

Committee Minutes Reporting Form			
Committee or Working Group		<i>Facilities & Campus Environment</i>	
Date	Time	Location	
November 01, 2019	13:00	President's Conference Room	
Members Present			
	Titles/Reps	Names	Remarks
1.	Chair (National Campus LRC)	Bruce Robert	Present
2.	Vice Chair (CTEC Maintenance)	Bruno Barnabas	Absent
3.	Secretary (National Campus Maintenance)	Amerihter Thozes	Present
4.	<i>"Ex-Officio Member "- Director, Maintenance</i>	Francisco Mendiola	Present
5.	CC Proj. Manager	Benjamin Akkin	Present
6.	CC Media Tech	Edson Asito	Present
7.	Kosrae Campus Staff Rep	Teodoro Bueno	Absent
8.	Kosrae Faculty	Tara Y. Tara	Absent
9.	Kosrae Campus Staff Rep	Maver Jonathan	Present
10.	National Campus Faculty	Don Buden	Present
11.	National Campus Faculty	Reynaldo Garcia	Present
12.	National Staff Security & Safety Officer	Terry Marcus	Meeting w/Chief of Police
13.	National Campus Residence Hall	Marlou Gorospe	Present
14.	CTEC Faculty	Salba Silbanuz	Absent
15.	CTEC Faculty	Ben Nato	Absent
16.	CoAT&T Rep	Alan Aloisima	Email problem
17.	CTEC Staff	Edwin Sione	Sick
18.	FMI Rep.	Francis Lubumad	Absent
19.	Yap Campus Staff	Moses Faimau	Absent
20.	SBA Representative	Jimmy Ioanis	Present
21.	NC IT	Moleince Kephass	Absent
22..	NC Admin. Services	Alfred Olter	Absent
23.	NC Faculty Rep.	Magdalena Hallers	Absent

Additional Attendees	
Agenda/Major Topics of Discussion:	
<ol style="list-style-type: none"> 1. Call to Order 2. Review and Adoption of Agenda 3. Approval of Minutes of Last Meeting (Oct. 04, 2019) 4. New Business <ul style="list-style-type: none"> • Accreditation for COM-FSM (FCE part) 5. Old Business: <ul style="list-style-type: none"> • Status of TOR 	

- Status of Bus Shuttle Service For Madolenihmw and Kitti
 - Report from Director Mendiola on IDP
 - Report from State Campuses
6. Other urgent issues
 7. Announcements
 8. Adjournment

Discussion of Agenda/Information Sharing:

1. The meeting was called to order at 1:05 by Chairman Bruce Robert.
2. The Minutes of last Meeting were approved with minor changes. (Oct. 04, 2019)
3. New Business:
 - a) Accreditation for COM-FSM (FCE Part)
 - Members need to review FCE part for discussion for the next meeting.
4. Old Business:
 - a) Status of TOR:
 - Terms of Reference has been Drafted and to emailed out to all members for review and discussion during the next meeting.
 - b) Status of Bus Shuttle Service for Madolenihmw and Kitti Students
 - Resolution has been drafted and finalized and submitted to VPAS. Chair Bruce Robert will be following up with VPAS on the status and update members via email.
 - c) Report on IDP: Updates from Director Mendiola on IDP projects for all campuses.
 - d) Report from State Campuses:
5. Announcements:
 - Next Meeting is on Dec 06, 2019.
6. Other concerns:
7. Adjourned: Meeting adjourned @ 1:51 pm.

Handouts/Documents Referenced:

1. Agenda
2. Minutes for Oct. 4 meeting
3. TOR Draft
4. Letter Head Sample
5. Resolution No. FCE-01-SY2020
6. Financial Analysis for Bus Service
7. Email Doc for mid term review

Prepared by: Amerihter Thozes

Date Distributed:

12/3/19