

**COLLEGE OF MICRONESIA-FSM**  
**Committee Minutes Reporting Form**

<b>Committee</b>	Student Success Committee				
<b>Date:</b> Nov. 17, 2023	<b>Time:</b> 12:20 pm to 1:17 pm (Chuuk/Yap Time) or 1:20 pm to 2:17 pm (Kosrae/Pohnpei Time)			<b>Location:</b> Zoom	
<b>Summary of Recommendations with Suggested Timeline &amp; Responsibilities:</b>					
<b>Members</b>					
#	Titles /Reps	Name	Present	Absent	Remarks
1.	Chairperson	Wilson Bisalen	✓		
2.	Vice Chairperson	Skipper Ittu		✓	
3.	Secretary	Monalisa Layan	✓		
4.	Ex-Officio (Acting Director of Student Life)	Loatis Seneres		✓	
5.	CC Faculty Rep	Ben Bambo Sr.		✓	
6.	CC Faculty Rep	Muity Nokar		✓	
7.	CTEC Faculty Rep	Tendy T. Liwy	✓		
8.	CTEC Staff (Instructional)	Amy S. J. Santiago		✓	Missed meeting due urgent matters
9.	CTEC Staff (Instructional)	Beverly Ilemanglish		✓	Time conflict with make-up class period
10.	CTEC Staff (Student Services)	Cindy Edwin	✓		
11.	CTEC Staff (Instructional)	Rihter Hellan	✓		
12.	CTEC Staff (Admin. Services)	Sra Mackwelung		✓	
13.	FMI Faculty Rep	Telava Tofinga	✓		
14.	FMI Faculty Rep	Tony Igeral		✓	
15.	FMI Staff (Student Services)	Rufus Yaisolug	✓		
16.	KC Faculty Rep	DeBrum Melander		✓	
17.	KC Faculty Rep	Rosalinda Bueno		✓	
18.	KC Staff (Student Services)	Eileen Nena		✓	
19.	NC Faculty Rep	Jothy John	✓		
20.	NC Faculty Rep	Mike Ioanis	✓		
21.	NC Staff (Student Services)	Benina Ilon		✓	Time conflict with campus event
22.	NC Staff (Student Services)	Julia Martin		✓	On leave (funeral)
23.	NC Staff (Admin. Services)	Sinobu Lebehn		✓	
24.	YC Staff (Instructional)	Delphina Giyetinag	✓		
25.	SBA Officer (President, Chuuk Campus)	Kymo S. K. S. Roby		✓	
26.	SBA Officer/Representative (CTEC)	Anastashia Villa	✓		
27.	SBA Officer (FMI)	Cmdr. Syth Lee Dwayne Fahoidog		✓	
28.	SBA Officer (President, Kosrae)	Donald J. Mongkeya	✓		

	Campus)				
30.	SBA Officer (President, National Campus)	Vince Perman		✓	Conflicting time with class/work commitment.
31.	SBA Officer (Vice President, National Campus)	Shaquille Warren		✓	No representative present
32.	SBA Officer (Treasurer, National Campus)	Jordan Rangpiy		✓	No representative present
32.	SBA Officer (President, Yap Campus)	Jamee Fathal		✓	In conference call meeting (time conflict)
33.	SBA Officers (Treasurer, Yap Campus)	Nicolasa G. G. L. T. H. Tacheliol	✓		Representative for Yap Campus SBA
34.	Guest Speaker	VP EMSS Joey Oducado	✓		

**Agenda:**

- I. **Call to Order**
  - a. **Moment of Silence**
  - b. **Mission Statement**
- II. **Roll Call**
- III. **Adoption of Minutes & Agenda**
  - a. **Minutes for October 2023 reviewed & adopted electronically**
- IV. **Old Business**
  - a. **Amended SSC TOR from October 2023 (vote for approval)**
- V. **New Business**
  - a. **Guest Speaker VP EMSS**
  - b. **Draft Board Policy # 4901 Sexual Misconduct Policy for Student**
- VI. **Miscellaneous - Feedback using Canvas**
- VII. **Adjournment**

