

COLLEGE OF MICRONESIA-FSM
Committee Minutes Reporting Form

Committee	Student Success Committee	
Date: October 14 th , 2022	Time: 1:09 – 2:15 (Pohnpei/Kosrae) 12:09 – 1:15 (Chuuk/Yap)	Location: Zoom

Summary of Recommendations with Suggested Timeline & Responsibilities:

Members

	Titles /Reps	Name	Present	Absent	Remarks
1.	Chairperson	Tendy Liwy	✓		
2.	Vice Chairperson	Skipper Ittu	✓		
3.	Secretary	Wilson Bisalen	✓		
4.	Ex.ROfficio (Acting Director of Student Life)	Loatis Seneres	✓		
5.	CC Faculty Rep	Miuty Nokar	✓		
6.	CC Faculty Rep	Ben Bambo Sr.		✓	(On leave due to COVID-19)
7.	CTEC Faculty Rep	Brigeen Lawrence	✓		
8.	CTEC Faculty Rep	Jocelyn Pretrick		✓	
9.	CTEC Faculty Rep	Jean Ranahan	✓		
10.	CTEC Staff (Instructional)	Sra Mackwelung	✓		
11.	CTEC Staff (Instructional)	Beverly Iemanglish		✓	
12.	CTEC Staff (Instructional)	Rihter Hellan		✓	
13.	CTEC Staff (Student Services)	Cindy Edwin	✓		
14.	FMI Student Services	Rufus Yaisolug		✓	
15.	FMI Student Services	Joyce Sinem		✓	
16.	FMI	Tony Igeral		✓	
17.	KC Faculty Rep	Rosalinda Bueno	✓		
18.	KC Student Services Coordinator	Eileen Nena		✓	
19.	NC Student Services	Benina Ilon		✓	(On sick leave)
20.	NC Student Services	Julia Martin		✓	
21.	NC Admin Services	Sinobu Lebehn		✓	
22.	NC Faculty	Jothy John	✓		
23.	NC Faculty	Mike Ioanis	✓		

24.	NC Staff	Francis Alex			
25.	NC Staff	Amy Santiago		✓	Unable to log on.
26.	YC Staff	Susan Guarin		✓	On Medical Leave
27.	YC Faculty Rep	Lyte Chapap		✓	
28.	Additional Attendees:	Kestery Enlete		✓	

Agenda:

1. Call to order;
2. Moment of silence
3. Reading of the Mission Statement
4. Roll call; Declaration of quorum
5. Welcoming Remarks from Vice Chairperson
6. Review of agenda
7. Ex-Officio's Reporting of Issues that needs to be addressed
 - a. National Campus Reporting
 - b. CTEC Campus
 - c. Kosrae Campus Reporting
 - d. Chuuk Campus Reporting
 - e. Yap Campus Reporting
 - f. FMI Campus Reporting
8. Review of TOR,
9. Membership Updates,
10. Miscellaneous
11. Adjournment

Agenda/Major Topics of Discussion:

- 1. Call to order;**
- 2. Moment of Silence:**

The Secretary and Former Chairperson called the meeting to order at 1:09pm, followed by a moment of silence by Former Vice Chairperson of the Student Success Committee.

- 3. Reading of the Mission Statement**

The current Secretary also recited the Mission Statement

- 4. Roll Call; Declaration of Quorum**

Quorum was declared.

5. Welcoming Remarks: The current Chairperson opened the meeting on behalf of the new officers with the privilege that was bestowed by the Committee to have the current officers serve the committee this year. He also acknowledged the guidance of the Ex-Officio and the former Chairperson, and kindly urged the committee to actively collaborate to ensure that the students sail in their academic journey as smooth as possible provided, we the committee provide the tools necessary for the students to succeed.

- 6. Review of Agenda:** There were no changes made to the agenda.

- 7. Ex-Officio's Reporting on Issues that needed to be addressed**

Ex-Officio stressed that State Campuses will need to provide the re-organization to have a student's voice and for it to be publicized on the website and for the activities to move forward.

Chairperson indicated that CTEC will be submitting the names of the student officers to the Director of Student Life on Friday, October 14th, 2022.

- **National Campus Reports on Issues:**

A faculty member on the Student Success Committee, reported with regards to students that are taking online classes, emphasized the failing rate. He indicated that the 2nd year students are failing but 3rd and 4th year students are doing well. He attempted to offer a solution which is to provide immediate feedback. He then continued on by indicating another issue which is the lack of availability of textbooks at other State Campuses. He recommends that the Committee will also look into this and work with the Bookstore Staffs at the State Campuses to have textbooks be available at all Campuses.

