



# COLLEGE OF MICRONESIA-FSM

P.O. Box 159, Kolonia, Pohnpei  
Federated States of Micronesia 96941  
www.comfsm.fm

Phone: (691) 320-2480/2481/2482

Fax: (691) 320-2479

June 12, 2017

## MEMORANDUM

TO: Karen Simion, Vice President of Instructional Affairs

SUBJECT: Monthly Report, May 2017

This report outlines activities for campus libraries at the College of Micronesia-FSM during the month of May 2017.

### ACTIVITY HIGHLIGHTS:

#### *National Campus LRC*

- Karleen enrolled in two classes this summer at UNT. Classes are INFO 5223- Metadata I and INFO 5670- R&SRV: Spec. Fields

#### *State Campus LRCs*

- Chuuk campus library assistant was on leave from May 8 to June 8. Inventory was completed in May 2017 with the following reported:
  - Total Copies = 12,312
  - Copies Marked = 9497
  - Copies Missing = 2,815
- A total of 332 books were weeded from the Pohnpei campus library with the distribution as follows:
  - 44 books donated to Kolonia Elementary School
  - 247 books donated to PICS High School
  - 32 books donated to Congress Library
- Yap campus library reports that she conducted a library user satisfaction survey for both students and faculty. She also participated in the following campus committees: Program & Invitations Subcommittee of the Graduation Committee for Spring 2017; Special Occasions Committee (Mother's Day); and the Incentive Awards Committee.

### TOPICS RESEARCHED:

#### NATIONAL (6)

1. Map of Pohnpei
2. Climate change in Western Pacific
3. Adapting to climate change in the Pacific
4. Coastal change on islands in the FSM
5. Framing food security in the Pacific Islands
6. Changing livelihoods in the Pacific Islands

#### YAP (15)

1. Responsibilities of village chiefs in Yap
2. Sea level and climate
3. Continental drift theory

4. Rank and status in traditional Marianas Islands
5. Culture in the outer islands of Yap
6. The Pacific Basin: history of its geographical exploration
7. Maps of Tonga, New Caledonia, and Nauru
8. Classical and operant conditioning
9. Birth control implants
10. Frozen embryo transfer
11. Cultural superstitions
12. Advantages and disadvantages of being bilingual
13. Classroom management: dealing with angry parents
14. Abuses: physical, emotional, and verbal
15. Types of drugs: prescribed and addictive drugs

## STATISTICS:

### Programs/Services

	CC	KC	NC	PC	YC	TOTAL
Patrons usage	849	266	5973	570	287	7945
Reserve materials	0	0	31	0	0	31
Materials circulated	26	7	188	32	107	360
Visitor usage	2	0	9	7	3	21

### Computer Usage

	CC	KC	NC	PC	YC	TOTAL
Total Usage	374	266	1243	119	205	2207
Computer Assists	1	0	46	17	2	66

### Reference Encounters

	CC	KC	NC	PC	YC	TOTAL
Total Transactions	2	0	54	0	3	59

### Collection Development

	CC	KC	NC	PC	YC	TOTAL
Total volumes	12392	2400	70573	4514	10646	100525
New Acquisitions	0	0	60	17	0	77
Cataloged	129	0	104	5	0	238
Donations	0	0	26	0	0	26
Serials	0	0	59	17	0	76
Withdrawn	0	0	193	5	0	198
Gov Docs			310			

### Inter-Library Loan

	NC
ILL sent	4
ILL received	4

## MITC SERVICES:

Audio video production/edited	1
Audiovisual material duplication (COM activities)	2
Audiovisual materials cataloged	11
Audiovisual materials labeled	11
Audiovisual purchased	1
Audiovisual donated	7
COM meetings/workshops in MITC Rooms	6

COM Video Coverage	1
Digital Photos	500
Equipment checked out	3
ID Issue	70
ID Photos Taken	70
ID Cards re-issue due lost or damage	04
Number of classes held in MITC	24
Non-COM video coverage	2
Lamination (meal card)	7
Poster laminated	1
Setup Audio systems for activities/class	3
Total fees collected for ID cards	\$20.00
Video burned into DVD format	2
Video Showing for classes in MITC Rooms	7
Video downloading for classroom use	1

## **PROFESSIONAL/COMMUNITY SERVICE:**

### *National Campus LRC*

- Julia attended HRC regular meeting and was re-elected as HRC secretary for FY 2017-2018
- Bruce Robert was elected as Vice-Chairman for the Facilities, Communication & Environment committee for SY 2017-2018.
- Director Helieisar and Juvel Recana participated in the monthly Lady Sharks meeting on May 12<sup>th</sup> at Mangrove Bay Bar from 3pm-5pm.
- Director also attended a Management Team meeting on May 17<sup>th</sup> and an online PIALA Executive Board meeting on May 31<sup>st</sup>.

### *State Campus LRCs*

- Pohnpei campus librarian attended the campus wide meeting/incentive awards day on May 1<sup>st</sup>.

## **CONCERNS/COMMENTS:**

None at this time.

Respectfully submitted by,



Jennifer Helieisar  
Director, Learning Resources Center

cc : All campus librarians