

COLLEGE OF MICRONESIA-FSM

EMERGENCY MANAGEMENT TEAM (EMT)

February 10, 2020
Second Meeting Minutes

The meeting was called on Monday February 10, 2020 at 2:35PM in the BOR Conference room.

In attendance:

Karen Simion.....Acting President
Joe Habuchmai.....VPAS
Joey Oducado.....VPEMSS
Francisco Mendiola.....EMT Chair, Director of Maintenance
Lourdes Roboman.....Yap Campus Dean
Grilly Jack.....CTEC Campus Dean
Nena Mike.....Kosrae Campus Dean
Kind Kanto.....Chuuk Campus Dean
Tioti Tebura.....FMI Acting Dean
Benina Ilon.....College Nurse
Shaun Suliol.....IT Director
Terry Marcus.....Campus Security Supervisor
Marlou Gorospe.....Residence Halls Coordinator
Ritchie Valencia.....Business Office (Representing Comptroller)
Chelsea Rion.....Acting Director of Student Life
Amerihter Dhoses.....Facilities and Maintenance Rep
Bruno Barnabas.....CTEC Maintenance Rep
June Felix.....Instructional Coordinator

Agenda:

- I. Nominations of working members
- II. Appointment of State Campus EMT and working committees
- III. Discussion of Declaration and Updates
- IV. Official Sources of Information and Updates
- V. Prevention Measures

EMT Chair asked for members to nominate working members for the group. Chelsea Rion was selected as the Secretary, Amerihter Dhoses was selected as the Record Keeper for all actions taken and the Fiscal Officer will be Director of PPMO, Martin Mingii and VPEMSS Joey Oducado and EMT Chair who will sign off on all financial transactions. A financial form will be created for VPEMSS and EMT Chair to authorize use of allocated funds. VPAS will act as the liaison to the FSMNDOH on behalf of the college.

All Deans and state campus reps were instructed to create sub-working teams for each of the state campuses. Dean Kind Kanto designated Ben Akkin, acting Chuuk Campus Dean, as the chair for Chuuk's sub-working team.

The National Government has not restricted ban on travel for their employees at this time. The college will keep their temporary travel ban for all college employees until further notice. EMT will keep an eye on what the government is saying in regards to the outbreak.

We will follow the information and directives published by the FSMNDOH. This will be our primary source for obtaining information and staying up to date with the outbreak.

Ritchie Valencia is working with Roselle to secure the face masks, gloves and hand sanitizers purchased in the U.S. She will also identify the quickest form of shipment so we do not have further delay in receiving the materials. Benina will communicate with Roselle the necessary specs for purchasing. Specifically, we should be purchasing the N-95 masks that have a more tight-fitting protective frame and hand sanitizer with alcohol in it.

On Monday, February 17th at 1PM in MITC, faculty member Dr. Dacanay will be giving a presentation to the College community regarding the novel coronavirus. This is an information session about preventative measures and hygiene practices. All are encouraged to attend. Acting President VPIA suggested we have Paulo film the presentation and upload to our YouTube channel so all campuses can view the presentation. Chelsea will work with Paulo to have the session recorded.

Two people are being quarantined at China Star Hotel for precautionary measures. It has been advised not to visit or eat at China Star Hotel so long as that is the quarantine site for Pohnpei. There is discussion that the location will be moved to Misko Beach, which should be avoided at all costs as well.

Next meeting scheduled for: Monday, February 17, 2020 at 2:30PM, BOR Conference Room

The meeting was adjourned at 3:15PM.

Prepared by Chelsea Rion, EMT Secretary