

**College of Micronesia – FSM
Minutes Reporting Form**

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| Meeting Group: | Assessment Team |
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| Date: 19 September 2018 | Time: 13:00 | Location: Board of Regents conference room, Palikir |
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| Members Present: | | | | |
|-------------------------|--------------------|---------|--------|----------------|
| Titles | Name | Present | Absent | Remarks |
| DAP, Chair | Maria Dison | X | | |
| IC National Campus | Joseph Felix, Jr. | | X | College travel |
| IC Chuuk Campus | Mixon Jonas | | X | |
| IC CTEC | Taylor Elidok | X | | |
| IC Kosrae Campus | George Tilfas | X | | |
| IC Yap Campus (Acting) | Joy Guarin | X | | |
| Faculty member, NC | Dana Lee Ling | X | | |
| Faculty member, NC | Peltin Olter-Pelep | X | | |
| VPIEQA | Shaun Suliol | | X | |

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| Additional Attendees: | None |
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Agenda

1. Adopt minutes
2. Program review ACE (Yap campus).
3. Program review Community Health/Health Assistants Training program (Yap campus)
4. Program review Certificate of Achievement as a Nursing Assistant (Yap campus)
5. Program review Achievement in Electronic Engineering Technology (Yap campus)
6. Consideration of the Academic Assessment Report AY 2017-2018

Major Topics of Discussion:

1. Minutes of 8/9/2018 adopted
2. Program review ACE (Yap campus) adopted with the note that the PSLO Assessment Report is included in the format in which it is included because that data is not in TracDat. The section should be a table that is a combination of all the data from those academic years which the review covers. This comment applies also to the next two program reviews. There are recommendations that should be surfaced.
3. Program review Community Health/Health Assistants Training program (Yap campus). Program review need not have been done as the courses were not offered. There are recruiting recommendations that should be surfaced. No need to adopt: courses were not offered.

4. Program review Certificate of Achievement as a Nursing Assistant (Yap campus).
Program review adopted with the note that some data has not yet come in from the Office of Institutional Effectiveness.
5. Program review Achievement in Electronic Engineering Technology (Yap campus).
Approved and adopted with the same note as earlier on the issue of the PSLO Assessment Report Summary section should be a table summarizing data from the program assessment summaries. The additional note was made that the "student recommendations" should appear only in the annual program review summaries. Student recommendations from those annual summaries should probably be communicated to the Student Success Committee.
6. Consideration of the Academic Assessment Report AY 2017-2018. This report focused on challenges, needs, and recommendations in the assessment area. Some issues of continuity impacted the data available for the production of this report. Report is adopted after a brief discussion of the structure of the document. A note was made that there has been a standing recommendation to make the general education program learning outcomes the same as the institutional learning outcomes. This is not necessarily as straightforward as simply adopting the ILOs and the general education PSLOs - there are general education PSLOs that do not map to an ILO (GE-PSLO 3.4 for example) and there are ILOs that may not be directly measurable, especially when implemented as a general education PSLO (life-long learning can only be measured over a lifetime).
7. Adjourned 13:57

Comments/Upcoming Meeting Date & Time/Etc.:

Handouts/Documents Referenced:

College Web Site Link:

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| Prepared by: | Dana Lee Ling | Date Distributed: | 19 September 2018 |
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Approval of Minutes Process & Responses:

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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

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Action by President:

| Item # | Approved | Disapproved | Approved with conditions | Comments |
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