was not working, there were no updates from the state sites.
5. Director reported that some of the preparation work for the 25<sup>th</sup> Anniversary events has been contracted out. We can expect to see non-COM-FSM workers on campus in the coming weeks.
6. The meeting adjourned at 1:50

**Handouts/Documents Referenced:**

COM Pilot Farm 2-2.pdf 171.9 kb

COM Pilot Farm-1.pdf 513.3 kb

COM Pilot Farm3-2.pdf 536.5 kb

<b>Prepared by: Jean Ranahan</b>	<b>Date Distributed for Review: March 6, 2018</b>	
	<b>Date Approved: April 27, 2018</b>	