

Assessment: Administrative Unit Four Column



2020-2021 Assessment Plan

C - EMSS - Financial Aid

Mission Statement: COM-FSM Financial Aid Office supports the mission statement of the College and the Student Services. The primary mission of the Financial Aid Office (FAO) is to administer all financial aid programs, federal or local in compliance with applicable law and regulations and maintaining integrity, accuracy and timeliness in the delivery of financial assistance to all students admitted to COM-FSM.

<i>Administrative Unit Outcomes</i>	<i>Assessment Strategies</i>	<i>Results</i>	<i>Improvements</i>
<p>2020-2021 FAO Outcome 1 - College-Wide) To foster student success, Financial Aid Office (FAO) will award 100% of COM-FSM Pell eligible students by the end of 2020-2021 school year.</p> <p>AUO Status: Active</p> <p>AUO Assessment Cycle: 2020 - 2021</p> <p>Start Date: 09/02/2020</p>	<p>Descriptive Statistics - Collect all required documents from students no less than 30 days prior to the end of each regular semester and 15 days before the end of summer.</p> <p>Target: Financial Aid office will receive all required documents from 100% of COM-FSM Pell eligible students by the end of Fall 2020, by the end of Spring 2021, and by the end of summer 2021.</p>		
	<p>Descriptive Statistics - Assist and guiding students in filling out their FAFSA applications.</p> <p>Target: 75% reduction in correction of all FAFSA applications at the end of the 2020-2021 school year.</p>		
	<p>Descriptive Statistics - National Campus staff will process the complete records and award students their Pell grants by the end of each enrollment term.</p>		

*Administrative Unit
Outcomes*

Assessment Strategies

Results

Improvements

Target: 100% of complete records will be disbursed and awarded by the end of each enrollment term.

2020-2021 FAO Outcome 2 -
(National Campus) To promote and foster financial aid literacy to targeted students at COM-FSM

AUO Status: Active

AUO Assessment Cycle: 2020 - 2021

Start Date: 09/02/2020

Survey - Provide Financial Aid information online through COM-FSM website to new students during the college orientation.

Target: 75% of new incoming students will provide their perception of improved awareness of financial aid programs and services at the College of Micronesia-FSM.

Descriptive Statistics - Proactive approach through outreach workshops to selected high schools such as Pohnpei Island Central School (PICS), Our Lady of Mercy Catholic High School (OLMCHS), and to TRIO program participants in Pohnpei such as Educational Talent Search Program (ETSP) and Upward Bound (UB) program.

Target: 80% of new students who enrolled at COM-FSM from the selected schools and the trio programs will complete their FAFSA for 2020-2021 school year.

2020-2021 FAO Outcome 3 - (College-Wide) To promote and foster student work experience development

Survey - (College-wide) Work-Study supervisors from host agencies will submit student performance

<i>Administrative Unit Outcomes</i>	<i>Assessment Strategies</i>	<i>Results</i>	<i>Improvements</i>
<p>through the Work-Study Program:</p> <p>A. 75% of students who participated gained work experience from utilizing the program</p> <p>B. 75% of students receive high level of positive ratings on reliability from host agencies supervisors</p>	<p>evaluations of their work-study students at the end of Fall 2020 and Spring 2021.</p> <p>Two separate evaluations (one at the end of Fall 2020 and one at the end of Spring 2021 will be used to provide a complete reflection of the outcome.</p>		
<p>AUO Status: Active</p> <p>AUO Assessment Cycle: 2020 - 2021</p> <p>Start Date: 09/02/2020</p>	<p>From the Student Exit Survey of Employer, a student will indicate positive level of satisfactory resulting from the student perception that he or she has gained knowledge and working experience from the host agency. A student will answer either "strongly agree" or "agree" that he/she gained some knowledge, skills and experience from the current employer through the work-study program</p>		
	<p>Target: At least 75% of work-study students will indicate on their survey that they gained work experience from the work-study program</p>		
	<p>Survey - (College-wide) Work-Study supervisors from host agencies will submit student performance evaluations of their work-study students at the end of Fall 2020 and Spring 2021.</p>		
	<p>Two separate evaluations (one at the end of Fall 2020 and one at the end of Spring 2021 will be used to</p>		

<i>Administrative Unit Outcomes</i>	<i>Assessment Strategies</i>	<i>Results</i>	<i>Improvements</i>
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provide a complete reflection of the outcome. From the supervisors' evaluation on students' performance, the results will indicate positive level of satisfaction from host agency.
Target: At least 75% of work-study students will be rated excellent or above average on students performance from host agencies supervisors.

2020-2021 FAO Outcome 4 -
 (National Campus) To extend financial aid literacy on financial aid policies and procedures to the College community.
AUO Status: Active
AUO Assessment Cycle: 2020 - 2021
Start Date: 09/02/2020

Descriptive Statistics - FAO will prepare a financial aid reference book for counselors and academic advisors on financial aid policies to help them understand several financial procedures and policies.
Target: 100% of National campus College counselors and academic advisors will receive a copy of the financial aid reference book.

Survey - FAO will enlighten counselors and academic advisors based on the financial aid reference book on how to advise students in relation to financial aid financial policies and procedures.
Target: 90% of counselors and academic advisors who received the financial aid reference book will provide perception of their gained knowledge of financial aid policies and procedures.