

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee	Student Success Committee	
Date: April 05, 2019	Time: 1:09pm – 2:10pm	Location: Board of Regents Conference Room

Members

	Titles /Reps	Name	P	A
1.	Chairperson	Timothy Mamongon		Sick leave
2.	Vice Chairperson	Francis Alex	X	
3.	Secretary	Cindy Edwin	X	
4.	Ex-Officio Member: Director of Student Life	Krystilyn Atkinson		(In Chuuk) Title IX presentation going on at the same time
5.	Chuuk Campus Staff Rep.	Wilson Bisalen		Sick leave
6.	Chuuk Campus Faculty Rep.	Ben Bambo Sr.		Not informed of meeting/Not on committee's email list
7.	FSM-FMI	Rufus Yaisolug		X
8.	Kosrae Campus Staff Rep.	Arthur Jonas	X	
9.	Kosrae Campus Staff Rep.	Meryulyn Livae	X	
10.	National Campus Faculty Rep.	Mike Ioanis	X	
11.	National Campus Faculty Rep.	Lloyd Yamada	X	
12.	National Campus Faculty Rep.	Jothy John		X
13.	National Campus Staff Rep.	Twyla Poll		X
14.	National Campus Staff Rep.	Benina Ilon	X	
15.	CTEC Staff Rep.	Sebastian Tairuwepiy	X	
16.	CTEC Faculty Rep.	Ben Voltaire Nato	X	
17.	CTEC Faculty Rep.	Shirley Jano	X	
18.	Yap Campus	Cecilia Dibay	X	
19.	Yap Campus	Susan Guarin	X	
20.	SBA Representative			
21.	SBA Representative			

Additional Attendees:

Major Agenda or Topic of Discussion

1. Adoption of minutes- March 01, 2019
2. Review survey questions for students regarding advisors

Discussion of Agenda and Information Sharing

1. Attendance was taken and quorum was declared at 1:09pm. The vice chairman led the meeting since the chairman was on sick leave.
2. The minutes of March 01 were emailed earlier for review. The secretary will make a change to the attendance to reflect the reason for Rufus Yaisolug's absence that day. There were no further comments and discussions on the minutes. Motion made, seconded and the minutes were unanimously adopted with changes to the attendance.
3. The committee reviewed the survey questions during its meetings on October 5, 2018 and March 01, 2019. Even though it was decided to list answers to #2 and #3, the committee did not discuss what those answers would be. The secretary emailed the committee on March 19th for possible answers and only one member responded within a two-week period. The committee was in agreement with the options with changes (please see attached document).

The committee's secretary will work on the changes and email the members for review and/or comments. The next step will be to determine how/when it will be administered. The committee would like for it to be done before the end of the semester.

4. Motion made and seconded to adjourn the meeting. The meeting ended at 2:10pm.

Next Meeting: Friday, May 3, 2019

Handouts/Documents Referenced

- *March 01, 2019 minutes*
- *Survey questions for students regarding advisors*

College Web Site Link

www.comfsm.fm

Prepared by:	Cindy Edwin	April 8, 2019	
---------------------	-------------	---------------	--

Approval of the Minutes and Response

--	--	--	--	--	--	--	--

Submitted by		Date:	
---------------------	--	--------------	--

Summary Decisions/Recommendations/Action Steps/Motions with Timeline and Responsibilities:

Actions by the President

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				
2				
3				