

COLLEGE OF MICRONESIA-FSM

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FROM: COM-FSM YAP ACADEMICS
TO: LOURDES ROBOMAN, DEAN, YAP CAMPUS
SUBJECT: MONTHLY REPORT
DATE: AUGUST 2018

I. Enrollment per Courses offered and Class Schedule (Based from My Shark) for Fall 2018

Summary Report on the Number of Enrolled Students over the Maximum Number of Students per Course Fall 2018

Course No. and Title	Enrolled Students	Maximum Number of students	Percentage (%)
Agriculture			
1. AG 84 Basic Crop Production	15	20	75
2. AG 092 Swine and Poultry	14	30	47
3. AG 86 Field Internship	3	5	60
Computer			
4. CA 100 Computer Literacy Y1	28	30	93
Education			
5. ED 302 Social Study Methods	11	30	37
English			
6. EN 110 Advanced Reading	29	30	97
7. EN 120 A Expos Writing 1	27	27	100
8. EN 120b Expos Writing II	13	15	87
English as a Second Language			
9. ESL 89 Reading V Y1	29	30	97
10. ESL 92A ACE English 2	14	20	70
11. ESL 99 Writing V Y1	21	25	84
ESS-Exercise Sports Science			
12. ESS 102V Volleyball	18	30	60
FL-Foreign Languages			
13. FL 101 Japanese I	19	30	63
Mathematics Sciences			
14. MS 104 Y2 Technical Math 1	18	20	90
15. MS 92A ACE Math 2	10	20	50

16. MS 96 Elementary Algebra	17	25	68
17. MS 99 Intermediate Algebra	18	20	90
18. MS 100 College Algebra	23	30	77
Psychology			
19. PY 101 General Psychology	16	30	53
Sciences			
20. SC 98 Survey of Science	27	30	90
21. SC 094 Family Health	13	30	43
22. SC 120 Biology	25	25	100
23. SC 101 Health Science	20	20	100
Social Sciences			
24. SS 150 Y1 Hist. of Micronesia	29	30	97
25. SS 195 Micronesian Cultural Studies	22	30	73
Vocational Education Electronics			
26. VEE 100 Soldering and Mech Term Tech	10	20	50
27. VEE 103 Electronics Fundamentals I	10	20	50
Vocational Education Mechanics			
28. VEM 110 Workshop Fabrication	10	20	50
VSP Vocational Education- Safety			
29. VSP 121 Industrial Safety	20	20	50

Number of Courses offered for Fall 2018

Areas	Number of Courses
1. Agriculture	3
2. Computer	1
3. Education	1
4. English	3
5. English as a Second Language	3
6. ESS-Exercise Sports Science	1
7. Foreign Language	1
8. Mathematics Sciences	5
9. Psychology	1
10. Sciences	4
11. Social Sciences	2
12. Vocational Education Electronics	2
13. Vocational Education Mechanics	1
14. Vocational Education Safety	1
Total	29

II. Number of Faculty Members (Full time/Part time) and their Teaching Loads (Number of Courses Teaching, Number of Preparations, and Number of Credits)

Faculty Name	Full time /Part time	No. of Courses Teaching	Number of Preparations	No. of Credits	No. of hours/wk
1. Prof. Jovita Masiwemai	Full time	4	4	13	13
2. Prof. Raymond Permitez	Full time	5	5(2 with 1.5 credits)	13	15
3. Dr. Joy Guarin	Full time	5	6	16	18
4. Dr. Rhoda Velasquez	Full time	4	4	15	15
5. Prof. Robert Yangerlou	Full time	4	4	12	12
6. Virginia Fenenigog	Part time	1	1	5	5
7. Martin Ruwniyol	Part time	1	1	1	3
8 . Serphin Ilesiyalo	Part time	1	1	3	3
9. John Mafel	Part time	2	2	6	6
10 Steven Young-Uhk	Part time	1	1	4	6
11. Murukesa K.	Part time	1	1	5	5
Total	Full time- 5 Part time- 7				

No. of courses handled by Full time- **22 or 76%**

No. of courses handled by Part time- **7 or 24%**

III. Assigned Courses per Faculty

Name of Faculty	Status	Course Teaching	Number of Credits	Number of Hours per week
1. Jovita Masiwemai	Full time	EN 110	3	3
		ESL 92A ACE English II	4	15 hrs./week for 6 weeks
		EN 120b Expos Wrtg. II	3	3
		EN 120a Expos Wrtg. I	3	3
Total			13	

