

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee	Student Success Committee	
Date: March 4, 2022	Time: 1:00 – 2:00 (Pohnpei/Kosrae) 12:00 – 1:00 (Chuuk/Yap)	Location: Zoom

Summary of Recommendations with Suggested Timeline & Responsibilities:

- Committee vice chairman, secretary and Tendy to look into why Pohnpeian students at the college are not eligible to apply for and receive Pohnpei State Scholarship. Will report on their findings to the committee at the next regular meeting.

Members

	Titles /Reps	Name	Present	Absent	Remarks
1.	Chairperson	Wilson Bisalen	✓		
2.	Vice Chairperson	Mike Ioanis	✓		
3.	Secretary	Cindy Edwin		✓	Sick
4.	Ex.ROfficio (Acting Director of Student Life)	Loatis Seneres		✓	Meeting with SBA
5.	CC Faculty Rep	Miuty Nokar		✓	Medical leave
6.	CC Student Services	Kestery Enlet		✓	
7.	CTEC Faculty Rep	Brigeeen Lawrence	✓		
8.	CTEC Faculty Rep	Jocelyn Pretrick		✓	
9.	CTEC Faculty Rep	Tendy Liwy	✓		
10.	CTEC Faculty Rep	Jean Ranahan		✓	In class
11.	CTEC Staff (Instructional)	Sra Mackwelung		✓	
12.	CTEC Staff (Instructional)	Beverly Ilemanglish		✓	
13.	CTEC Staff (Instructional)	Rihter Hellan	✓		
14.	FMI Student Services	Rufus Yaisolug		✓	Doctor's appointment
15.	FMI Student Services	Joyce Sinem	✓		
16.	FMI	Tony Igeral	✓		
17.	KC Faculty Rep	Rosalinda Bueno	✓		
18.	KC Faculty Rep	Skipper Ittu	✓		
19.	NC Student Services	Benina Ilon	✓		
20.	NC Student Services	Julia Martin		✓	Off island travel for family matter
21.	NC Admin Services	Sinobu Lebehn		✓	
22.	NC Faculty	Jothy John	✓		

23.	NC Staff	Francis Alex		✓	
24.	NC Staff	Amy Santiago		✓	
25.	YC Staff	Susan Guarin	✓		
26.	YC Faculty Rep	Lyte Chapap		✓	

Additional Attendees:

Ben Bambo Sr.

Agenda:

1. Call to order; Moment of silence
2. Reading of Mission Statement
3. Roll call; Declaration of quorum
4. Review of agenda
5. Approval of minutes
 - a. February 4, 2022
 - b. February 25, 2022 (special meeting)
6. Review Terms of Reference (section G. Communication & Distribution of Information)
7. Miscellaneous
8. Adjournment

Agenda/Major Topics of Discussion:

Call to order; Moment of Silence

1. The chairman called the meeting to order at 1:10pm. Members were informed of the passing of Kosrae Campus Student Services Coordinator and member of this committee, Arthur Jonas. The moment of silence was on his behalf.

Roll Call; Declaration of Quorum

2. Quorum was declared.

Approval of minutes

3. There were no changes made to the regular meeting minutes for February 4 and the special meeting minutes for February 25. Both minutes were adopted as is.

Review Terms of Reference (section G. Communication & Distribution of Information)

4. Points of discussion:
 - The Student Body Association that is mentioned includes all the student body officers from all the campuses.
 - “President” to be capitalized.
 - This relates only to our committee so the other committees will have their own communication and distribution procedures.
 - One suggestion was that (third bullet) “meeting” should be specified to include “regular.” Another suggested that if it was left the way it is, then we don’t have to wait until the next

regular meeting to approve the minutes. A concern was that the secretary may not have enough time to complete the minutes by then, although it is stated that “All meetings will have preliminary notes to be distributed electronically within three to five working days of the meeting to members for review. Members are to comment within the next five working days.” If the minutes are ready and there is time during the special meeting, then it can be added to the agenda. If not, then it will be adopted at the next regular meeting.

- The Terms of Reference was adopted with changes.

Miscellaneous

5. A concern regarding the Pohnpeian students at the college not being eligible to receive Pohnpei State Scholarship was raised. The response from the Scholarship Board Coordinator is that this came directly from those handling the sector grants. This is also the case for the students at Kosrae Campus. Only those attending National Campus are eligible. This will be included on the agenda for our next meeting. Cindy, Mike and Tendy will look into this on Pohnpei and give an update at our next meeting.

Question was asked of how organized the Student Body Association (SBA) is at the other campuses. National Campus is fully organized with all their officers and most recently, Yap Campus. No election was held (at Yap Campus) but the faculty made recommendations. From there, the (officers) students were selected. Since the state campuses are not yet organized, this may be why we still do not have student representatives on our committee.

Adjournment

6. The chairman thanked everyone for attending today’s meeting and the meeting ended.

Comments/Upcoming Meeting Date & Time/Etc.:

Next meeting schedule: April 1, 2022

Handouts/Documents Referenced:

College Web Site Link

www.comfsm.fm

Prepared by:

Cindy Edwin

Date Distributed:

March 11, 2022

Approval of Minutes Process and Responses:

Action by the President

Item #	Approved	Disapproved	Approved with Conditions	Comments
1				
2				
3				