

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee	Recruitment, Admissions, and Retention	
Date: February 16, 2022	Time: 1:06 – 1:22pm	Location: Zoom Meeting
		Meeting ID: 923 8596 2374 Passcode: 54321

Members

	Titles /Reps	Names	P	A
1.	Chairperson (CTEC Faculty Rep.)	Mason Tihpen mason@comfsm.fm	√	
2.	Vice Chairperson (Yap Campus Faculty Rep.)	Maureen Horongorus mharongorus@comfsm.fm	√	
3.	Secretary (National Campus Staff Rep.)	Penselynn Etse Sam petse@comfsm.fm	√	
4.	Chuuk Campus Faculty Rep.	Richardson Chiwi chiwi@comfsm.fm	√	
5.	Chuuk Campus Staff Rep.	Tandy Marar matandy@comfsm.fm	√	
6.	Chuuk Campus Instructional Coordinator	Genevy Samuel gsamuel@comfsm.fm		√
7.	CTEC Faculty Rep.	Joyce Roby jroby@comfsm.fm	√	
8.	CTEC Faculty Rep.	Salba Silbanuz silsa@comfsm.fm	√	
9.	CTEC Staff Rep.	Rensleen Joel rensleen@comfsm.fm	√	
10.	CTEC Staff Rep.	Lorlain Mihkel lmikel@comfsm.fm	√	
11.	Kosrae Campus Faculty Rep.	Robert Jonas rjonas@comfsm.fm		√
12.	Kosrae Campus Staff Rep.	Paliknoa Sigrah psigrah@comfsm.fm		√
13.	Kosrae Campus Representative	Wiggins Sigrah wsigrah@comfsm.fm		√

14.	Kosrae Campus Staff Rep.	Eileen Nena eileens@comfsm.fm	√	
15.	Yap Campus Staff Rep.	Beverlyn Buw bbuw@comfsm.fm	√	
16.	Yap Campus Faculty Rep.	Jovita Masiwemai jovita@comfsm.fm		√
17.	FMI Campus Staff Rep.	Joyce Sinem joysin@comfsm.fm		√
18.	FMI Campus Staff Rep.	Rufus Yaisolug ryaisolug@comfsm.fm	√	
19.	FMI Campus Faculty Rep.	Alvin Sinem sinemat@comfsm.fm		√
20.	FMI Campus Faculty Rep.	Mike Mailuw mmail@comfsm.fm		√
21.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm	√	
22.	National Campus Faculty Rep.	Deva Sennerathgoda deva@comfsm.fm	√	
23.	National Campus Faculty Rep.	Kathleen Benjamin kjbenjamin@comfsm.fm	√	
24.	National Campus Faculty Rep.	Pelsihner Elias Victor pelias@comfsm.fm	√	

Additional Attendees

1.	Doman Daoas, Registrar (√)	
2.		

Major Agenda or Topic of Discussion

AGENDA

1. Moment of silence
2. Reading of the Mission Statement – Vice Chair Maureen Horongorus
3. Roll Call – Secretary Penselynn Etse Sam
4. Quality Focus Essay (Refer to attachment)
5. BP2104 Prior Learning Assessment
6. Miscellaneous
7. Adjournment

Discussion of Agenda and Information Sharing

- The meeting was called to order at 1:06pm with a moment of silence and reading of the college mission statement. Roll call was done throughout the meeting with sixteen (16) members and one (1) additional attendee present.
- The committee went on to review the Quality Focus Essay for comments and/or recommendations. The registrar gave a brief explanation of the document, informing the committee that the document is based on past data gathered from various studies and surveys done at the college. It was noted that the hyperlink for the “action plan” was not working so that the registrar will work with the writing committee to fix that part of the document. It was then moved and seconded to endorse the document. All were in favor of endorsing the document.
- Board Policy 3104 was formerly titled Credit by Examination. A brief background was given by the registrar stating that a team was formed by the Interim-President to work on the policy which is now titled Prior Learning Assessment. As opposed to the former policy which was general and not very detailed and specific, this policy now includes detailed and more specific definitions of how credit by examination is reviewed and done and how prior learning is equivalent to some of the courses in each program. The team looked at prior learning policies from different colleges and universities to find one that is more applicable to COM-FSM. The RAR committee was asked to review the modified policy and provide comments, recommendations, if any, and endorse. There were no inputs other than commending the writing team on the policy. It was then moved and seconded to endorse the revised policy. All members were in favor to endorse revised policy.
- Meeting adjourned at 1:22pm

Next meeting: **March 9, 2022**

Handouts/Documents Referenced

- Quality Focus Essay
- BP3104 Prior Learning Assessment

Prepared by:

Penselynn E. Sam

Approval of the Minutes and Response

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	Titles /Reps	Names	Aye	Nay	Abstain	Remarks
1.	Chairperson (CTEC Faculty Rep.)	Mason Tihpen mason@comfsm.fm				
2.	Vice Chairperson (Yap Campus Faculty)	Maureen Horongorus mhorongorus@comfsm.fm				

	Rep.)					
3.	Secretary (National Campus Staff Rep.)	Penselynn Etse Sam petse@comfsm.fm				
4.	Chuuk Campus Faculty Rep.	Richardson Chiwi chiwi@comfsm.fm				
5.	Chuuk Campus Staff Rep.	Tandy Marar matandy@comfsm.fm				
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13.	Kosrae Campus Rep.	Wiggins Sigrah wsigrah@comfsm.fm				
14.	Kosrae Campus Staff Rep.	Eileen Nena eileens@comfsm.fm				
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16.	Yap Campus Faculty Rep.	Jovita Masiwemai jovita@comfsm.fm				
17.	FMI Campus Staff Rep.	Joyce Sinem joysin@comfsm.fm				
18.	FMI Campus Staff Rep.	Rufus Yaisolug ryaisolug@comfsm.fm				
19.	FMI Campus Faculty Rep.	Alvin Sinem sinomal@comfsm.fm				
20.	FMI Campus Faculty Rep.	Mike Mailuw mmail@comfsm.fm				
21.	National Campus Faculty Rep.	Brian Lynch brianl@comfsm.fm				
22.	National Campus Faculty Rep.	Deva Sennerathgoda deva@comfsm.fm				

23.	National Campus Faculty Rep.	Kathleen Benjamin kjbenjamin@comfsm.fm				
24.	National Campus Faculty Rep.	Pelsihner Elias Victor pelias@comfsm.fm				

Submitted by	Penselynn E. Sam	
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Summary Decisions/Recommendations/Action Steps/Motions with Timelines and Responsibilities

Actions by the President

Item	Approved	Disapproved	Disapproved with Conditions	Remarks
1				
2				
3				

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