2. Rhoda Velasquez	Full time	MS 92 A ACE Math II	4	15 hrs./week for 6 weeks
		MS 100 College Algebra	3	3
		CA Y2 100 Computer Literacy	3	3
		MS 99	5	5
Total			15	
3. Joy Guarin	Full time	SC 98 Survey of Science	3	3
		SC 101 Health Science	3	3
		SC 130 Physical Science	4	6
		AG 92	3	3
		SC 94 Family Health	3	3
Total			16	18
4. Raymond Permitez	Full time	VEE 103 Electronics Fundamentals	3	3
		VEM 110 Workshop Fab.II	3	3
		MS 104 Technical Math 1	4	6
		VSP 121	1.5	1.5
		VEE 100	1.5	1.5
Total			13	15
5. Robert Yangerlou	Full time	SS 150 Hist. of Micronesia	3	3
		PY 101 General Psychology	3	3
		SS 195 Micronesian Cultural Studies	3	3
		ED 302 Social Studies Method	3	3
Total			12	12
6. Virginia Fenenigog	Part time	MS 96 Elementary Algebra	5	5
7. Serphin Ilesiuyalo	Part time	FL Japanese 1	3	3
8. Martin Ruwniyol	Part time	ESS 102v Volleybal	1	3
9. Steven Young Uhk	Part time	AG 084 Basic Crop production	4	6

10. John Mafel	Part time	ESL 89 Reading V	3	3
		ESL 99 Writing V	3	3
Total			6	6
11. Murukesan K.	Part time	AG 096 Field Internship	5	5
Total			93	

IV. Summary of enrollment for Fall 2018

Summary of Enrollment for Fall 2018 (From SIS)

Classification of Students	Number of students
1. New students	42
2. Returning students	11
3. Continuing	105
4. ND	0
Total	158

Summary of Enrollment according to Sex for Fall 2018 (From SIS)

Sex Classification of Students	Number of students
1. Male	81
2. Female	77
Total	158

PROGRAMS

	Total
Third Year CA, Teacher Prep- Elem	11
Degree	
Agr. & Natural Resource Management	5
Business Admin.	11
CIS	7
Const/Electricity-Adv.Cert.	
Electronics-AAS	
Elem. Ed.	
Hospitality & Tourism Management	3

Public Health	2
LA-HCOP	8
LA-Special Ed.	
Liberal Arts	10
Marine Science(AA and AS)	3
Micro.Studies	4
Teacher Prep	22
Nursing	7
Subtotal	82
Certificate	
Agriculture & Food Tech.	21
Basic Public Health	
Bookkeeping	4
Const./Electricity-Cert.	
Electronics-Eng. Tech Cert.	14
Nursing Assistant	24
Health Assistant Training Prog.	
Secretarial Science	1
Trial Counselor	
Subtotal	64
Audit	1
Unclassified	
TOTAL	158

Registration	
Certificate	64
Freshmen	60
Sophomores	22
3 rd yr. Cert.	11
Unclassified	
Audit (undeclared)	1
Total	158

Enrollment Status

Enrollment Status	Credits	Number of Students	Percentage
Audit/Unclassified	0	1	0.63%
Less than 1/2(5-1)	1-5	27	17.09%
1/2 time(6-8)	6-8	29	18.35%
3/4 time(9-11)	9-11	15	9.49%
Full time (12 up)	12+	86	54.43%
Total		158	

Total students 158
Total Credits: 1628
Student FTE 135.6667
Credit FTE 10.3038

V. Faculty Information

Retention Rates of Full time Faculty for Fall 2017

Total Number of full time faculty last Spring 2018	Number of full time teaching this Fall 2018	Retention rate (%)
5	5	100%

Faculty by State Origin for Fall 2018

Status of the faculty	Number of Faculty from Yap	Percentage (%)	Number of Faculty from outside Yap	Percentage (%)	Total Number of Faculty
Part time	5	83	1	20	6
Full time	1	17	4	80	5
Total	6		5		11

Percent of filled position for Instruction (Full time) as of August 2018

Instructor Position	Number of positions needed	Percent filled
1. Math /Computer	-	-
2. Instructional Coordinator	-	-
3. Education Instructor	-	-
Total positions needed	2	-

