Review of Performance: Course: **VEE250 Cooperative Education** No. of Student: 10 Semesters: *fall 2019*

Submitted by: Gardner Edgar

**Institutional Student Learning Outcomes (ISLO):**

ISLO1: Effective oral communication.

ISLO2: Effective written communication.

ISLO3: Critical thinking

ISLO4: Problem solving.

ISLO5: Inter-cultural knowledge and competence

ISLO6: Information literacy

ISLO7: Foundations and skills for life-long learning.

ISLO8: Quantitative reasoning.

**Program Learning Outcomes (PSLO) in the AAS Telecom program**

***PSLO #5: Practice a career in the telecom industry.***

PSLO #6: Troubleshoot microwave, fiber optic, radio communication and telephone systems.

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| **SLO#** | **Program**  **SLO#** | **IDM** | **Reflection/Comment** |
| 1. Perform positive job-related traits in the workplace.   * #1 Attitude towards work * #7 Safe work habits * #8 Attendance * #9 Appearance | 5 | I, D, M | *Work plan was developed between student, work supervisor, and course instructor. Student was placed at a designated worksite. Student performed OJT as required. At the end, student’s work performances were evaluated by supervisor (see attached ‘Work Experience & Evaluation Form’ below.*  *Results of evaluation are showing* ***89%*** *of passing or* ***8 out of 9*** *students successfully completed this SLO.*  *Additionally, final evaluation of students performances were based on three factors:*   1. *Result of student performance evaluation by immediate supervisor. This constitutes 60% of overall grade.* 2. *Submission of completed daily work which constitutes 20% of overall grade.* 3. *Written final report for the OJT experience which is 20% of overall grade.* |
| 2. Demonstrate technical know- how of his/her trade.   * + #3 Initiative   + #6 Alertness | 5 | I, D, M | *Results of evaluation showed* ***89% or 8 out of 9*** *students successfully completing this SLO* |
| 3. Apply learned human relationship in the workplace.   * #2 Cooperation * #10 Personal growth | 5 | I, D, M | *Results of evaluation showed* ***89% or 8 out of 9*** *students successfully completing this SLO.* |
| 4. Participate in a given task assign by the supervisor.   * #4 Quality of work * #5 Quantity of work | 5 | I, D, M | *Results of evaluation showed* ***89% or 8 out of 9*** *students successfully completing this SLO.* |

**I – Introduced, D – Developing, M - Mastery**

FINAL GRADES:

A = 4 students B = 3 students C = 1 student D = 1 student F = 0 student

W – 1 student withdrew

**Recommendations:** (1) Student must get approval from instructor and division chair to enroll in the course. (2) Modify the course to increase the 60 hours minimum of OJT to 120 hours.

Additional recommendations:

* In order for students to apply all skills and knowledge learned in the programs, it was suggested to offer this course in the last semester of the programs.
* Students are recommended to complete EN123 before enrolling in this course.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_