

Assessment: Administrative Unit Four Column



2022-2023 Annual Assessment Plan: Counseling Services

C - EMSS - Counseling Services

Mission Statement: The Counseling division's mission is to encourage, support, and assist students in their pursuit of higher education by providing counseling and educational services to deal with personal, interpersonal, professional, and academic issues.

Administrative Unit Outcomes

Improvements

Assessment Strategies Results

2022-2023 EMSS CS OUTCOME 1- Quality and Effective Tutoring

Services - Students will have access to quality and effective tutoring services to support student development and success.

AUO Status: Active

AUO Assessment Cycle: 2022 - 2023

Descriptive Statistics - Enhance annual tutor training to include virtual tutoring to ensure accessibility to effective tutoring services. Implement a method of evaluation to measure the outcome(s) of the trainings to provide information on areas to improve the training(s).

Target: 90% of students that access the tutoring services via virtual or face to face will successfully complete their course tutored.

Descriptive Statistics - Continue to strengthen collaboration with faculty and staff members to provide adequate tutoring services to increase the number of at-risk students utilizing the tutoring services by distributing published informational tutoring procedures manual that includes information of expectations of tutors, tutees referral systems, etc. Tutor

Coordinator to publish and distribute informational tutoring procedures manual.

Target: At least 40% of at-risk students will utilize the tutoring services.

Descriptive Statistics - Regularly and actively track the progress of students seeking tutoring services through referral systems such as SIS, Schoology and Canvas via Nuro Retention Platform, and to work directly with instructors to ensure just-in-time response and support to provide additional (follow-up) tutoring and counseling sessions for at-risk students.

Target: 90% of students seeking tutoring and counseling services will successfully complete the courses tutored by end of the academic term.

Descriptive Statistics - Regularly provide test-taking and study skills activity (videos or in person workshops) designed to assist participants in developing skills necessary for success in their academic courses.

Target: 85% positive ratings in a satisfactory survey.

2022-2023 EMSS CS OUTCOME 2 - Student Engagement Through Co-Curricular Programs

- Students will engage in co-curricular workshops, lectures, and programs suited to the institution's mission and contribute to the social and cultural dimensions of educational experience of its students

Descriptive Statistics - Provide at least two informational activities per semester designed to introduce to students different careers they can pursue based on their chosen majors.

Target: 95% positive rating in survey administered to participants.

**Administrative Unit
Outcomes**

Assessment Strategies

Results

Improvements

to enhance their personal and academic growth and development.

AUO Status: Active

AUO Assessment Cycle: 2022 - 2023

Descriptive Statistics - Plan and implement at least two interview tips workshops to be incorporated into resume writing workshops to better prepare participants for employment.

Target: 95% positive rating in survey administered to participants.