VI. Calendar of Activities and Class Schedule

Calendar of Activities Fall Semester 2018

August 6	Fall Semester Begins
August 7-8	Summit
August 14	Freshmen and Parents Orientation
August 13-14	Faculty Workshops
August 15-17	Regular Registration
August 20	First Day of Instruction /Course Syllabi Due to DAP
August 22	Last Day to Add/Drop Courses
August 23	Class Lists Verified by Instructors
August 31	At-Risk Lists Due from Instructors
August 31	Convocation
August 31	SBA Nominations & Election
September 4	Advisors Meeting
September 5	Powwow Session 1- Advisors/Advisees Meeting
September 7	College Preparatory <i>Session 1</i>
September 4	SBA Swear-In
September 14	College Preparatory <i>Session 2</i>
September 17	Early Warning Deficiency Reports Due from Instructors
September 18	Advisors Meeting
September 19	Powwow Session 2 – Advisors/Advisees Meeting
September 21	College Preparatory <i>Session 3</i>
September 26	All Campus Meeting
October 8-9	Mid-term Evaluations
October 12	Mid-Semester Blow Out
October 12	Mid-term Grades Due from Instructors
October 16	Advisors Meeting
October 17	Powwow Session 3 – Advisors/Advisees Meeting
October 19	Entrance Testing at Yap State Campus
October 24	Holiday - United Nations Day
October 26	Last Day to Withdraw with “W”
October 31	All Campus Meeting
October 31	Deadline for Applications for Spring 2019 Graduation
November 2	Holiday - FSM Independence Day
November 5-9	Early Registration for Spring 2019
November 9	Holiday - Veterans Day (observed)
November 16	Movie Night
November 23	All Campus Meeting
December 3-10	Final Exam Preparation Week
December 10	Award Day
December 10	Last Day of Instruction
December 11, 12 & 13	Final Exams
December 14	Deadline for Final Grades from Instructors/Fall Semester Ends
December 19	Commencement Exercises/Fall Semester Ends
December 24	Holiday – Yap State Constitution Day
December 25	Holiday – Christmas Day

V. Class Schedule

Fall Semester 2018

Tuesdays & Thursdays

8/22/18

Period	1	2	3	4	5
Time	8:30-9:55	10:05-11:30	11:40-1:05	1:15-2:40	2:50-4:15
Adm. 1	ESL 92a (6 weeks / class) M-Th 8:30-11:25 F 8:30-10:30 Jovita M.		3 ESL 99 Writing V John Mafel	3 PY 101 Gen. Psychology Robert Yangerluo	3 ED 302 Social Studies Methods (4:00-5:25) Robert Yangerluo
Adm. 2			3 MS 100 College Alg. Rhoda Velasquez	3 EN 110 Advanced Reading Jovita M.	3 EN 120b Expository Writing II Jovita M.
Science Lab	3 SC 101 Health Science Joy Guarin	SC 120 Biology with Lab. Joy Guarin		3 SC 094 Family Health Joy Guarin	
VE Lab		3 VEM 110 Workshop Fabrication R. Permitez		1.5 1.5 VPS 121 VEE100 (Tue only) (Thurs Only) Raymond Permitez	
Room 106	(moved to VE) MS 104 Tech. Math II lab R. Permitez			5 AG 096 Field Internship Dr. Murukesan K.	3 FL 101 Japanese I Serphin I.
Room 107	1 ESS 102v Intro. To Volleyball Martin R.	MS 099 Intermediate Alg. (10:00-11:00) Rhoda V.		AG 084 Basic Crop Prod. <i>lab</i> Steven Y.	MS 096 Elem. Algebra (2:50-4:15) Ginny
Specialized Lab (CLab2)				MS 092a (6 weeks / class) M-Th 1:00-4:04 F 1:00-3:00 Rhoda V.	

Fall 2018
Monday Wednesday Friday

8/22/18

Period	1	2	3	4		5	6
Rm/Time	8:30 9:25	9:35 10:30	10:40 11:35	11:45 12:40	12:40 1:40	1:40 2:35	2:45 3:40
Adm. 1	4 ESL 092a (6 weeks / class) M-Th 8:30-11:25 F 8:30-10:30 Jovita Masiwemai			3 EN 120a Expository Writing I Jovita M.			
Adm. 2	3 SS 195 Micronesia Cultural Studies Robert Y.	3 SS 150 Hist. Of Micronesia Robert Y.					3 ESL 089 Reading V John Mafel
Science Lab		3 AG 092 Swine & Poultry Production Joy Guarin	4 SC 120 Biology with Lab <i>Lecture</i> Joy Guarin			3 SC 098 Survey of Science Joy Guarin	
Specialized Lab (CLab2)	3 CA 100 Comp. Literacy Rhoda V.			5 MS096 Elem. Algebra <i>Lecture</i> Ginny		4 MS 092a (6 weeks / class) M-Th 1:10-4:05 F 1:010-3:10 Rhoda V.	
VE Lab			3 VEE 103 Electronic Fundamentals I R. Permitez				
Room 106	4 MS 104 Tech. Math I lecture R. Permitez						
Room 107		5 MS 099 Intermediate Algebra Rhoda V.	4 AG 084 Basic Crop Production <i>Lecture</i> Steven Y.				

RESERVED FOR ACTIVITIES

VI. Faculty assisted in the Fall 2018 Registration last August 15-16, 2018

The following faculty were present and assisted in the registration:

Jovita Masiwemai, Joy Guarin, Rhoda Velasquez, Raymond Permitez, and Robert Yangerluo .

