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| **Committee Minutes Reporting Form** |
| **Committee or Working Group** | *Facilities & Campus Environment* |
| **Date** | **Time** | **Location** |
| October 13, 2018 | 13:00 | Board Conference Room  |
| **Members Present** |

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|  | **Titles/Reps** | **Names** | **Remarks** |
| 1. | Chair (CTEC Faculty) | Romino Victor  | Present |
| 2. | Vice Chair (National Campus LRC) | Bruce Robert  | Funeral  |
| 3. | Secretary (CTEC Faculty) | Amerihter Thozes | Present |
| 4. | *“Ex-Officio Member “- Director, Maintenance* | Francisco Mendiola  | Off Islang |
| 5. | Security | Sakios Mesiap | Present |
| 6. | Chuuk Maintenance  | Benjamin Akkin  | (No VOIP Connection) |
| 7. | Chuuk Faculty | Muity Nokar | (No VOIP Connection) |
| 8. | Kosrae Campus Staff Rep | Teodoro Bueno  | (No VOIP Connection) |
| 9. | Kosrae Faculty | Tara Y. Tara  |  |
| 10. | Kosrae Campus Staff Rep | Lanson Alik |  |
| 11. | National Campus Faculty  | Don Buden  | Present |
| 12. | National Campus Faculty | Reynaldo Garcia  | Sick |
| 13. | National Campus Faculty | Ikoli Ilongo |  |
| 14. | National Campus Faculty | Rafael Pulmano  |  |
| 15. | National Campus Faculty | Susan Moses  |  |
| 16. | National Campus Faculty | Michael Muller | Present |
| 17. | National Staff IT | Moleince  | Present |
| 18. | National Maintenance |  |  |
| 19. | National Campus Residence Hall | Marlou Gorospe |  |
| 20. | National Campus Residence Hall | Loatis Seneres |  |
| 21. | CTEC Faculty  | Cindy Pastor  |  |
| 22. | CTEC Faculty | Nestor Mangubat  | Present |
| 23 | CTEC Faculty | Salba Silbanuz | Present |
| 24. | CTEC Maintenance | Bruno Barnabas | Present |
| 25. | CTEC Staff | Edwin Sione  |  |
| 26. | Yap Campus Staff | Steven Young-Uhk | PI |
| 27. | Yap Campus Staff | Moses Faima | Present |
| 28. | FMI | John Giltamngin |  |
| 29. | SBA Representative | Hiromi Taulung |  |

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| **Additional Attendees** |
| *Alfred Olter*  |  |
| **Agenda/Major Topics of Discussion:** |
| 1. Call to Oeder
2. Approval of Minutes of Last Meeting (9.7.2018)
3. New Business
* Board Policy
* TOR
* IDP Update
* Election of Officers
1. Updates from State Sites
2. Miscellaneous
3. Adjournment
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| **Discussion of Agenda/Information Sharing:**  |
| 1. The meeting was called to order at 1:03 by Romino Victor.
2. The minutes of September 07, 2018 were approved.
3. New Business:
4. Board Policy N0. 7007 College of Micronesia-FSM FSM China Sport Center Policy: Committee needs to amend the policy so that it is used fees collected will be used mainly for what it was approved for. Strike out supplies from under purpose, second paragraph. It is also a concern that fees that are being charged is not enough to cover cost of electricity used for days rental and Maintenance of that facility. Committee recommends that Chair Victor meets with Director Mendiola to discuss fees and do any adjustments that needs to be done before committee proceeds with amendments needed for the policy.
5. Recommendation was made by Director Mendiola that Officers should be seated for two years. Voting was done and majority was in favor. One member supports but with objections.
6. IDP updates by Mr. Olter who is sitting in for Director Mendiola.
7. No updates from all state campuses that was present for this meeting.
8. No miscellaneous items were discussed.
9. Meeting adjourned at 1:43 pm.

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| **Handouts/Documents Referenced:** |
| Board Policy No. 7007Facilities and Campus Environment Committee Terms of Reference. |
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| **Prepared by: Amerihter Thozes**  |  | **Date Distributed: December 7, 2018** |  |