

Assessment: Administrative Unit Four Column



C - EMSS - Counseling Services

Mission Statement: The Counseling division’s mission is to encourage, support, and assist students in their pursuit of higher education by providing counseling and educational services to deal with personal, interpersonal, professional, and academic issues.

<i>Administrative Unit Outcomes</i>	<i>Assessment Strategies</i>	<i>Results</i>	<i>Improvements</i>
<p>2022-2023 EMSS CS OUTCOME 1- Quality and Effective Tutoring Services - Students will have access to quality and effective tutoring services to support student development and success.</p> <p>AUO Status: Active AUO Assessment Cycle: 2022 - 2023</p>	<p>Descriptive Statistics - Enhance annual tutor training to include virtual tutoring to ensure accessibility to effective tutoring services. Implement a method of evaluation to measure the outcome(s) of the trainings to provide information on areas to improve the training(s). Target: 90% of students that access the tutoring services via virtual or face to face will successfully complete their course tutored.</p>	<p>Reporting Period: 2022 - 2023 Target Met: Yes A formal training was conducted on October 13, 2022. Three (3) student tutors attended and expressed their gratitude in having the training as they gained more insights and useful information about the tutoring services, their roles, and what is expected of them. The tutors were introduced to google meet as another alternative platform to conduct tutoring. (02/17/2023) Improvement Plan: Will need to implement evaluation method to measure the outcome(s) of the trainings for improvement purposes. Related Documents: Fall 2022 Tutors training workshop oct. 13, 2022.pdf</p>	<p>Improvement: The tutoring services can be extended virtually using various platforms (zoom, facebook, google meet, etc.) (02/17/2023)</p>
	<p>Descriptive Statistics - Continue to strengthen collaboration with faculty and staff members to provide adequate tutoring services to increase the number of at-risk students utilizing the tutoring services by distributing published informational tutoring procedures manual that includes information of expectations of tutors, tutees referral systems, etc. Tutor Coordinator to publish and distribute</p>	<p>Reporting Period: 2022 - 2023 Target Met: Yes The counselor presented the counseling services including tutoring services to all who participated in the system-wide faculty workshop on January 03, 2023 from 9am-12pm Pohnpei time. (07/24/2023) Improvement Plan: Strengthen collaboration with faculty and staff members to provide adequate tutoring services.</p>	<p>Improvement: Some faculty members started to reach out by e-mail regarding at-risk students so that the counselors and tutors can assist. (07/24/2023)</p>

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informational tutoring procedures manual.

Target: At least 40% of at-risk students will utilize the tutoring services.

Descriptive Statistics - Regularly and actively track the progress of students seeking tutoring services through referral systems such as SIS, Schoology and Canvas via Nuro Retention Platform, and to work directly with instructors to ensure just-in-time response and support to provide additional (follow-up) tutoring and counseling sessions for at-risk students.

Target: 90% of students seeking tutoring and counseling services will successfully complete the courses tutored by end of the academic term.

Reporting Period: 2022 - 2023

Target Met: Yes

Four (4) out of the five (5) initial tutors for fall 2022 reached out to ninety-one (91) students, 52 (57%) females and 37 (43%) males. 31% were Chuukese, 11% Kosraen, 40% Pohnpeians, 14% Yapese, and 3% international. A few of the tutees were tutored in more than one subject, bringing the total number to one hundred fifteen (115).

Eighty-eight percent (88%) of the 91 tutees passed: 57% performed above average, 29% on average, and 2% below average. Of the remaining 13%, 9% failed and 4% withdrew.

Twenty-two (24%) graduated, 16 with AA or AS degree, 5 from the Pre-Teacher Preparation 3rd Year Program and 1 from the Nursing Certificate Program. Out of the 22 graduates, 1 was on the President's List and 1 was on the Dean's List. Four (4) other tutees were on the President's List and 16 (18%) more were on the Dean's List. One (1) other student with 8 credits got a 4.0 GPA. (02/17/2023)

Related Documents:

[fall 2022 tutorial services summary report.pdf](#)

Descriptive Statistics - Regularly provide test-taking and study skills activity (videos or in person workshops) designed to assist participants in developing skills necessary for success in their academic courses.

Target: 85% positive ratings in a satisfactory survey.

Reporting Period: 2022 - 2023

Target Met: Yes

COM-FSM National Campus Counseling Office hosted a test taking tips workshop at the MITC Rooms to help prepare the students to perform well on their final exams. To accommodate students' class schedules, the same workshop took place on a Tuesday, Nov. 29, 2022 at 10:00AM – 10:50AM and again on Wednesday, Nov. 30, 2022 at 1:00PM – 2:00PM. A total of 37 students participated, 13 on the first day and 24 on the second day.