VII. Faculty Workshop

**August 17, 2018, 1:00-5:00 PM
Faculty Center**

1-5 PM		Sign in
1:00		COM FSM Mission Statement- Prof. Jovita Masiwemai Introduction of Faculty: Yap Campus and FMI Campus
1:00-2:00		Presentation of Student Advising by Debra Roth, Student Services staff/Counselor
2:00-4:00		<p style="text-align: center;">Presentation of a Reflection of the outcome of the lesson by the faculty members(Yap and FMI)</p> <p>Professional Learning Workshops Outcome (last Feb. 23, 2018): Creating a more active learning environment with more of an emphasis on learning formats which are less-lecture based and include more experiential learning. (Different learning formats/scenarios)</p> <p>Task: Describe a lesson that you have taught in the past that you will teach in a new way, one that incorporated some of the ideas used during the workshops. Teach the lesson before the end of the semester. Sending a reflection of the outcome of the lesson to Dr. Denise by the end of the semester.</p>
4:00-5:00		Faculty Meeting

Present in the Workshop are the following:

Yap campus:

1. Jovita Masiwemai
2. Joy Guarin
3. Jacqueline Wigfall
3. Raymond Permitez
4. Rhoda Velasquez

FMI campus

1. Matthias Ewarmai
2. Alvin Sinem
3. Semesa Senikuraciri
4. Tioti Teburea
- 5 Michael Mailuw
6. Joseph Falmed



Reflection of the outcome of the lesson by Semesa Senikuraciri from FMI

VIII. Freshmen Orientation Fall 2018 was held last August 17, 2018 at Yap Campus Student Center from 9:00-12:00 PM. Faculty present were:

1. Jovita Masiwemai
2. Raymond Permitez
3. Rhoda Velasquez
4. Joy Guarin
5. Robert Yangerluo



Dean Lourdes Roboman welcoming the new students

IX. 1st Faculty Meeting for Fall 2018

College of Micronesia – FSM Committee (Working Group) Minutes Reporting Form

Committee or Working Group:		Faculty (Yap Campus)		
Date:	Time:	Location:		
Aug. 17, 2017	4:00 p.m.	Faculty Center		
Members Present:				
Titles/Reps	Name	Present	Absent	Reason
Acting IC	Joy Guarin	√		
Full-time Faculty	Jovita Masiwemai	√		
Full-time Faculty	Robert Yangerluo	√		
Full-time Faculty	Rhoda Velasquez	√		
Full-time Faculty	Raymond Permitez	√		
All FMI faculty				
Agenda/Major Topics of Discussion:				
<ul style="list-style-type: none"> ▪ Calendar of Activities ▪ Class Schedule ▪ Class Lists ▪ Syllabus Information ▪ Faculty Meeting Schedule ▪ Committee Membership ▪ Others 				
Discussion of Agenda/Information Sharing:				
<ul style="list-style-type: none"> ▪ Calendar of Activities The Yap Campus Calendar of Activities for Fall 2018 was distributed and discussed. ▪ Class Lists Instructors must check the SIS/MyShark for the updated class lists of their classes. Submission is on August 23, 2017. ▪ Syllabus Information Instructor must follow the prescribed format of course syllabus. All the necessary information should be there. All syllabi should be submitted to on or before August 24, 2018. ▪ Faculty Meeting Schedule Instructors planned to have their monthly meeting on the following dates at 4pm at the Faculty Center: September 26, October 24, and November 21, 2018. ▪ Committee Membership Members of the different committees <i>CC</i> – Joy Guarin <i>Faculty Senate</i> <i>RAR</i> –Others 				

Comments/Upcoming Meeting Date & Time/Etc.:
▪ Next meeting is on Sept. 26, 2018
Handouts/Documents Referenced:
College Web Site Link:

XII. Faculty Office Hours. Copies of this table are posted on bulletin boards .

NAME	TIME	DAY	PLACE
1. Jovita Masiwemai	3:00- 4:00 PM Walk-in or by appointment	Daily	Faculty Center
2. Raymond Permitez	11:30-1:00 PM Walk-in or by appointment	TTh MWF	Voc Ed. Building
3. Joy Guarin	11:45-12:40 PM. 4-5 PM Walk-in or by appointment	MWF TTh	Faculty Center
4. Rhoda Velasquez	10:40-11:40 AM Walk-in or by appointment	M-F(Daily)	Faculty Center
5. Robert Yangerluo	11:00-12:00 AM Walk-in or by appointment	MWF TTh	Faculty Center
6. All Part time faculty	By appointment		

XIV. Curriculum Committee (CC) Meeting

Acting IC attended meeting last August 20, 2018.
Highlights: Term of Reference and urgent matters

Submitted by:
Joy S. Guarin, Acting IC

