



COLLEGE OF MICRONESIA-FSM

P.O. Box 159, Kolonia, Pohnpei
Federated States of Micronesia 96941
www.comfsm.fm

Phone: (691) 320-2480/2481/2482

Fax: (691) 320-2479

January 13, 2018

MEMORANDUM

TO: Karen Simion, Vice President of Instructional Affairs

SUBJECT: Monthly Report, December 2017

This report outlines activities for campus libraries at the College of Micronesia-FSM during the month of December 2017.

ACTIVITY HIGHLIGHTS:

- *Chuuk*: Kersweet was on approved leave from December 8-January 8.
- *Kosrae*: Survey was administered to library users this month.
- *National*: Board of Regents meeting was held in the New Zealand Reading Room; Karleen Samuel enrolled in two classes for her masters in library science program: Digital Libraries INFO5740 and Information Architecture INFO5745.
- *Pohnpei*: Library hours were extended to 7:00pm for finals week.
- *Yap*: Completed inventory of library collection; Entered library assessment data on TracDat; Assisted Cecila Dibay with graduation preparations for fall 2017; Administered fall 2017 survey to faculty and students from November 29-December 1.

TOPICS RESEARCHED:

CHUUK (1)

1. Exceptional children

NATIONAL (16)

1. China
2. Christianity offerings in Micronesia
3. College offering courses in heritage languages
4. Dominican Republic
5. Enforcing of communication at home between parents & children in FSM
6. Gender roles in FSM
7. Greek philosophy
8. Immigration
9. Knowledge about navigation in Micronesia
10. Logic and philosophy
11. Masao Hadley on history of Nan Madol
12. Micronesian history
13. Money policy
14. Pohnpei-English dictionary to support the local language courses
15. Socrates philosophy
16. Spina bifida

YAP (15)

1. Anti-corruption/fraud in Yap
2. Asor Ulithi

3. Bloom's philosophy of objectives
4. Entertainment and travel group (ETG)
5. Fuel spill in Micronesia
6. Hawaii
7. Heart rate
8. Hiragana
9. Jean-Jacques Rousseau
10. Kingdom Animalia
11. Multiple intelligences
12. Osmosis
13. Personalities in Tianbing's painting
14. Saipan food
15. Teaching philosophy

STATISTICS:

Programs/Services

	CC	KC	NC	PC	YC	TOTAL
Patrons usage	700	310	6887	669	965	9531
Reserve materials	0	0	34	0	4	38
Materials circulated	27	4	62	9	357	459
Visitor usage	3	0	11	0	23	37

Computer Usage

	CC	KC	NC	PC	YC	TOTAL
Total Usage	342	83	1426	143	522	2516
Computer Assists	3	0	71	69	18	161

Reference Encounters

	CC	KC	NC	PC	YC	TOTAL
Total Transactions	0	0	51	0	26	77

Collection Development

	CC	KC	NC	PC	YC	TOTAL
Total volumes	10569	2431	70534	4524	10685	98743
New Acquisitions	1	0	61	0	9	71
Cataloged	0	0	165	0	162	327
Donations	96	0	7	0	0	103
Serials	0	0	61	0	0	61
Withdrawn	0	0	0	0	0	0
Gov Docs			0			

MITC SERVICES:

COM meetings/workshops in MITC Rooms	11
COM Video Coverage (Faustino, Leilani, BA, Aids, Nipoun, Talent)	5
COM Video Edited	6
Digital Photos	362
Equipment check-out	3
ID Photos Taken	5
ID Cards re-issue due lost or damage	5
Manual video checkout	5
Posters laminated	5
Number of classes held in MITC	9
Non COM Video Coverage	1

Setup Audio systems for activities/class	3
Scan documents for student/staff	4
Total fees collected for ID cards	\$25.00
Video recordings edited	3
Video burned into DVD format	10
Video conversion	5
Video Showing for classes in MITC Rooms	10

PROFESSIONAL/COMMUNITY SERVICE:

- Bruce attended a meeting for the FCE committee on December 8th.
- Board of Regents meeting was held in the New Zealand Reading Room on December 13th.

CONCERNS/COMMENTS:

None at this time.

Respectfully submitted by,



Jennifer Helieiser
Director, Learning Resources Center

cc : All campus librarians