

COLLEGE OF MICRONESIA-FSM  
Committee Minutes Reporting Form

Committee		<b>Recruitment, Admissions, and Retention</b>		
Date: April 03, 2019		Time: 1-2 PM	Location: Board Conference Room	
			National Campus VOIP 4515 PIN 7510	
<b>Members</b>				
	<b>Titles /Reps</b>	<b>Names</b>	<b>P</b>	<b>A</b>
1.	Chairperson (Kosrae Staff Rep.)	Robert Jonas <a href="mailto:rjonas@comfsm.fm">rjonas@comfsm.fm</a>	P	
2.	Vice Chairperson (National Staff Rep)	Pelsihner Elias <a href="mailto:pelias@comfsm.fm">pelias@comfsm.fm</a>	P	
3.	Secretary (National Faculty Rep)	Resida S. Keller <a href="mailto:resida@comfsm.fm">resida@comfsm.fm</a>	P	
4.	Chuuk Campus Staff Rep.	Tandy Marar <a href="mailto:matandy@comfsm.fm">matandy@comfsm.fm</a>	P	
5.	Chuuk Campus Faculty Rep.	Richardson Chiwi <a href="mailto:chiwi@comfsm.fm">chiwi@comfsm.fm</a>		A
6.	FMI Faculty Rep.	Semesa Senicuracity <a href="mailto:semesa@comfsm.fm">semesa@comfsm.fm</a>		A
7.	FMI Staff Rep.	Eva Buthung <a href="mailto:ebuthung@comfsm.fm">ebuthung@comfsm.fm</a>		A
8.	Kosrae Campus Staff Rep.	Paliknoa Sigrah <a href="mailto:psigrah@comfsm.fm">psigrah@comfsm.fm</a>		A
9.	Kosrae Campus Staff Rep.	George Dokowe <a href="mailto:dokoweg@comfsm.fm">dokoweg@comfsm.fm</a>	P	
10.	National Campus Staff Rep.	Penselynn Etse Sam <a href="mailto:petse@comfsm.fm">petse@comfsm.fm</a>		A
11.	National Campus Staff Rep.	Julius Cecilio <a href="mailto:jcecilio@comfsm.fm">jcecilio@comfsm.fm</a>		A
12.	National Campus Staff Rep.	Karleen M. Samuel <a href="mailto:karleenm@comfsm.fm">karleenm@comfsm.fm</a>		A
13.	National Campus Faculty Rep.	Kathleen Benjamin, <a href="mailto:kjbenjamin@comfsm.fm">kjbenjamin@comfsm.fm</a>		A
14.	National Campus Faculty Rep.	Deva Senerathgoda <a href="mailto:deva@comfsm.fm">deva@comfsm.fm</a>	P	
15.	National Campus Faculty Rep.	Brian Lynch <a href="mailto:brianl@comfsm.fm">brianl@comfsm.fm</a>		A
16.	National Campus Faculty Rep.	Magdalena Hallers <a href="mailto:mhallery@comfsm.fm">mhallery@comfsm.fm</a>	P	
17.	National Campus Faculty Rep.	Kiyoshi Phillip <a href="mailto:kphillip@comfsm.fm">kphillip@comfsm.fm</a>		A
18.	National Campus Faculty Rep.	Rudelyn Dacanay, <a href="mailto:rdacanay@comfsm.fm">rdacanay@comfsm.fm</a>	P	

19.	National Campus Instructional Coordinator	Joseph Felix Jr. felixjr@comfsm.fm		A
20.	CTEC Campus Faculty Rep	Alan Alosima <a href="mailto:Alana@comfsm.fm">Alana@comfsm.fm</a>	P	
21.	CTEC Campus Faculty Rep.	Joyce Roby <a href="mailto:jroby@comfsm.fm">jroby@comfsm.fm</a>	P	
22.	CTEC Campus Staff Rep.	Rensleen Joel rensleen@comfsm.fm		A
23.	CTEC Campus Faculty Rep.	Xavier Yarofmal yarofmal@comfsm.fm	P	
24.	Yap Campus	Debra Roth droth@comfsm.fm	P	
25.	Yap Campus	Beverly Buw bbuw@comfsm.fm	P	

#### Additional Attendees

1.	Doman Daoas	Registrar
2.		

#### Major Agenda or Topic of Discussion

##### AGENDA

1. Moment of Silence (Presiding: Chair)
2. Reading of Mission Statement (Vice Chair)
3. Roll Call (Secretary)
4. Adoption of Agenda/Approval of February 27<sup>th</sup> (replacement for the April meeting) Minutes
5. Endorsement of two Administrative Procedures (No. 4XXX and No. 4204)
6. Miscellaneous
7. Announcement
8. Adjournment

#### Discussion of Agenda and Information Sharing

Meeting began at 1:10pm by the Chairperson.