**Agenda/Major Topics of Discussion:**

- I. **Call to Order** – by Chairperson Wilson at 12:20 pm (Chuuk/Yap Time) or 1:20 pm (Kosrae/Pohnpei Time)
  - a. Moment of Silence – Led by Chairperson Wilson
  - b. Mission Statement – Read by Chairperson Wilson
- II. **Roll Call & Declaration of Quorum** – Taken by Secretary Mona by show of hand or typed in general chat (13 present out of 31 members); Quorum declared by Chairperson Wilson
- III. **Review & Adoption of Minutes and Agenda** – Minutes for October 2023 reviewed & adopted electronically
- IV. **Old Business**
  - a. Amended SSC TOR from October 2023 required vote for approval (Chairperson Wilson asked to table this item until the next SSC meeting in December in order to move onto New Business and hear from our guest speaker.
- V. **New Business**
  - a. Guest Speaker VP EMSS Joey Oducado briefly summarized the draft Board Policy #4901 Sexual Misconduct for Students to amend the current Board Policy #4901 on Sexual Harassment for Students. VPEMSS joined the SSC meeting to answer any questions regarding the draft policy and to seek the committee’s endorsement.
  - b. Draft Board Policy # 4901 Sexual Misconduct Policy for Students was disseminated to all SSC members for review prior to the virtual meeting, and so members of the committee were asked to provide feedback, comment, and inquiries regarding the draft prior to voting on endorsing it.
    - i. Several committee members commented or questioned the need for the amended policy. VPEMSS reiterated the policy needs to change in order to meet the guidelines or standards set forth under Title IV policies of the US Federal Student Aid programs, which the COM-FSM receives. More discussion took place, including questions on scenarios that would constitute sexual misconduct on COM-FSM campuses and/or within COM-FSM scope of jurisdiction (which includes within all COM-FSM premises and/or COM-FSM sanctioned/sponsored/participating events off school grounds. The main emphasis is to effectively change our current policies to establish and foster safe learning environments for all COM-FSM students.
    - ii. In the end, a motion was made and seconded to endorse the draft Board Policy #4901 prior to the next Board of Regent meeting for COM-FSM. All 13 members voted in favor to endorse the draft board policy. However, the Chairperson asked if absent members may be inquired via electronic email to also vote in order to meet the simple majority required. The deadline for all votes to be submitted to the SSC officers was set for Monday, Nov. 20, 2023. After which, the Chairperson Secretary will submit the confirmed endorsement to VPEMSS via email. (The email was sent on Monday, Nov. 20, 2023, by Chairperson Wilson. An additional 4 members voted to endorse the draft policy, bringing the total to 17 members of the SSC.
- VI. **Miscellaneous** – Feedback using Canvas was brought up by the Secretary to gauge whether students from other campuses were still facing issues with using the platform. Views were expressed by faculty, staff, and students regarding the matter and it seems that more discussion is needed. However, since time was limited, a motion was made and passed to table the discussion for a later meeting.
- VII. **Adjournment** – Chairperson Wilson called to adjourn the meeting at 1:17 pm (Chuuk/Yap time) or 2:17 pm (Kosrae/Pohnpei time)

**Comments/Upcoming Meeting Date & Time/Etc.:**

Next scheduled meeting will be on Dec. 1, 2023 from 12:00 PM to 1:00 PM (Chuuk/Yap time) or 1:00 PM to 2:00 PM (Kosrae/Pohnpei time) via Zoom.

**Handouts/Documents Referenced:**

October 2023 Amended SSC TOR (tabled for December meeting for approval),  
BP 4901 – Sexual Misconduct Policy (Draft)

**College Web Site Link**

[www.comfsm.fm](http://www.comfsm.fm)

**Prepared by:**

Monalisa Layan

**Date Distributed:**

Nov. 30, 2023

**Approval of Minutes Process and Responses**

Approved via email by 16 of the 29 voting members. Total members of the Student Success Committee are 30. However, the Ex Officio member may not vote to adopt committee minutes.

**Action by the President**

Item #	Approved	Disapproved	Approved with Conditions	Comments
1				
2				
3				