

Assessment: Administrative Unit Four Column



2022-2023 Annual Assessment Plan: VP for Enrollment Management & Student Services

C - administrative - VPEMSS Office

Mission Statement: The mission of the department of Enrollment Management and Student Services is to support student development by providing learner-centered programs and services that fulfill the diverse educational, recreational, social, and cultural needs of student population and the College's community.

Administrative Unit Outcomes

Assessment Strategies Results

Improvements

2022-2023 EMSS VPEMSS Outcome 1-Enrollment and Persistence - The department shall continue to facilitate college-wide enrollment growth, and provide programs as well as student support services that promote student retention and persistence to graduation.
AUO Status: Active
AUO Assessment Cycle: 2022 - 2023
Start Date: 10/01/2022
Inactive Date: 09/30/2023

Descriptive Statistics - Continue to implement student marketing and recruitment strategies that assist in meeting the college's enrollment targets.
Target: 5% increase in enrollment (unduplicated head-counts and registered credits) during fall, spring and summer terms vs. the prior fall, spring and summer terms

Descriptive Statistics - Continue to collaborate and coordinate with the college's department for instructional affairs (IA) in offering the summer college transition session for first-time-in-college (FTC) students. This also includes collaborating with the K12 systems in scheduling the summer college transition session to sync with the K12 calendars.
Target: 60% of seniors who were offered either summer or fall

admissions elect to start in the summer term, in stead of the fall semester.

Notes: One of the findings in the June 2021 collaborative study by McREL and the college provides that first enrolling in the summer term rather than the fall term after high school graduation was positively associated with COM-FSM students' persistence to a second term. The probability of persisting to a second year is 83% for students who enrolled for the first time in the summer term and 60% for students who enrolled for the first time in the fall term.

Descriptive Statistics - Expand the college's dual enrollment program by actively collaborating with the K12 systems in the States of Yap and Kosrae.

Target: Students enrolled in the dual enrollment program at Kosrae and Yap Campuses in the fall 2023 term.

Descriptive Statistics - Implement a college-wide online platform for identifying and supporting students who are considered at-risk of academic failure (or attrition), and assess its effectiveness.

Target: Increase in the success rate (or course completion rate, and persistence rate) of full-time first-time-in-college (FTC) students.

Notes: See Institutional Set Standards (ISS)

Descriptive Statistics - Continue to administer the college's entrance test during regular (February to

March, and October) and flexible (walk-in) schedules. Organize in-person or virtual college tours. Schedule on-site recruitments (or outreaches) to K12 systems in the FSM, and streamline the admission to matriculation processes.

Target: 5% increase in the headcount enrollment of FTC students (summer and fall terms) vs. prior terms.

Descriptive Statistics - Design, develop, and implement marketing and recruitment strategies to attract and enroll returning students.

Target: 5% increase in the headcount enrollment of returning (RE) students (summer, fall and spring terms) vs. prior terms.

Descriptive Statistics - Design, develop, and implement a comprehensive student life (student leadership and development) program that complement the college's curricula, and encourages student engagement in co- and extra-curricular, sports & recreational, cultural, social and health activities.

Target: 90% positive rating in college-wide satisfaction survey (student engagement and activities).

2022-2023 EMSS VPEMSS Outcome 2-Student Support Programs and Services

- The department shall provide quality student support programs and services that complement the curricula, and enhance the accomplishment of the

Descriptive Statistics - Continue to ensure that all students have equitable access to student support programs and services, including resources and facilities, at each campus location.

Target: 90% positive rating on a

college's mission, strategic directions, college-wide student satisfaction goals (or objectives). The department shall ensure equitable access to all of its students by providing appropriate, comprehensive, and reliable services to students regardless of service location or delivery method.

AUO Status: Active

AUO Assessment Cycle: 2022 - 2023

Start Date: 10/01/2022

Inactive Date: 09/30/2023

Descriptive Statistics - Develop (or articulate) learning support and operational outcomes for EMSS student support programs and services that are linked to the college's Institutional Learning Outcomes (ILOs) and the ACCJC's competencies, and support (or complement) the achievement (or accomplishment) of the college's mission statement, strategic directions, and goals (or objectives) under its Integrated Educational Master Plan (IEMP).

Target: All (or 100%) EMSS units have at least one support learning outcomes in addition to operational outcomes for their student support programs and services. These outcomes are articulated, reported, assessed, and documented in their annual assessment in the TracDat.

2022-2023 EMSS VPEMSS Outcome 3-Continuous Quality Improvement -

The department shall ensure that all (or 100%) units under its purview regularly evaluate the effectiveness of their student support programs and services pursuant to Board Policy No. 1110, and guided by the college's planning calendar under the 2018-2023 Integrated Educational Master

Descriptive Statistics - Continue to facilitate (or conduct) in-house training on assessment of student support programs and services for directors, coordinators, and staff.
Target: 100% of EMSS units completed their annual assessments in a timely manner. These assessments are reported and documents in the college's TracDat.

Administrative Unit Outcomes

Assessment Strategies

Results

Improvements

Plan (IEMP), and the Program Assessment and Program Review Manual (PAPRM), December 31, 2017, ed.

AUO Status: Active

AUO Assessment Cycle: 2022 - 2023

Start Date: 10/01/2022

Inactive Date: 09/30/2023

Descriptive Statistics - Continue to facilitate (or conduct) in-house training on program reviews of student support programs and services for directors, coordinators, and staff.

Target: All (or 100%) EMSS units whose program review of their student support programs are services are during the 2022-2023 assessment cycle, completed their four-year program review in a timely manner.

Descriptive Statistics - Continue to maintain compliance with applicable US federal regulations and mandates, such as but by any means limited to, Title IV, Title IX, US Veteran Affairs, and others.

Target: Student support programs and services remain compliant with applicable US federal regulations and mandates for institutions of higher education receiving funding from the US federal government.

Descriptive Statistics - Design, and develop college-wide surveys, e.g., satisfaction survey, campus climate survey, and the like, to assess the effectiveness of student support programs and services in meeting students' needs and expectations, and to identify areas of needs and improvements.

Target: A college-wide satisfaction survey and a campus climate survey are administered during AY 2022-2023.