



COLLEGE OF MICRONESIA-FSM

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MEMORANDUM

TO: Karen Simion, Vice President of Instructional Affairs

SUBJECT: Monthly Report, February 2018

This report outlines activities for campus libraries at the College of Micronesia-FSM during the month of February 2018.

ACTIVITY HIGHLIGHTS:

- *Chuuk*: The LRC requested five work study students to assist in the library.
- *CTEC*: Two work study students were hired to work in the library; Rihter attended a ad hoc meeting for the math instructor position on February 15th.
- *Kosrae*: Two sections of Mrs. Sigrah's Art class used the LRC for research on February 6th and 8th. Eighteen (18) Kosrae High School students used the LRC for research on February 7th
- *National*: MITC received five new projectors for instructional use; Director's contract will be expiring in August of this year; thus a performance evaluation was completed this month by VPIA Simion in accordance with HR policy on contract renewals; Director was acting VPIA from January 31-February 16, 2018.
- *Yap*: Susan assisted in the 25th anniversary preparations with drafting program and logistics for College Quiz Bowl & certificate of participation; attended staff retreat on February 23rd; and assisted UB students with research work

TOPICS RESEARCHED:

CTEC (1)

1. Highlight text online

NATIONAL (32)

1. Archaeology findings then and now in Micronesia
2. Cash management and flow effects in Micronesia region
3. Diabetes
4. Domestic violence
5. Environmental science
6. Ethnology issues in the Federated States of Micronesia
7. Family obligations in the FSM
8. Fisheries effects in the Pacific region
9. Foreign investment and investors in the FSM region
10. Foreign investors findings in Micronesia
11. Foreign policy
12. FSM Land tenure and social structures
13. FSM migration to Guam and other parts of the world
14. Gender issues in Micronesia

15. Global warming issues discussed by Higashi
16. Household income and expenditures in the FSM
17. Impacts of tourism in the Federated States of Micronesia economies
18. Kachau/Kachaw empire
19. Kosrae state tourism effects
20. Life in the Marshall Islands
21. Market-based analysis for fishing practices in the FSM region
22. Micronesia diaspora
23. Migration and tourism effects and concerns in the Federated States of Micronesia
24. Nursing journal
25. Pohnpei state tourism plan and its effect
26. Pohnpeian prestigious economy
27. Pregnancy
28. Problems of soil and other habitats in the Marshall Islands
29. Reasons why migration is happening
30. Techniques for fishing and tradition of fishing
31. The various languages in the FSM and how they relate to each other
32. World politics in Micronesia

YAP (33)

1. Amino acids – essential and non-essential
2. Continental drift theory
3. Convergent plate boundary
4. Cooling and solidification
5. Different between manual and CAD drawing
6. Eauripik
7. Ethnic groups in Asia
8. Expedition in the Pacific
9. Formal education – advantages, disadvantages
10. Hawaii – geography, plants, food
11. History and government of Russia
12. Ifalik
13. Importance of libraries
14. Jesuit education in Micronesia
15. Jesuits in Micronesia
16. John Haglelgam
17. Lamotrek
18. Land biomes – Tundra, Taiga
19. Learning to learn
20. Mental health
21. Pacific languages
22. Piaget’s stages of cognitive development
23. Plate tectonics
24. Rock cycle
25. Schools in Micronesia prior to American administration
26. Sewage and sewerage treatment
27. Transitional words
28. Ulithi Atoll
29. Water pollution – causes, effects, prevention
30. Why do people procrastinate?
31. Woleai
32. Work and simple machines
33. World War II in the Pacific

STATISTICS:

Programs/Services

	CC	KC	NC	CTEC	YC	TOTAL
Patrons usage	3123	1060	17953	1580	878	24594
Reserve materials	0	0	44	0	9	53
Materials circulated	14	18	396	34	381	843
Visitor usage	2	18	6	8	40	74

Computer Usage

	CC	KC	NC	CTEC	YC	TOTAL
Total Usage	1062	265	3423	338	413	5501
Computer Assists	7	0	75	107	11	200

Reference Encounters

	CC	KC	NC	CTEC	YC	TOTAL
Total Transactions	5	61	90	1	20	177

Collection Development

	CC	KC	NC	CTEC	YC	TOTAL
Total volumes	10653	2532	70722	4538	10687	99132
New Acquisitions	6	13	85	1	0	105
Cataloged	17	13	296	0	0	326
Donations	11	0	0	0	1	12
Serials	0	0	85	1	0	86
Withdrawn	0	0	13	0	0	13
Gov Docs			0			

LIBRARY INSTRUCTION:

Campus	Sessions	Students	Topic	Courses	Instructor
NC LRC	5	66	E-journals (2); E-journals & Google search (3)	PH251; SS200; EN120b (3);	Wang-Harris; Donre, L.; Rivera-Smith (2); Senarathgoda, D.
TOTAL	5	66			

MITC SERVICES:

Audiovisual production	1
Audiovisual materials labeled	60
Audiovisual record updated	60
COM meetings/workshops in MITC Rooms	12
COM Video Edited	2
Digital Photos	50
Equipment check-out	2
ID Photos Taken	50
ID Cards re-issue due lost or damage	38
ID Cards validated	50
ID Cards renewed	12
Manual video checkout	13
Non COM Video Coverage	1
Number of classes held in MITC	4
Patrons provided with reference/research services	3
Posters laminated	3
Setup Audio systems for activities/class	12
Scan images	31
Total fees collected for ID cards	\$190.00
Viewing in Booths	6
Video conversion	60
Video Showing for classes in MITC Rooms	37
Work study Hours	158 hrs.

PROFESSIONAL/COMMUNITY SERVICE:

- *Yap:* Susan attended a meeting for Student Success committee on February 2nd. On the agenda was the approval of the revised TOR and review of survey for faculty and staff engagement by Student Life.
- *National:* Director participated in Curriculum Committee meetings on February 12th and 26th; HR workshop for managers on February 14-15 on policies on Employment, Leave, Performance Evaluation, Termination, and Employee Discipline and Protection as well as work in security investigations and report writing; a Lady Sharks meeting on February 27th; and a Management Team meeting on February 28th.

Respectfully submitted by,



Jennifer Helieson
Director, Learning Resources Center

cc : All campus librarians