

COLLEGE OF MICRONESIA

Committee Minutes Reporting Form				
Committee or Working Group		<i>Information Communication and Technology</i>		
Date:	Time:	Location:		
November 12, 2019	3:05PM	Board Conference Room		
Members				
Titles/Reps	Name	Present	Absent	
Committee Chairperson	Nelchor Permitez	X		
Committee Vice-Chairperson	Edper Castro	X		
Committee Secretary	Yuuki Omura		X	
				ON-THE MEETING WITH VPIA
Chuuk Campus Staff Representative	John Dungawin	X		
Chuuk Campus Faculty Representative	Atkin Buliche		X	
CTEC Campus Faculty Representative	Danilo Ibarrola	X		
FMI Staff Representative	Petrus Ken	X		
Kosrae Campus Staff Representative	Renton Isaac	X		
Kosrae Campus Faculty Representatives	Hiroki Noda	X		
Yap Campus Staff Representative	Wigen Sigráh		X	
National Campus Staff Representatives	Vasanthá Senerathgoda	X		
National Campus Staff Representatives	Chris Gilmete	X		
National Campus Faculty Representatives	Dennis Gearhart	X		
National Campus Faculty Representatives	Mihai Dema	X		
National Campus Staff Representatives	Eugene Edmund		X	
Yap Campus Staff Representative	Pius Mirey	X		
LRC Representative	Juvelina Recaña	X		
SBA Representative	McKinley Immanuel	X		

Additional Attendees:	IT Director Shaun Suliol
Agenda/Major Topics of Discussion:	
<p>AGENDA:</p> <ol style="list-style-type: none"> 1. Welcoming Remarks/Overview of Agenda 2. Technology Fee 3. Miscellaneous 4. Adjournment 	
<p>Discussion of Agenda/Information Sharing:</p> <ol style="list-style-type: none"> 1. Welcoming Remarks/Overview of Agenda ICT Chairman called the meeting to order at 3:08PM and facilitated a brief review of the agenda. 2. Technology Fee Chair give the table to IT Director Shaun to discuss the agenda. <ul style="list-style-type: none"> • Meeting is requested by IT and VPIEQA to discuss the policy on the proper usage of Technology Fee. • IT Director present a graph showing the Technology Fee collection from 2007 to present. • The graph shows a downward trend on the tech fee collection. • Reason for the downward trend is decrease in student’s enrollment. • If the trend continues it will be difficult to finance the upgrade of IT related equipment. • Possible solution to the decrease in Tech fee collection is to increase the Technology fee or supplement it from the General fund. • Question was raised on the proper usage of tech fee and the percentage of allocation. • Chair responded that as far as he knows Tech fee is intended for the purchase and upgrade of IT related equipment. • IT Director also responded that there was a gray area on the usage of Tech fee. It states that it is intended for “equipment but not limited to.” • IT Director asked the Committee to help in framing a clearer policy on the usage of Tech fee. 3. Miscellaneous <ul style="list-style-type: none"> • IT Director informed the Committee in the status of the purchase of the College’s Server. Needs to redo the bidding. Public bidding is needed if the purchase is more than \$25,000.00. Instead of giving it to Ken Gerard, it will be awarded to the lowest bidder. • IT Director asked the endorsement of the Committee. • Chair asked Shaun to email again the documents for the purchase and the Committee will decide as soon as possible. • SBA student reps asked if they will also receive the documents. • IT Director responded “yes, but only for him.” 4. Adjournment 	

Nothing more to discuss and no questions from the members, the meeting was adjourned at 3:38PM.

Handouts/Documents Referenced:

College Web Site Link:

Prepared by:

Danilo Ibarrola

Date Distributed:

Approval of Minutes Process & Responses:

Submitted by:

Date Submitted:

11/13/2019

Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

Action by President: (this section will be filled in by the President's staff reflecting the President's decision regarding the recommendation from the various committees)

Item Numbers	Approved	Approved with Conditions	Disapproved	Comments/Conditions