COLLEGE OF MICRONESIA-FSM

Committee Minutes Reporting Form

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| Committee | | **Recruitment, Admissions, and Retention** | | |
| Date: November 4, 2020 | | Time: 1-2 PM | Location: Zoom Meeting | |
|  | |  | Meeting ID: 926 6664 0221  Passcode: w6Bpu8 | |
| **Members** | | | | |
|  | | | | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | **Titles /Reps** | **Names** | **P** | **A** | | 1. | Chairperson (CTEC Faculty Rep.) | Joyce Roby  [jroby@comfsm.fm](mailto:jroby@comfsm.fm) | P |  | | 2. | Vice Chairperson (Kosrae Campus Staff Rep.) | George Dokowe  [dokoweg@comfsm.fm](mailto:dokoweg@comfsm.fm) |  | A | | 3. | Secretary (National Faculty Rep) | Rudelyn Dacanay, [rdacanay@comfsm.fm](mailto:rdacanay@comfsm.fm) | P |  | | 4. | Chuuk Campus Faculty Rep. | Richardson Chiwi [chiwi@comfsm.fm](mailto:chiwi@comfsm.fm) |  | A | | 5. | Chuuk Campus Staff Rep. | Tandy Marar [matandy@comfsm.fm](mailto:matandy@comfsm.fm) | P |  | | 6. | CTEC Faculty Rep. | Mason Tihpen [mason@comfsm.fm](mailto:mason@comfsm.fm) | P |  | | 7. | CTEC Faculty Rep. | Salba Silbanuz [silsa@comfsm.fm](mailto:silsa@comfsm.fm) | P |  | | 8. | CTEC Staff Rep. | Rensleen Joel [rensleen@comfsm.fm](mailto:rensleen@comfsm.fm) |  | A | | 9. | Kosrae Campus Faculty Rep. | Robert Jonas [rjonas@comfsm.fm](mailto:rjonas@comfsm.fm) |  | A | | 10. | Kosrae Campus Staff Rep. | Paliknoa Sigrah [psigrah@comfsm.fm](mailto:psigrah@comfsm.fm) | P |  | | 11. | National Campus Faculty Rep. | Brian Lynch [brianl@comfsm.fm](mailto:brianl@comfsm.fm) |  | A | | 12. | National Campus Faculty Rep. | Deva Sennerathgoda [deva@comfsm.fm](mailto:deva@comfsm.fm) | P |  | | 13. | National Campus Faculty Rep. | Kathleen Benjamin [kjbenjamin@comfsm.fm](mailto:kjbenjamin@comfsm.fm) | P |  | | 14. | National Campus Faculty Rep. | Pelsihner Elias Victor [pelias@comfsm.fm](mailto:pelias@comfsm.fm) | P |  | | 15. | National Campus Instructional Coordinator | Joseph Felix Jr. [felixjr@comfsm.fm](mailto:felixjr@comfsm.fm) |  | A | | 16. | National Campus Staff Rep. | Penselynn Etse Sam [petse@comfsm.fm](mailto:petse@comfsm.fm) | P |  | | 17. | Yap Campus Staff Rep. | Beverly Buw [bbuw@comfsm.fm](mailto:bbuw@comfsm.fm) |  | A | | 18. | Yap Campus Faculty Rep. | Maureen Horongorus [mharongorus@comfsm.fm](mailto:mharongorus@comfsm.fm) | P |  | |  |  |  |  |  |   **Additional Attendees**   |  |  |  | | --- | --- | --- | | 1. | Doman Daoas | Registrar | | 2. |  |  | |  |  |  | | | | | |
| **Major Agenda or Topic of Discussion** | | | | |
| **AGENDA**   1. Moment of silence 2. College Mission Statement 3. Attendance 4. TOR 5. BP No. 4000 General Admissions 6. Miscellaneous 7. Adjournment | | | | |
| **Discussion of Agenda and Information Sharing** | | | | |
| 1. Moment of silence observed. 2. The Registrar hosted the meeting via Zoom at 1:00pm and welcome all members. There were 11 members present, attendance noted. 3. The chairperson read the College Mission Statement. 4. The registrar explained about the TOR, it was decided that some portion of the TOR needs to be updated such as wordings/content. Members are to send changes they want electronically, from which all changes are consolidated, and voting will be done via email, and adopt the amendments. 5. Board policy No.4000 General admission discussed. Since the OARR is more knowledgeable and handle the daily operation of this policy, the members voted to change the *committee on recruitment, admission, and retention* to OARR (Office of admission, recruitment and retention); unanimously agreed and motion was passed. The last sentence of Board policy No. 4000 as follows:   The admission policy is established by the Board of Regents and administered by the President of the college through the Office of Admission, Recruitment and Retention (OARR). All records submitted by applicants become the property of the college.   1. Miscellaneous: email will be sent out by the chair about the proposal on distance learning to be continued next school year, members should review and make comments in this proposal on or before November 13. 2. Meeting adjourned at 1:46pm. 3. There was a unanimous adoption on distance learning proposal, as well as the amendments made in TOR and minutes. | | | | |
| Next meeting: December 2, 2020 | | | | |
| **Handouts/Documents Referenced** | | | | |
| TOR  Board Policy No. 4000  Distance Learning Proposal | | | | |
| Prepared by: | **Rudelyn Dacanay** | | |  |
| **Approval of the Minutes and Response** | | | | |
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| Submitted by | Rudelyn Dacanay |  |
| **Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities**  Amendments to Board Policy No. 4000 General Admission have been endorsed unanimously by the committee.  TOR was updated, with some changes made | | |
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| **Actions by the President** | | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Item** | **Approved** | **Disapproved** | **Disapproved with Conditions** | **Remarks** | | **1** |  |  |  |  | | **2** |  |  |  |  | | **3** |  |  |  |  | | | |

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