1. After a **moment of silence**, V. Chairman proceeded to read the **College's Mission Statement** (item #2)
3. Secretary took note of the **attendance**.
4. Motion was made and seconded to **approve the February 27th minutes** as is; the agenda was also endorsed as is.
5. **Endorsement of two Board Policies (No. 4XXX and No. 4204):** Based on the last meeting, the changes that were suggested for the improvement of these two Administrative Policies were already endorsed. As for the Administrative procedures, since this involved the faculty, the Registrar had recommended that committee

members take the newly revised policies and procedures and share them with members of their respective programs/divisions for their feedback—especially with regards to the procedures and bring back any feedback or suggestions to the committee.

The committee endorsed this suggestion and agreed to take the policy/procedure to their divisions/programs.

6. **Miscellaneous:** none

7. **Announcement:** The next meeting will be on May 1, 2019.

8. **Meeting adjourned** at 1:40pm.

**Next Meeting: May 1, 2019**

**Handouts/Documents Referenced**

**AP No. 4XXX and No. 4204**

Prepared by:	<b>Resida S. Keller</b>	4/29/19	
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**Approval of the Minutes and Response**

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	<b>Titles /Reps</b>	<b>Names</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Remarks</b>
1.	Chairperson	Robert Jonas rjonas@comfsm.fm	x			
2.	Vice Chairperson	Pelsihner Elias pelias@comfsm.fm	x			
3.	Secretary	Resida Keller resida@comfsm.fm	x			
4.	Chuuk Campus Staff Rep.	Tandy Marar, matandy@comfsm.fm	x			
5.	Chuuk Campus Faculty Rep.	Richardson Chiwi <a href="mailto:rich@comfsm.fm">rich@comfsm.fm</a>				
6.	FMI Faculty Rep.	Semesa Senikuraciri semesa@comfsm.fm				
7.	FMI Staff Rep.	Eva Buthung, ebuthung@comfsm.fm				
8.	Kosrae Campus Staff Rep.	Paliknoa Sigrah, psigrah@comfsm.fm				
9.	Kosrae Campus Staff Rep.	Dokowe George dokoweg@comfsm.fm	x			
10.	National Campus Staff Rep.	Penselynn Etse Sam petse@comfsm.fm				
11.	National Campus Staff Rep.	Julius Cecilio cecilio@comfsm.fm				

12.	National Campus	Rudely Dacanay rdacanay@comfsm.fm	x			
13.	National Campus Staff Rep.	Karleen M. Samuel karleenm@comfsm.fm				
14.	National Campus Faculty Rep.	Kathleen Benjamin, <a href="mailto:kjbenjamin@comfsm.fm">kjbenjamin@comfsm.fm</a>				
15.	National Campus Faculty Rep.	Deva Senerathgoda deva@comfsm.fm	X			
16.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm				
17.	National Campus Faculty Rep.	Magdalena Hallers <a href="mailto:mhallers@comfsm.fm">mhallers@comfsm.fm</a>	x			
18.	National Campus Faculty Rep.	Kiyoshi Phillip <a href="mailto:kphillip@comfsm.fm">kphillip@comfsm.fm</a>				
19.	CTEC Staff Rep.	Rensleen Joel resleen@comfsm.fm				
20.	CTEC Faculty Rep.	Alan Alosima Alana@comfsm.fm	x			
21.	CTEC Faculty Rep.	Joyce Roby <a href="mailto:jroby@comfsm.fm">jroby@comfsm.fm</a>	x			
22.	CTEC Faculty Rep.	Xavier Yarofmal Yarofmal@comfsm.fm	x			
23.	Yap Campus Staff	Debra Roth droth@comfsm.fm	x			
24.	Yap Campus Staff	Beverlyn Buw bbuw@comfsm.fm	x			

Submitted by	Resida S. Keller	4/29/19	
<b>Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities</b>			
<p>Minutes approved unanimously. Administrative procedures to be taken by committee members and shared with their respective divisions/programs for feedback.</p>			
<b>Actions by the President</b>			

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				
2				
3				

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