

**College of Micronesia – FSM
Minutes Reporting Form**

Meeting Group:	Finance Committee
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Date:	Time:	Location:
September 21, 2020	3:00 p.m (Pohnpei time)	Zoom

Summary of Recommendations with Suggested Timeline & Responsibilities:

Activities	Deadline	Person responsible
1.Email suggestion and comments on Governance Report	October 14, 2020	Members
2.Review and email recommendations on BP6009 Policy	October 02, 2020	Members

Members:

Titles/Representative	Name	Present	Absent	Remarks
Chair: CTech. Rep.	Leyolani S. Anson	X	<input type="checkbox"/>	
Vice Chair: National Rep.	Ritchie Valencia	X	<input type="checkbox"/>	
Secretary: Chuuk Rep.	Marie Mori-Pitiol	X	<input type="checkbox"/>	
Ex. Officio: Comptroller	Roselle B. Togonon	X	<input type="checkbox"/>	
CRE Rep:	Sonny Paddock		X	
CTech. Rep.	Romino Victor	X	<input type="checkbox"/>	
CTech. & Trade Rep.	Deeleeann Daniel	<input type="checkbox"/>	X	
Chuuk Campus Faculty Rep.	Herner S. Braiel	<input type="checkbox"/>	X	
Kosrae Staff:	Alik J. Phillip	X	<input type="checkbox"/>	
Kosrae Staff:	Eileen N. Nena	X	<input type="checkbox"/>	
FMI Staff:	Clotilda Dugwen	<input type="checkbox"/>	X	
Yap Campus Staff:	Rosemary Manna	X	<input type="checkbox"/>	
CTech. FAO:	Yoneko Kanichy	<input type="checkbox"/>	X	
Kosrae Faculty Rep.	Mary Sigrah	X	<input type="checkbox"/>	
	John Haglelgam		X	
NC Faculty Rep.			X	
President's Office:	Hadleen Hadley		X	
NC IT Rep.	Paul Sondan		X	
NC Business Office:	Julius Cecilio	X		

Additional Attendees:

Agenda:

- I. Moment of Silence**
- II. Mission Statement reading**
- III. Attendance: Quorum was met, meeting proceeded**
- IV. Announcements:**
 - a. Approval of minutes: minutes were approved on-line**
- V. Old Business : None**
- VI. New Business:**
 - 1. TOR review**
 - 2. Governance Report**
 - 3. Proposed Amendment to Policy No. 6009 to Include Standby Duty Compensation**
 - 4. Budget 2022 Development (Comptroller)**
- VII. Adjournment**

Agenda/Major Topics of Discussion:

Attendance was taken and quorum was met so proceeded on with the meeting.

Moment of silence

Chair Anson read the College mission statement: *“The college of Micronesia-FSM is a learner-centered institution of higher education that is committed to the success of the Federated States of Micronesia by providing academic, career and technical education programs characterized by continuous improvement and best practices”*

Review/Adoption of minutes

- Minutes from previous meeting is already uploaded in the wiki

Old Business

- None

New Business

❖ TOR Review

- Chair suggested that in the TOR it specifies the day of the meeting which is the third Monday of each month.
- Under Quorum it should be read as: *“A minimum of five members present constitutes a quorum. A quorum must include at least one officer and at least two state campus representatives”*.
- Changes were adopted into action

❖ Governance report

- Chair suggested that all members go over the report and focus on the parts that are showing the Finance Committee surveys which is 4.2 and send in their suggestions, comments, or recommendations before October 14, 2020

❖ Proposed Amendment to Policy No. 6009 to Include Standby Duty Compensation

- Chair opened the discussion on the topic by asking all members to review the

attached documents and give suggestions, comments, or recommendations

- It was tasked by VPAS to send in recommendations/suggestions before the BOR meeting in December
- It was suggested that it be returned to HRC to review.
- It was also suggested by Alik to create a new position just for that duty if really needed
- Kosrae suggested that the college should purchase cellphones for them so they don't feel that they need to stay home and wait for the call.
- Cross training for maintenance and security so whoever is working and there is a problem they don't need to be call someone else because the staff on duty can fix what needs to be fixed.
- If it is approved, it should be for all state campuses and not just for national staff.
- It was also suggested that it is not fair that a staff member get paid regular hours from 8:00am to 5:00pm and then get stand-by compensation from 6:00pm to 7:00am the next day even though they are not called in.
- Chair decided that since time of the meeting has expired the discussion will be continuing through e-mail.

❖ Adjournment: Meeting adjourned at 4:15pm (Pohnpei /Kosrae time)

Comments/Upcoming Meeting Date & Time/Etc.:
 Next meeting: October 19, 2020

Handouts/Documents Referenced:
 1. Proposed Amendment Policy No. 6009, 2. Governance report draft, 3. TOR-Finance Committee

College Web Site Link:

Prepared by:	Marie Mori-Pitiol	Date Distributed:	September 23, 2020
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Approval of Minutes Process & Responses:
 • None

Action by President:

Item #	Approved	Disapproved	Approved with conditions	Comments
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