

Additional Attendees:	Bruno Barnabas – CTEC Maintenance; IC Felix – National
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1. Nominations of working members
2. Appointment of State Campus EMT & working committees
3. Discussion of Declaration & Updates
4. Prevention Measures

Agenda/Major Topics of Discussion:

Nominations of Working Members

1. Chelsea Rion was nominated and selected as the EMT Secretary
2. Amerihter Thozez was nominated and selected as the EMT Record Keeper
3. Martin Mingii and VPEMSS Oducado will serve as the Fiscal Officers
 - a. EMT Chair will sign off on all financial transactions
 - b. A financial form, specific to the covid-19 allocated funds, will be created

Appointment of State Campus EMT & Working Committees

1. VPAS will act as the liaison to the FSMNDOH on behalf of the college.
2. Deans and state campus reps are instructed to create sub-working teams for each of the state campuses.
 - a. Dean Kanto designated Ben Akkin, acting Chuuk Campus Dean, as the chair for Chuuk's sub-committee.

VPAS

1. The National Government has not restricted ban on travel for their employees at this time. The college will keep the temporary travel ban for all college employees until further notice.
2. EMT will keep an eye on what the government is saying in regards to the outbreak. We will follow the information and directives published by the FSMNDOH as this will be our primary source for obtaining information and staying up to date with the outbreak.
3. Ritchie is working with Roselle to secure face masks, gloves and hand sanitizers purchased in the U.S. She will also identify the quickest form of shipment so we do not have further delay in receiving materials.
 - a. National Campus Nurse, Benina, should communicate with Roselle the necessary specs. Specifically, we should be purchasing the N-95 masks that have a more tight-fitting protective frame and hand sanitizer with at least 60% alcohol in it.

VPEMSS

1. On Monday, February 17th at 1PM in MITC, faculty member Dr. Dacanay will be giving a presentation to the college community regarding the novel coronavirus. This is an information session about preventative measures and hygiene practices. All are encouraged to attend.
 - a. Acting President VPIA suggested we have Paulo film the presentation and upload it to our YouTube channel so all campuses can view the presentation.
 - i. Chelsea will work with Paulo to have the session recorded.

EMT Chair Mendiola

1. Two people are being quarantined at China Star Hotel for precautionary measures. It has been advised not to visit or eat at China Star Hotel so long as it remains a quarantine siitte for Pohnpei.

2. There is discussion that the quarantine location will be moved to Misko Beach, which should also be avoided at all costs.

Meeting adjourned at 3:15PM

Comments/Upcoming Meeting Date & Time/Etc.:

Monday, February 17, 2020 at 2:30PM

Handouts/Documents Referenced:

College Web Site Link:

Prepared by:

Chelsea Rion

Date Distributed:

2/15/2020

Approval of Minutes Process & Responses:

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Action by President:

Item #	Approved	Disapproved	Approved with conditions	Comments
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