

**COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form**

Committee	Student Success Committee	
Date: January 21 st , 2022	Time: 1:00 – 2:00 (Pohnpei/Kosrae) 12:00 – 1:00 (Chuuk/Yap)	Location: Zoom

Summary of Recommendations with Suggested Timeline & Responsibilities:

Members

	Titles /Reps	Name	Present	Absent	Remarks
1.	Chairperson	Wilson Bisalen	✓		
2.	Vice Chairperson	Mike Ioanis		✓	Class went longer than anticipated.
3.	Secretary	Cindy Edwin		✓	Was unable to make it due to being sick.
4.	Ex.-Officio (Acting Director of Student Life)	Loatis Seneres	✓		
5.	CC Faculty Rep	Ben Bambo Sr.		✓	No longer on Committee
6.	CC Faculty Rep	Miuty Nokar		✓	
7.	CC Student Services	Kestery Enlet	✓		
8.	CTEC Faculty Rep	Brigeen Lawrence	✓		
9.	CTEC Faculty Rep	Jocelyn Pretrick		✓	
10.	CTEC Faculty Rep	Tendy Liwy	✓		
11.	CTEC Faculty Rep	Jean Ranahan	✓		
12.	CTEC Staff (Instructional)	Sra Mackwelung	✓		
13.	CTEC Staff (Instructional)	Beverly Ilemanglish		✓	
14.	CTEC Staff (Instructional)	Rihter Hellan	✓		
15.	CTEC Student Services	Chelsea Rion		✓	Resigned
16.	FMI Student Services	Rufus Yaisolug	✓		
17.	FMI Student Services	Joyce Sinem		✓	
18.	FMI	Tony Igeral	✓		
19.	KC Student Services	Arthur Jonas		✓	
20.	KC Faculty Rep	Rosalinda Bueno	✓		
21.	KC Faculty Rep	Skipper Ittu		✓	Attended to immediate personal matters.
22.	NC Student Services	Benina Ilon		✓	Waited for ride back to

					National Campus from town.
23.	NC Student Services	Julia Martin	✓		
24.	NC Admin Services	Sinobu Lebehn		✓	
25.	NC Faculty	Jothy John	✓		
26.	NC Staff	Francis Alex		✓	
27.	NC Staff	Amy Santiago		✓	
28.	SBA Rep	Genevy Wiggin		✓	
29.	SBA Rep	Kawika Duff		✓	
30.	YC Student Services	Cecilia Dibay		✓	
31.	YC Staff	Susan Guarin	✓		
32.	YC Faculty Rep	Lyte Chapap	✓		

Additional Attendees:	

Agenda:

1. Call to order; Moment of silence
2. Declaration of Quorum
3. Agenda Discussion
4. Next Meeting
5. Meeting Adjournment

Agenda/Major Topics of Discussion:

Call to order; Moment of Silence

1. The chairman called the meeting to order at 1:15pm, followed by a moment of silence.

2. Roll Call; Declaration of Quorum

Quorum was declared.

Agenda Discussion

3. Chairman began the meeting by screen sharing the Standard II.C ISER Draft for the members to Review and made some grammatical changes should there be any. Along the way, there were several grammatical changes made from the Committee members these are:
 - A) Abbreviations need to be spelled out.
 - B) All Links within the documents needed to be functional when clicking on them.
 - C) Positions/Titles needed to be capitalized on Standard II.C Subsections 7 & 8

Aside from these changes, the members present did not have any major changes on the document but instead, agreed with the writings and had no objections. Acting Director Loatis Seneres advised

that the views of both Vice Chairman and Secretary will also be sought out and noted. The Chairman then suggested that the members vote via email by Friday, January 28th, 2022 at 2:00pm Pohnpei time on their endorsement to Secretary Cindy Edwin. All members present agreed as such. The Chairman then wrapped up the meeting at 2:01pm and reminded the members of the next meeting date which would be on Friday, February 4th, 2022.

Note: Two votes by members Tendy Liwy and Jothy John who placed their votes to adopt the Standard II.C Draft at 2:03 & 2:05 respectively.

Next meeting

4. The next meeting will be on Friday, February 4th, 2022.

Adjournment

5. Motion made and seconded to adjourn the meeting. The meeting ended at 2:01pm.

Comments/Upcoming Meeting Date & Time/Etc.:

Next meeting schedule: Friday, February 4th, 2022

Handouts/Documents Referenced:

- Standard II.C Draft

College Web Site Link

www.comfsm.fm

Prepared by:

Wilson Bisalen

Date Distributed:

January 25th, 2022

Approval of Minutes Process and Responses:

Action by the President

Item #	Approved	Disapproved	Approved with Conditions	Comments
1				
2				
3				