

**COLLEGE OF MICRONESIA-FSM**  
**Committee Minutes Reporting Form**

<b>Committee</b>	Student Success Committee	
<b>Date:</b> December 3, 2021	<b>Time:</b> 1:00 – 2:00 (Pohnpei/Kosrae) 12:00 – 1:00 (Chuuk/Yap)	<b>Location:</b> Zoom

**Summary of Recommendations with Suggested Timeline & Responsibilities:**

**Members**

	<b>Titles /Reps</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Remarks</b>
1.	Chairperson	Wilson Bisalen	✓		
2.	Vice Chairperson	Mike Ioanis	✓		
3.	Secretary	Cindy Edwin		✓	Community meeting with the Board of Regents
4.	Ex.-Officio (Acting Director of Student Life)	Loatis Seneres		✓	
5.	CC Faculty Rep	Ben Bambo Sr.		✓	
6.	CC Faculty Rep	Miuty Nokar		✓	
7.	CC Student Services	Kestery Enlet		✓	
8.	CTEC Faculty Rep	Brigeen Lawrence		✓	
9.	CTEC Faculty Rep	Jocelyn Pretrick		✓	
10.	CTEC Faculty Rep	Tendy Liwy		✓	
11.	CTEC Faculty Rep	Jean Ranahan	✓		
12.	CTEC Staff (Instructional)	Sra Mackwelung		✓	
13.	CTEC Staff (Instructional)	Beverly Ilemanglish		✓	
14.	CTEC Staff (Instructional)	Rihter Hellan		✓	
15.	CTEC Student Services	Chelsea Rion		✓	
16.	FMI Student Services	Rufus Yaisolug	✓		
17.	FMI Student Services	Joyce Sinem	✓		
18.	FMI	Tony Igeral	✓		
19.	KC Student Services	Arthur Jonas		✓	
20.	KC Faculty Rep	Rosalinda Bueno	✓		
21.	KC Faculty Rep	Skipper Ittu	✓		
22.	NC Student Services	Benina Ilon	✓		
23.	NC Student Services	Julia Martin	✓		

24.	NC Admin Services	Sinobu Lebehn		✓	
25.	NC Faculty	Jothy John	✓		
26.	NC Staff	Francis Alex		✓	
27.	NC Staff	Amy Santiago		✓	Preparing for Madam Chair and Interim President visit and meeting with President Mori
28.	SBA Rep	Genevy Wiggin		✓	
29.	SBA Rep	Kawika Duff		✓	
30.	YC Student Services	Cecilia Dibay		✓	On leave
31.	YC Staff	Susan Guarin	✓		
32.	YC Faculty Rep	Lyte Chapap	✓		

<b>Additional Attendees:</b>	

**Agenda:**

1. Call to order; Moment of silence
2. Reading of Mission Statement
3. Roll call; Declaration of quorum
4. Review of agenda
5. Review Terms of Reference
6. Letter to VPIA with results from AY 2020-2021 survey
7. Projects to tackle this academic year
8. Miscellaneous
9. Adjournment

**Agenda/Major Topics of Discussion:**

**Call to order; Moment of Silence**

1. The chairman called the meeting to order followed by a moment of silence.

**Reading of the Mission Statement**

2. The chairman read the mission statement.

**Roll Call; Declaration of Quorum**

3. Quorum was declared.

**Review of agenda**

4. It was suggested and agreed upon that the agenda will be shortened to focus on number five and seven.

**Review Terms of Reference**

- 5. Any changes made will take affect SY 2022-2023 since the members have already been assigned this school year. Currently there are 32 members.

Discussion on section C. Membership:

If changes were made to include a specific number of members from each campus, “but is not limited to” is already included in this section. No changes were made to this section. Motion made and voted on with the majority in favor of leaving it the way it is.

**Projects to tackle this academic year**

- 6. The committee looked at the results of the survey questions that were included in the 2020 CCSSE to determine what area(s) may be of interest. One member shared that a common theme or response from question 11 and 16, are “lack of motivation, shy/nervous and awareness”. What can the college do to address these issues? Another members asked if it might be to early since students now have the option of meeting with advisors online instead of face to face. Hopefully this will lessen the shyness that students have when they meet with their advisor face-to-face. There were no student representatives present so we were not able to get their feedback. It was then suggested that one project would be to find out from students, what they want, face-to-face or online? Others can be added if other issues come up. It was also suggested that the student representatives are always present for this committee’s meetings.

**Adjournment**

- 7. Motion made and seconded to adjourn the meeting. The meeting ended.

**Comments/Upcoming Meeting Date & Time/Etc.:**

Next meeting schedule: February 4, 2022

**Handouts/Documents Referenced:**

- Terms of Reference

**College Web Site Link**

[www.comfsm.fm](http://www.comfsm.fm)

**Prepared by:**

Cindy Edwin

**Date Distributed:**

February 4, 2022

**Approval of Minutes Process and Responses:**

**Action by the President**

<b>Item #</b>	<b>Approved</b>	<b>Disapproved</b>	<b>Approved with Conditions</b>	<b>Comments</b>
<b>1</b>				
<b>2</b>				
<b>3</b>				