Improvement: Continuous access and use of referral systems, counselors were able to identify at risk students early for counseling and tutoring intervention. (07/24/2023)

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A survey was distributed at the end of each workshop to evaluate the presentation which covered test taking tips, test anxiety, time management and study strategies. The result of the evaluation suggested that the participants enjoyed the presentation, learned new tips and strategies from it and believe that what they learned will help study better or be well prepared for their upcoming final exam. (02/28/2023)

Related Documents:

[Test Taking Tips Workshop report for fall 2022.pdf](#)

Reporting Period: 2022 - 2023

Target Met: Yes

Test Taking Tips workshop
Spring 2023

Improvement: With the two day schedule, students were better accommodated to attend the workshop. (07/19/2023)

COM-FSM National Campus Counseling Office hosted a test taking tips workshop at the MITC Rooms to help prepare the students study and perform well on their final exams. To accommodate students' class schedules, the same workshop took place on a Tuesday, April 25 and again on Wednesday, April 26, 2023. 5 students showed up on the first day and 15 participated on the next day. Unfortunately, there was no survey or evaluation used to measure the success of any of the test taking tips workshops, but according to the tutors who did the presentation, follow up questions were asked at the end of the presentation, and by the participants' responses and comments, it is concluded that the presentations were successful – the goal was met. (07/19/2023)

Improvement Plan: Build a stronger network with students and faculty to increase the number of workshop participants.

Related Documents:

[test taking tips spring 2023.jpg](#)

[test taking tips spring 2023.3.jpg](#)

[test taking tips spring 2023.2.jpg](#)

[test taking tips spring 2023.1.jpg](#)

[Test Taking tips spring 2023](#)

Administrative Unit Outcomes	Assessment Strategies	Results	Improvements
<p>2022-2023 EMSS CS OUTCOME 2 - Student Engagement Through Co-Curricular Programs - Students will engage in co-curricular workshops, lectures, and programs suited to the institution's mission and contribute to the social and cultural dimensions of educational experience of its students to enhance their personal and academic growth and development.</p> <p>AUO Status: Active</p> <p>AUO Assessment Cycle: 2022 - 2023</p>	<p>Descriptive Statistics - Provide at least two informational activities per semester designed to introduce to students different careers they can pursue based on their chosen majors.</p> <p>Target: 95% positive rating in survey administered to participants.</p>	<p>Reporting Period: 2022 - 2023</p> <p>Target Met: No</p> <p>A career awareness lecture was conducted on February 15, 2023. An alumnus, Assistant Attorney General Mr. Nixon Alten, was invited to speak to those students majoring in Micronesian Cultural Studies and Trial Counselor programs. A satisfactory survey was given to the participants and results showed that the average satisfactory rating of the activity was 88%. (07/19/2023)</p> <p>Improvement Plan: To increase number of participants, planning and promotion of activities will need to be better implemented. Plan ahead to avoid last minute preparations.</p> <p>Related Documents:</p> <p>Career Awareness February 15, 2023.pdf</p> <p>Career Awareness Feb. 2023</p>	
	<p>Descriptive Statistics - Plan and implement at least two interview tips workshops to be incorporated into resume writing workshops to better prepare participants for employment.</p> <p>Target: 95% positive rating in survey administered to participants.</p>	<p>Reporting Period: 2022 - 2023</p> <p>Target Met: Yes</p> <p>The Counseling office conducted the Resume-Writing Workshop on March 22, 2023 at 1:00 PM. Attendants were 20 work-study program participants. A satisfactory survey administered to the participants showed a 95% positive rating. (07/24/2023)</p> <p>Improvement Plan: Although there was a 95% positive rating, the number of participants were low. To better increase the number of participants, planning and promotion of activity will need to be better implemented.</p> <p>Related Documents:</p> <p>March 22, 2023 Resume Workshop PDF.docx</p> <p>Spring 2022 Resume Workshop</p>	
		<p>Reporting Period: 2022 - 2023</p> <p>Target Met: No</p> <p>A job Interview workshop was conducted on April 12, 2023 to work-study participants to better prepare participants for employment. Eleven (11) students participated in the workshop. The survey used to evaluate the workshop showed a 91% positive rating. (07/27/2023)</p> <p>Improvement Plan: To increase number of participants,</p>	

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planning and promotion of activities will need to be better implemented. Plan ahead to avoid last minute preparations.

Related Documents:

[Interview workshop Report.pdf](#)

[Interview workshop spring 2023](#)