- **CTEC Reports on Issues:** A staff member representing CTEC reported on the challenges that they are faced with regarding the Mid Term Deficiency Report with reaching out to the students indicating that CTEC has the highest rating of students among all the Campuses. It has been an issue that is needed to be addressed as the students do not put in the effort. She has been also sending out the listing to the Advisors to assist in addressing this issue.
- Another issue was also faced from a CTEC faculty member on the Committee regarding online courses. She indicated that some students are not present and not submit their assignments. She then makes a comparison that in class students participate and are present.
- **Kosrae Campus reports on issues:** Faculty member on the Student Success Committee representing Kosrae Campus also indicate that Kosrae Campus faculty are also faced the same issue of attendance, lack of participation and not submitting assignments amongst students online.

A committee member from National Campus on the SSC wanted her to elaborate more on attendance issue. She then elaborated by indicating that student's participation and assignment submission on the due dates would be counted as their participation online.

- **Chuuk Campus on Issues:** Faculty Representative on the SSC also shared his concern that the other state campuses shared with regards to student's not being active with online courses. He indicated that with the students on the neighbor islands or remote places with the lack of internet connectivity encountered this challenge. He went on by indicating that the students that came on campus were able to actively participate and connect to the internet online.
- Counselor also indicated that Chuuk Campus is also faced with the high Mid Term Deficiency rating. He then touched on addressing Ex-Officio's earlier plea of having student officers from Chuuk Campus organized and the list of names to be sent to Ex-Officio by the week of October 17th, 2022.
- **Yap and FMI Campus** were not present to present on issues that they have been facing pertaining to Student Success.

8. Review of Terms of Reference:

Chairperson introduced the Terms of Reference to the Committee members and indicated that the Student Success Committee Officers proposed that there will be an amendment on the Terms of Reference with regards to Item C of membership to add one student officer from each State Campus on the committee. There was a motion from member National Campus faculty member on the SSC, to hold off on addressing this item until we have student officers present and it was seconded by Chuuk Campus Student Services Coordinator. Thereby, prompting the TOR to be tabled until the Student Body Officers from each campuses be organized.

9. **Membership Updates:** The Chairperson opened this floor by seeking any changes from the members as to whether they or they know anyone of our former members that should not be on our committee. There was a brief moment of silence indicating that there was no changes from the members.

10. Miscellaneous

- a) Vice Chairperson from Kosrae Campus indicated that there will be student representatives on our Student Success Committee in the next meeting to sit in until the Kosrae SBA Officers are organized.
- b) Ex-Officio was again called up on and he addressed on the issue regarding Mid Term Deficiency, attendance, online Classes and Textbooks. He addressed most importantly was on Online Classes, attendance and Textbooks. He indicated that the Committee should be able to come up with strategies to solve these issues.
- Vice Chairperson also made light of these issues in response to Ex-Officio's suggestions on employing strategies, as not being new and that Yap had a strategy of employing the Powwow (which was a student-faculty-tutor interaction) to address the

student's concerns and it was very effective.

- Chairperson's response to both Ex-Officio's and Vice Chairperson's comments on the issues that was stated (Mid Term Deficiency, attendance, online classes and textbooks) would be addressed on by the Student Success Committee Officers on Tuesday, October 18th, 2022.
- c) Chuuk Campus staff representative and current Secretary, brought up an issue that the students were facing with regards to the 2 week Business Office charging of school supplies policy during the 1st week of Regular Registration.
 - The staff member from CTEC indicated that the 2 weeks would be sufficient enough to have their textbooks and once they complete their FAFSAs at the beginning of the semester, Financial Aid will allow them to charge their textbooks. Furthermore, students will be encouraged to fill out their FAFSAs prior to the beginning of the semester.
 - Ex-Officio notified with regards to the textbooks and 2 week charging issue that the Management Team is deliberating on these and he will notify the officers on Tuesday, October 18th, 2022's Officer's meeting.
- d) CTEC faculty member who reported earlier in the meeting, raised a question on online textbooks as to whether it is an option as one student was concerned about this as this student did not utilize the textbook but yet are charged. Chairperson then indicated that according to the College-wide All Campus meeting that, the online textbooks will be deducted to their Pell grant. Chairperson also mentioned that the committee will work with the bookstore to ensure that they can have an affordable price for students to be able to purchase items especially with the tuition increase of the students.

11. Adjournment

Motion made and seconded and the meeting ended at 2:19p.m Pohnpei/Kosrae Time and 1:19pm on Chuuk/Yap Time.

Comments/Upcoming Meeting Date & Time/Etc.:			
Next meeting schedule: Friday, November 4 th , 2022			
Handouts/Documents Referenced:			
College Web Site Link			
www.comfsm.fm			
Prepared by:	Wilson Bisalen	Date Distributed:	October 17 th , 2022
Approval of Minutes Process and Responses: Minutes Unanimously Approved and adopted on Friday, November 4th, 2022 by the Student Success Committee members in the meeting.			
Action by the President			

Item #	Approved	Disapproved	Approved with Conditions	Comments
1				
2				
3				