

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee		Recruitment, Admissions, and Retention		
Date: November 4, 2020		Time: 1-2 PM		Location: Zoom Meeting
		Meeting ID: 926 6664 0221 Passcode: w6Bpu8		
Members				
	Titles /Reps	Names	P	A
1.	Chairperson (CTEC Faculty Rep.)	Joyce Roby jroby@comfsm.fm	P	
2.	Vice Chairperson (Kosrae Campus Staff Rep.)	George Dokowe dokoweg@comfsm.fm		A
3.	Secretary (National Faculty Rep)	Rudelyn Dacanay, rdacanay@comfsm.fm	P	
4.	Chuuk Campus Faculty Rep.	Richardson Chiwi chiwi@comfsm.fm		A
5.	Chuuk Campus Staff Rep.	Tandy Marar matandy@comfsm.fm	P	
6.	CTEC Faculty Rep.	Mason Tihpen mason@comfsm.fm	P	
7.	CTEC Faculty Rep.	Salba Silbanuz silsa@comfsm.fm	P	
8.	CTEC Staff Rep.	Rensleen Joel rensleen@comfsm.fm		A
9.	Kosrae Campus Faculty Rep.	Robert Jonas rjonas@comfsm.fm		A
10.	Kosrae Campus Staff Rep.	Paliknoa Sigrah psigrah@comfsm.fm	P	
11.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm		A
12.	National Campus Faculty Rep.	Deva Sennerathgoda deva@comfsm.fm	P	
13.	National Campus Faculty Rep.	Kathleen Benjamin kjbenjamin@comfsm.fm	P	
14.	National Campus Faculty Rep.	Pelsihner Elias Victor pelias@comfsm.fm	P	
15.	National Campus Instructional Coordinator	Joseph Felix Jr. felixjr@comfsm.fm		A
16.	National Campus Staff Rep.	Penselynn Etse Sam petse@comfsm.fm	P	

17.	Yap Campus Staff Rep.	Beverly Buw bbuw@comfsm.fm		A
18.	Yap Campus Faculty Rep.	Maureen Horongorus mharongorus@comfsm.fm	P	

Additional Attendees

1.	Doman Daoas	Registrar
2.		

Major Agenda or Topic of Discussion

AGENDA

1. Moment of silence
2. College Mission Statement
3. Attendance
4. TOR
5. BP No. 4000 General Admissions
6. Miscellaneous
7. Adjournment

Discussion of Agenda and Information Sharing

1. Moment of silence observed.
2. The Registrar hosted the meeting via Zoom at 1:00pm and welcome all members. There were 11 members present, attendance noted.
3. The chairperson read the College Mission Statement.
4. The registrar explained about the TOR, it was decided that some portion of the TOR needs to be updated such as wordings/content. Members are to send changes they want electronically, from which all changes are consolidated, and voting will be done via email, and adopt the amendments.
5. Board policy No.4000 General admission discussed. Since the OARR is more knowledgeable and handle the daily operation of this policy, the members voted to change the *committee on recruitment, admission, and retention* to OARR (Office of admission, recruitment and retention); unanimously agreed and motion was passed. The last sentence of Board policy No. 4000 as follows:

The admission policy is established by the Board of Regents and administered by the President of the college through the **Office of Admission, Recruitment and Retention (OARR)**. All records submitted by applicants become the property of the college.

6. Miscellaneous: email will be sent out by the chair about the proposal on distance learning to be continued next school year, members should review and make comments in this proposal on or before November 13.
7. Meeting adjourned at 1:46pm.
8. There was a unanimous adoption on distance learning proposal, as well as the amendments made in TOR and minutes.

Next meeting: December 2, 2020

Handouts/Documents Referenced

TOR
[Board Policy No. 4000](#)
 Distance Learning Proposal

Prepared by:

Rudelyn Dacanay

Approval of the Minutes and Response

	Titles /Reps	Names	Aye	Nay	Abstain	Remarks
1.	Chairperson (CTEC Faculty Rep.)	Joyce Roby jroby@comfsm.fm	√			
2.	Vice Chairperson (Kosrae Campus Staff Rep.)	George Dokowe dokoweg@comfsm.fm				A

3.	Secretary (National Faculty Rep)	Rudelyn Dacanay, rdacanay@comfsm.fm	√			
4.	Chuuk Campus Faculty Rep.	Richardson Chiwi chiwi@comfsm.fm				A
5.	Chuuk Campus Staff Rep.	Tandy Marar matandy@comfsm.fm	√			
6.	CTEC Faculty Rep.	Mason Tihpen mason@comfsm.fm	√			
7.	CTEC Faculty Rep.	Salba Silbanuz silsa@comfsm.fm	√			
8.	CTEC Staff Rep.	Rensleen Joel rensleen@comfsm.fm				A
9.	Kosrae Campus Faculty Rep.	Robert Jonas rjonas@comfsm.fm				A
10.	Kosrae Campus Staff Rep.	Paliknoa Sigrah psigrah@comfsm.fm	√			
11.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm				A
12.	National Campus Faculty Rep.	Deva Sennerathgoda deva@comfsm.fm	√			
13.	National Campus Faculty Rep.	Kathleen Benjamin kjbenjamin@comfsm.fm	√			
14.	National Campus Faculty Rep.	Pelsihner Elias Victor pelias@comfsm.fm	√			
15.	National Campus Instructional Coordinator	Joseph Felix Jr. felixjr@comfsm.fm				A
16.	National Campus Staff Rep.	Penselynn Etse Sam petse@comfsm.fm	√			
17.	Yap Campus Staff Rep.	Beverly Buw bbuw@comfsm.fm				A
18.	Yap Campus Faculty Rep.	Maureen Horongorus mharongorus@comfsm.fm	√			

Submitted by	Rudelyn Dacanay	
Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities		
<p>Amendments to Board Policy 4000 General Admission have been endorsed unanimously by the committee. TOR was updated, with some changes made</p>		

Actions by the President

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				
2				
3				

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