



COLLEGE OF MICRONESIA-FSM

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June 13, 2018

MEMORANDUM

TO: Karen Simion, Vice President of Instructional Affairs

SUBJECT: Monthly Report, May 2018

This report outlines activities for campus libraries at the College of Micronesia-FSM during the month of May 2018.

ACTIVITY HIGHLIGHTS:

- *CTEC*: Library extended its hours during the final exams week. Rihter attended the center's incentive awards ceremony on May 8th and has been appointed to serve on the ad hoc committee for the CTEC-IT position.
- *Kosrae*: LRC administered library usage survey from May 1-8 to campus community; Michael attended the Pacific Libraries Summit in Fiji funded by International Network of Library Innovators (INELI) and the International Federation of Library Associations & Institutions (IFLA).
- *National*: Karleen is taking two classes for her library science master's program, INFO5306 Project Management and INFO5330 Academic & Community College Libraries; Spring 2018 library usage surveys were administered to faculty and students; Director participated in the Ke Au Hou : Generations of Pacific Librarianship conference on May 1-4, 2018 in Honolulu, Hawaii as a panelist on *Honoring Our Past* with colleagues Jean Thoulag and Jane Barnwell; Bruce Robert's contract will be expiring in November of this year; thus a performance evaluation was completed this month in accordance with HR policy on contract renewals; Julia Martin resigned from her position as Librarian I effective May 13, 2018.
- *Yap*: Susan assisted the following classes: EN110, SC130, and UB students in their research work; administered the spring 2018 library use survey to students and faculty; and assisted during summer 2018 registration.

TOPICS RESEARCHED:

NATIONAL (15)

1. Achromatopsia in the Pingelap atoll and Ponape
2. Basket weaving on a Chuukese island
3. Global warming and influence of globalization on life in Chuuk State
4. Influence of environmental changes on the Micronesian region
5. Land ownership in Chuuk
6. Math (Grade 5-6)
7. Mystery of total color blindness on a Pacific atoll finally solved
8. Philosopher's biography
9. Science (CRC)
10. Silk screening on Ponape
11. Social structure and how it affects lifestyles in Micronesia
12. Surviving the climate change in the Marshall Islands

13. Total colorblindness among Pingelap islanders

14. Totemism in Chuukese culture
15. Trukese old marriage custom

YAP (19)

- | | |
|--|-------------------------|
| 1. Australia | 10. Growing cabbage |
| 2. Cellphones – advantages and disadvantages | 11. Guam |
| 3. Circulatory system | 12. Hawaii |
| 4. COM-FSM mission | 13. Magnetism |
| 5. Cook Islands | 14. Palau |
| 6. Electrical circus | 15. Reflection of light |
| 7. Essays, kinds of | 16. Rocks, kinds of |
| 8. Fears and ways of overcoming them | 17. Suicide – causes |
| 9. Federated States of Micronesia | 18. Teaching philosophy |
| | 19. Yap – landforms |

STATISTICS:

Programs/Services

| | CC | KC | NC | CTEC | YC | TOTAL |
|----------------------|-----|-----|------|------|-----|-------|
| Patrons usage | 920 | 472 | 7673 | 623 | 523 | 10211 |
| Reserve materials | 0 | 0 | 43 | 0 | 0 | 43 |
| Materials circulated | 26 | 3 | 187 | 29 | 220 | 465 |
| Visitor usage | 10 | 0 | 28 | 6 | 65 | 109 |

Computer Usage

| | CC | KC | NC | CTEC | YC | TOTAL |
|------------------|-----|-----|------|------|-----|-------|
| Total Usage | 943 | 110 | 1652 | 81 | 242 | 3028 |
| Computer Assists | 4 | 0 | 42 | 18 | 6 | 70 |

Reference Encounters

| | CC | KC | NC | CTEC | YC | TOTAL |
|--------------------|----|----|----|------|----|-------|
| Total Transactions | 1 | 3 | 29 | 0 | 12 | 45 |

Collection Development

| | CC | KC | NC | CTEC | YC | TOTAL |
|------------------|-------|------|-------|------|-------|-------|
| Total volumes | 10659 | 2569 | 70949 | 4543 | 10777 | 99497 |
| New Acquisitions | 0 | 0 | 99 | 1 | 24 | 124 |
| Cataloged | 0 | 3 | 260 | 0 | 0 | 263 |
| Donations | 0 | 0 | 0 | 0 | 0 | 0 |
| Serials | 0 | 3 | 99 | 1 | 0 | 103 |
| Withdrawn | 0 | 0 | 0 | 0 | 0 | 0 |
| Gov Docs | | | 0 | | | |

MITC SERVICES:

| | |
|---|-----|
| Audiovisual material duplication (COM activities) | 5 |
| Audiovisual materials cataloged | 11 |
| Audiovisual materials labeled | 11 |
| COM meetings/workshops in MITC Rooms | 9 |
| COM Video Coverage | 1 |
| Digital Photos | 300 |

| | |
|---|---------|
| Equipment checked out | 1 |
| ID Cards issue for new comers | 20 |
| ID Cards re-issue due lost or damage | 4 |
| ID Photos Taken | 24 |
| ID updated with sticker | 200 |
| Number of classes held in MITC | 10 |
| Patron Tours/Orientations | 5 |
| Patrons provided with reference/research services | 2 |
| Setup Audio systems for activities/class | 2 |
| Total fees collected for ID cards | \$20.00 |
| Video burned into DVD format | 11 |
| Video Production | 1 |
| Video Showing for classes in MITC Rooms | 12 |
| Viewing in Booths | 1 |

PROFESSIONAL/COMMUNITY SERVICE:

- *Yap:* Susan participated in the graduation preparations for spring 2018 and attended the May meeting for the Student Success committee to approve the April 6 meeting minutes, elect new officers, assessment of the committee.
- *National:* Director assisted Faculty/Staff senate with tabulating results of the election of new members for the new school year on May 11th and joined the old and new members of FSS for a lunch meeting with President Daisy on May 16th.

CONCERNS/COMMENTS:

None at this time.

Respectfully submitted by,



Jennifer Helieisar
Director, Learning Resources Center

cc : All campus librarians