

Assessment Plan Worksheet # 2

Academic Programs

Associate of Science in Business Administration		Fall 2011 – Spring 2012
Academic Program		Assessment Period Covered
() Formative Assessment		August 6, 2012
(x) Summative Assessment		Date Submitted

Institutional Mission/Strategic Goal:
Mission: Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia by providing academic, career and technical educational opportunities for student learning.
Strategic Goal (which strategic goal(s) most support the services being provided): Promote learning and teaching for knowledge, skills creativity, intellect and the abilities to seek and analyze information and to communicate effectively.

Academic Program Mission Statement : The Business Division of the College of Micronesia-FSM is committed to provide academic, career and technical educational opportunities in the fields of accounting, business, and computer information systems as gateways to the students' personal and professional growth, and for the economic development and self-reliance of the Federated States of Micronesia.
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Academic Program Goals (General Statements about knowledge, skills, attitudes, and values expected in graduates).
<ol style="list-style-type: none"> 1. To equip those entering the business world with entry-level skills appropriate for future employment or entrepreneurial pursuits. 2. To upgrade skills for those already employed or engaged in business; and 3. To provide a firm foundation in terms of basic knowledge and skills as stepping stone for those wanting to pursue a higher degree in the field.

Academic Program Outcomes:
<p><i>The student will be able to demonstrate basic knowledge and/or skills in:</i></p> <ol style="list-style-type: none"> 1. The different functional areas of business – accounting, management, marketing, economics, and finance – by emphasizing their importance in an organization and describing their interrelationship in the organization’s attempt to achieve its objectives. 2. The use of cost and managerial accounting concepts and techniques as management tools for planning, controlling, evaluating performance and making decisions. 3. Business mathematics and elementary statistics by accurately performing common business computations, statistical data presentation and analysis. 4. Intercultural writing and speaking appropriate for business. 5. The legal environment and ethical challenges confronting business in general and in the FSM, from both local and global perspectives.

Evaluation question	Data sources	Sampling	Analysis
What were the completion rates for program	IRPO	100%	Tabular data with

gateway courses for Fall 2011 and Spring 2012 and how can these data be used to improve the program?			absolute and relative figures, charts
How did completion rates for program gateway courses for Fall 2011 and Spring 2012 compare with selected benchmark of 60% minimum completion rate?	Tabular data with absolute and relative figures, charts	100%	Comparative analysis

Timeline

Activity	Who is Responsible?	Date
Request data from IRPO.	Program Coordinator	8/3/2012
Analyze data	Program Coordinator	8/6/2012

Comments:

For this assessment plan, the focus is on completion rates of program gateway courses. These courses block students' progress when they are unable to pass them, and therefore have direct bearing on how long it takes students to advance to higher-level courses in order to graduate.

Prepared by:

Rafael Pulmano
Program Coordinator

Noted by:

Felix Joseph Jr.
Division Chair