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| **Committee Minutes Reporting Form** | | | | |
| **Committee or Working Group** | | | ***Curriculum Committee*** | |
| **Date:** | | **Time:** | | **Location:** |
| October 29, 2018 | | 1:00PM | | Board Conference Room |
| |  |  |  |  | | --- | --- | --- | --- | | **Members** |  |  |  | | **Titles/Reps** | **Name** | **Present** | **Absent** | | Chairperson/ National Campus Program Representative | Mark Kostka |  | X | | Vice-Chairperson / National Campus Program Representative | Kasiano Paul | x |  | | Secretary/Kosrae Campus Program Representative | Sharon Oviedo |  | x | | Chuuk Campus Program Representatives | Lynn Sipenuk | X |  | |  | Alton Higashi |  | x | | CTEC Campus Program Representatives | Gardner Edgar | X |  | |  | Danilo Ibarrola | X |  | |  | Debra Perman | X\* |  | |  | Deeleeann Daniel | X |  | | Yap Campus Program Representative | Joy Guarin | X |  | | FMI Campus Program Representative | Mathias Ewarmai | X |  | | National Campus Program Representatives | Susan Moses | X |  | |  | Robert Spegal | X |  | |  | Marlene Mangonon | X |  | |  | Marvey Elias | X |  | |  | Cindy Marie Edwin | X |  | | LRC Representative | Jennifer Helieisar |  | x | | Ex-Officio | Maria Dison |  | X | |  |  |  |  | | | | | |
| **Additional Attendees:** | Phyllis Sylbanuz (proxy for Debra Perman) | | | |
| A**genda/Major Topics of Discussion:** | | | | |
| **AGENDA:**   1. Welcoming Remarks/Roll call/Overview of Agenda 2. Approval of minutes from October 15, 2018 meeting   **3. Urgent Matters:**  Endorsement of ED271 - Visual Arts and Technology in the Classroom  **Update from Reader Teams:**  ED301A - Bilingual Language Arts Methods  ED301B - Reading Methods  PY/ED300 - Education Psychology  ED330 - Classroom Management  **Assignment to reader teams:**  AG092 - Poultry and Swine Production - Team Kasi and Sharon  AG089 - Crop Production - Team Mark and Robert Spegal  BU101 - Introduction to Business - Team Marlene and Alton Higashi  CA100 - Computer Literacy - Team Cindy and Lynn Sipenuk  VEE223 -  PC Hardware and Software - Team Matthias Ewarmai and Danilo Ibarolla  VSP121 - Industrial Safety and Electronics - Team Gardner Edgar and Debra Perman  **4**. Miscellaneous  5. Adjournment | | | | |
| **Discussion of Agenda/Information Sharing:**  **1.Welcoming Remarks/Overview of Agenda**  CC Vice-Chairman called the meeting to order at 1:00PM and facilitated a brief review of the agenda and actions taken from the previous meeting held October 15, 2018.   1. **Approval of September 17, 2018 minutes**   Approval of minutes for October 15, 2018 meeting was deferred.   1. **Urgent matters**    1. Endorsement of ED271       1. A member from Chuuk asked for clarification on CSLO 3.2 and suggested to change “and” to “and/or”.       2. A member stated that PSLO 3 (demonstrate professionalism) was not addressed. After discussion and review, it was stated that all courses do not need to meet all PSLO’s. Professionalism is measured two times per semester as stated in #9 Evaluation.       3. A member from CTEC stated that CSLO 2 was not specific enough. After discussion and review, it was stated that room must be left for academic freedom of the instructor and that the members’ concerns were noted.       4. A motion was made by Lynn and seconded by Cindy to endorse ED271 with suggested changes.       5. **The CC Committee endorsed ED271 with 12 Yes votes and 1 Abstain.**   **Update from Reader Teams**   1. ED301A - Bilingual Language Arts Methods (return from reader team) 2. ED301B - Reading Methods (endorsed and approved last meeting – 10/15/18) 3. PY/ED300 - Education Psychology (checklist sent to Chair on 9/7/18) 4. ED330 - Classroom Management (Reader Team has not received course outline)   **Assignment to Reader Teams**   1. Vice-Chair stated that course outlines will be emailed to reader teams as assigned. 2. Assigned reader teams are as follows:   AG092 - Poulty and Swine Production - Team Kasi and Sharon  AG089 - Crop Production - Team Mark and Robert Spegal  BU101 - Introduction to Business - Team Marlene and Alton Higashi  CA100 - Cumputer Literacy - Team Cindy and Lynn Sipenuk  VEE223 - PC Hardware and Software - Team Matthias Ewarmai and Danilo Ibarolla  VSP121 - Industrial Safety and Electronics - Team Gardner Edgar and Debra Perman   1. **Miscellaneous** 2. **Adjournment**   Motion was made by Bob and seconded by Kasi, Vice-Chair to adjourn the meeting. The meeting was adjourned at 2:00PM. | | | | |
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| |  | | --- | | **Handouts/Documents Referenced:** |   Course Outline for ED271 | | | | | | | |
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| **College Web Site Link:** | | | | | | | |
| **Prepared by:** | | **Cindy M. Edwin** | | **Date Distributed:** | | | 11/15/18 |
| **Approval of Minutes Process & Responses:** | | | | | | | |
| * Electronic votes: | | | | | | | |
| **Submitted by:** | | |  | | **Date Submitted:** |  | |
| **Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:**   * Approval of minutes from October 15, 2018 meeting was deferred. * The CC Committee endorsed ED271 with 12 Yes votes and 1 Abstain. | | | | | | |