

**COLLEGE OF MICRONESIA-FSM**  
**Committee Minutes Reporting Form**

<b>Committee</b>	Student Success Committee	
<b>Date:</b> October 5, 2018	<b>Time:</b> 1:18pm-2:04pm	<b>Location:</b> Board of Regents Conference Room

**Members**

	<b>Titles /Reps</b>	<b>Name</b>	<b>P</b>	<b>A</b>
1.	Chairperson	Timothy Mamongon	X	
2.	Vice Chairperson	Francis Alex		X
3.	Secretary	Cindy Edwin	X	
4.	Ex.-Officio Member: Director of Student Life	Krystilyn Atkinson	X	
5.	Chuuk Campus Staff Rep.	Wilson Bisalen	X	
	Chuuk Campus Faculty Rep.	Ben Bambo Sr.	X	
6.	FSM-FMI	Rufus Yaisolug		X
7.	Kosrae Campus Staff Rep.	Arthur Jonas	X	
8.	Kosrae Campus Staff Rep.	Meryulyn Livae	X	
9.	National Campus Faculty Rep.	Mike Ioanis	X	
10.	National Campus Faculty Rep.	Lloyd Yamada	X	
11.	National Campus Faculty Rep.	Jothy John	X	
12.	National Campus Staff Rep.	Twyla Poll	X	
13.	National Campus Staff Rep.	Benina Ilon	X	
14.	National Campus Staff Rep.	Morehna Santos	X	
15.	CTEC Staff Rep.	Sebastian Tairuweepiy		Attending workshop
16.	CTEC Faculty Rep.	Ben Voltaire Nato	X	
17.	CTEC Faculty Rep.	Shirley Jano	X	
18.	Yap Campus	Cecilia Dibay	X	
19.	Yap Campus	Susan Guarin	X	
20.	SBA Representative-President, CTEC	Virginia William	X	
21.	SBA Representative-President, Kosrae Campus	Leeson Linus	X	

<b>Additional Attendees:</b>	
------------------------------	--

**Major Agenda or Topic of Discussion**

1. Approval of Sept. 7, 2018 minutes
2. Survey for students regarding advisors
3. Miscellaneous

## Discussion of Agenda and Information Sharing

1. Quorum was declared at 1:18pm so the chair called the meeting to order. There were no other additions to the agenda. Motion made and seconded to adopt the agenda as is.
2. Motion made and seconded to approve the minutes from our last meeting. The minutes from Sept. 7, 2018 were approved with no changes.
3. The committee reviewed each of the 13 questions that were submitted for the survey regarding advisors. We were only able to get through the highlighted ones; the rest will be communicated through email. Comments received after the questions have been finalized will not be accepted.

1. Have you been in to see your advisor this semester? If yes, for what reason? If not, why not?

Information Technol..., 10/16/18 5:06 PM  
Comment [1]: add

2. How often do you go to see your advisor? Once, twice, or three or more times or never.

Information Technol..., 10/16/18 5:05 PM  
Comment [2]: delete

3. How can advisor help you? Explain—(this is to get better understanding if students understand of advisors)-they can say "to advise" but don't know the specific areas advisors can help with.)

Information Technol..., 10/16/18 5:06 PM  
Comment [3]: delete

What do you think the role of the advisor is?

Information Technol..., 10/16/18 5:07 PM  
Comment [4]: delete, change to:

List choices for students to choose from.

Information Technol..., 10/16/18 5:11 PM  
Comment [5]: add

4. What are the main obstacles that hinder you from seeing your advisors?

Add suggested answers

Information Technol..., 10/16/18 5:12 PM  
Comment [6]: add

5. Have you ever seek/sought your advisor to talk about possible career that you might be able to after college? If yes, what were the discussions about?

Information Technol..., 10/16/18 5:17 PM  
Comment [7]: delete

6. Was the advisor available to assist you with career planning? (Follow up) How often...

Information Technol..., 10/16/18 5:18 PM  
Comment [8]: insert

7. How often would you prefer to talk to your adviser on your career plans?

Information Technol..., 10/16/18 5:18 PM  
Comment [9]: delete

a.) Once a month

Information Technol..., 10/16/18 5:20 PM  
Comment [10]: insert

b) Twice every semester

c) Once every semester

Information Technol..., 10/16/18 5:21 PM  
Comment [11]: will be follow up to #6

8. What specific information about your career plans do you want to know?

9. How helpful is your advisor in facilitating your pathway to success? Scale of 1-5 (5 very helpful—  
1 not helpful)

10. How often do you meet with your advisor a semester? Once, twice, 3 or more, never.

11. What do you think ought to be done to encourage a more interactive environment between you  
and the advisors?

12. Why do you think there is a lack of motivation among students to discuss career plans more  
openly?

13. How would you like to interact with your advisor, thru online or face to face?

4. The next meeting is scheduled for Friday, November 2 but it is a holiday. November 5-9 is early registration for Spring 2019. We will reschedule through email.
5. Motion made and seconded to adjourn the meeting. The meeting ended at 204pm.

**Next Meeting: Friday, November 2, 2018 (holiday)**

**Handouts/Documents Referenced**

- *September 7, 2018 minutes*
- *Questions from SSC members regarding advisors*

**College Web Site Link**

[www.comfsm.fm](http://www.comfsm.fm)

<b>Prepared by:</b>	Cindy Edwin	Oct. 16, 2018	
---------------------	-------------	---------------	--

**Approval of the Minutes and Response**

--	--	--	--	--	--	--	--

<b>Submitted by</b>		<b>Date:</b>	
---------------------	--	--------------	--

**Summary Decisions/Recommendations/Action Steps/Motions with Timeline and Responsibilities:**

**Actions by the President**

			<b>Disapproved with</b>	
--	--	--	-------------------------	--

<b>Item</b>	<b>Approved</b>	<b>Disapproved</b>	<b>Conditions</b>	<b>Remarks</b>
<b>1</b>				
<b>2</b>				
<b>3</b>				