

**College of Micronesia – FSM  
Minutes Reporting Form**

<b>Meeting Group:</b>	Emergency Management Team
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<b>Date:</b>	<b>Time:</b>	<b>Location:</b>
February 17, 2020	2:30PM Pohnpei Time	Zoom

<b>Summary of Recommendations with Suggested Timeline &amp; Responsibilities:</b>
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<b>Members:</b>				
<b>Titles/Representative</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Remarks</b>
Interim President	Karen Simion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
VPIEQA	Caroline Kocel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
VPAS	Joe Habuchmai	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
VPEMSS	Joey Oducado	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
CTEC Dean	Grilly Jack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Kosrae Dean	Nena Mike	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Chuuk Dean	Kind Kanto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Yap Dean	Lourdes Roboman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
FMI Acting Dean	Tioti Teburea	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Director of IT	Shaun Suliol	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
CRE Director	Steven Young-Uhk	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Chief of Security & Safety	Terry Marcus	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Director of Student Life, EMT Secretary	Chelsea Rion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
EMT Chair, Director of Maintenance	Ankie Mendiola	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
National Campus Nurse	Benina Ilon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Residence Hall Coordinator	Marlou Gorospe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Business Office Rep		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
National IC	Joseph Felix	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Facilities & Maintenance Rep, EMT Record Keeper	Ami Thozes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

<b>Additional Attendees:</b>	
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1. Update of novel coronavirus
2. COM-FSM Liaison Update on FSM Task Force
3. Hawaii Cases
4. Deans' role with State Task Forces
5. Waiver of Procurement Policy

<b>Agenda/Major Topics of Discussion:</b>
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EMT Chair

1. There has been a significant increase in cases primarily across Asia; specifically, China, Japan, Singapore, Taiwan and Hong Kong.

Acting President VPIA

1. The virus is being called "quiet" since it takes up to 14 days to show symptoms. The virus has been spread through the aircrafts and the cruise ship docked in Japan.
2. Labeled as a silent virus because of the movement in various places.

VPAS

1. The FSM Task Force was in a meeting all day Friday, February 14<sup>th</sup>, discussing the nations' next steps.
2. \$700,000 has been allocated to the Disaster Relief Fund (DRF) – anyone who has had travel affected by the travel ban can, with proper documentation, receive reimbursement.
3. The travel ban has been extended until February 28, 2020

Hawaii Cases – There are no confirmed cases in Hawaii at this time. There are 2 Japanese nationals that visited Maui and Oahu that returned to Japan and were diagnosed.

State Task Forces – Deans are to work closely with the state task forces

1. Kosrae Campus Team is comprised of Dean Nena, 4 department heads and Campus Nurse Meryulyn
2. Chuuk Campus has 14 members on the state task force; working to identify list of supplies needed
3. Pohnpei TF has identified Misko Beach as a site of quarantine; Anyone that has not gone through the screening and/ or gets off the plane with a fever will be quarantined.
4. The medical task force will go outside the reef for the ships that are wanting to come in.

Acting President VPIA

1. Memo was filed on February 5<sup>th</sup> for waiver of procurement policy. Once we have the account setup for the contingency fund, everything charged to that account will be submitted to the FSM government for reimbursement.

VPEMSS

1. Dr. Dacanay's presentation was recorded earlier today and will be uploaded to the YouTube channel and shared to the College's Facebook page. State campuses can then disseminate the video.

2. Masks are not necessary at this time. Only those that are sick and working with the sick should be wearing the masks. Primary prevention is hygiene health for washing hands and sneezing into the elbow.

Meeting adjourned at 3:30PM.

**Comments/Upcoming Meeting Date & Time/Etc.:**

Monday, February 24, 2020 at 2:30PM Pohnpei/ Kosrae Time, 1:30PM Chuuk/ Yap Time

**Handouts/Documents Referenced:**

**College Web Site Link:**

**Prepared by:**

Chelsea Rion

**Date Distributed:**

2/21/2020

**Approval of Minutes Process & Responses:**

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**Action by President:**

Item #	Approved	Disapproved	Approved with conditions	Comments