

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Human Resources Committee
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Date:	Time:	Location:
October 6, 2022	3:00pm-4:00pm (PNI & Kosrae) 2:00pm-3:00pm (Chuuk & Yap)	On-Line Zoom Meeting

Members Present/Absent:				
Title/Representative	Name	Present	Absent	Reasons
1. Chair, National Faculty	Pearl H. Olter-Pelep	X		
2. Vice chair, National Faculty	Karen Kan-Lun Tu	X		
3. Secretary, Yap Staff	Reiko Azuma	X		
4. “Ex-Officio Member” Director, HRO	Rencelly Nelson		X	
5. CHK Staff	Marylene Bisalen	X		
6. CHK Faculty	V-Three Raisom		X	
7. KSA Staff	Arlynza J. Talley		X	
8. KSA Staff	Shrue-Miako Sahm	X		
9. NC Staff	Maryallen Manuel	X		
10. NC Staff	Yolina Y. Irons	X		
11. NC Staff/CRE	Merleen Elias		X	
12. NC Staff/AS	Twyla Poll		X	
13. NC Staff	Josephine Kostka		X	
14. NC Faculty	George Mangonon	X		
15. CTEC Faculty	Emmanuela Garcia	X		
16. CTEC Faculty	Bertoldo Esteban	X		
17. CTEC Staff	Albert Amson		X	
18. Yap Faculty	Robert Yangerluo	X		Late
19. FMI Staff	Felisa Tmag		X	

Additional Attendees:	
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Agenda/Major Topics of Discussion:
1. Call to order
2. Reading of the College Mission Statement

3. Roll call and Establishment of Quorum
4. Review and Adoption of Agenda for November 8, 2022
5. Review and Adoption of minutes for April 07, 2022
6. Old Business
 - a. TOR
 - b. BP 6010 Leave Policies
7. Miscellaneous
8. Adjournment

- 1. Call to Order:** Chairperson Pearl called the meeting to order at 3:00pm Pohnpei Time.
- 2. Reading of the College Mission Statement:** Pearl read the College Mission Statement.
- 3. Roll call and Establishment of Quorum:** Maureen made the roll call and 11 out of 19 were present or 57% members presented.
- 4. Review and Adoption of October 6, 2022 Agenda:** George moved for adoption and Karen seconded after "Maternity Leave" was added to item C.
- 5. Review and Adoption of Minutes for April 7, 2022:**

Robert inquired about the number of hours given to Chuuk Campus to vote. Pearl responded that the committee agreed to give them 2 hours to vote per poll, policy will be rephrased. Karen pointed out from Marylene's comment that we haven't discussed about the normal commuting distance. Pearl suggested to discuss about it at the next meeting when Rencelly is present. Robert also inquired about the faculty staff senate representative and Karen responded that they were supposed to have one representative in the HRC.

Minor grammar changes were also added to the minutes.

George moved to adopt the minutes with the changes, Yolina seconded, and the minutes was adopted by a unanimous vote.

- 6. Old Business:**
 - a. TOR
 - b. BP 6010 Leave Policies

- c. **Maternity Leave** – Pearl suggested to wait until next meeting when Rencelly is present to discuss the section under the maternity leave.

Miscellaneous:

- Robert inquired about the representative for Faculty Staff Senate (FSS) but Karen responded that the FSS have yet to elect their officers.
- Next meeting is scheduled October 27th, 2022
- George moved for adjournment and Pearl seconded.

7. Adjournment.

The meeting adjourned at 4:00 p.m.

Handouts/Documents Referenced:

- Agenda for October 6, 2022 meeting
- BP 6010
- TOR

College Web Site Link:

<https://comfsm.zoom.us/j/96638498047>

Should be used for the HRC meeting throughout 2022.

Prepared by:

Reiko Azuma

Date Distributed:

November 8, 2022